

FACULTY SENATE MINUTES

Meeting # 9

January 18, 1996

CALL TO ORDER: 4:10 pm; Riggle Room; ADUC.

SENATORS ABSENT: Lynn Augsbach and Rodger Carlson..

MINUTES: Approved as distributed.

CHAIR'S REPORT:

The following issues were discussed: 1) COSFL, 2) availability of monies from Frankfort, and 3) distance learning.

COMMITTEE REPORTS:

Communications

The Communications Committee had invited members from Information Technology to address the senate on the issues of archiving, privacy, and monitoring. Senator Patrick moved that all discussion on these issues be limited to no later than 5:20 pm. Seconded and passed.

Governance

The following nominee to serve on the Library Committee was passed: Dan Adsmond, from Science and Technology.

The following committee revisions were presented for a second reading: 1) Academic Standards & Appeals Committee. Senator Wilson made the following friendly amendment: "and one at-large member from the faculty and librarians" (to be added in the first sentence after each college.). Motion passed unanimously with friendly amendment.; 2) Graduate Committee. Motion passed.; 3) Professional Development Committee. Motion passed unanimously.; 4) Undergraduate Curriculum Committee. Motion passed.; and 5) Wellness Committee. Motion passed unanimously.

Fiscal Affairs

The following resolutions were presented for a first reading: 1) Fiscal Operating Guidelines Resolution; and 2) Across the Board Salary Increase Resolution.

ADJOURNMENT: 5:55 pm

**FACULTY SENATE MINUTES
DRAFT**

MEETING # 10

February 1, 1996

CALL TO ORDER: 4:12 pm; Riggle Room; ADUC.

SENATORS ABSENT: Dayna Brown, Laradean Brown, Sheryl Brown, Noel Earl, Jane Ellington, Geoffrey Gerner, Colleta Grindstaff, Charles Hicks, Phyllis Oakes, Donna Owen, Shelby Shires, James Smallwood, Eddie Smith, and Wanda Staley.

MINUTES: Approved as distributed.

CHAIR'S REPORT:

The following was discussed: 1) Strategic Planning meeting; 2) raise package for 1996-97; and 3) health care.

COMMITTEE REPORTS:

Academic Policies

A resolution regarding the last day for a student to withdraw from class with a W was presented for a first reading.

Professional Policies

Revisions to PAc-6: Graduate Faculty was presented for a first reading.

Fiscal Affairs

Resolution regarding 'Across the Board Salary Increase' was tabled until the March 7, 1996.

Resolution regarding Fiscal Operating Guidelines was presented for a second reading. Senator Adams moved to strike the last BE IT RESOLVED. Motion seconded and passed. Senator Patrick moved the following as a friendly amendment: to strike 'the college' under BE IT RESOLVED and replace it with 'Academic Affairs'. Motion passed unanimously as amended.

A resolution regarding the Kentucky Health Purchasing Alliance was presented for a first reading. Senator Buck moved to suspend the rules and vote on it today. Motion seconded and passed. Senator Patrick moved to table the resolution until the next meeting. Motion seconded and passed.

ADJOURNMENT: 4:50 pm

**FACULTY SENATE MINUTES
DRAFT**

PAS

MEETING # 11

February 15, 1996

CALL TO ORDER: 4:10 pm; Riggle Room; ADUC.

SENATORS ABSENT: Thomas Klein, Carolyn Taylor, Lee Tyner, and Betty Wilson.

MINUTES: Approved as distributed.

CHAIR'S REPORT:

Chair provided handouts on Office of Human Resources and US News and World Report on America's Best Colleges ranking.

Chair discussed the status of the following: 1) Undergraduate Curriculum Committee revisions; 2) Professional Development Committee revisions; and 3) Resolution regarding Fiscal Operating Guidelines.

PRESIDENT'S REPORT:

Dr. Eaglin discussed the following: 1) feedback on strategic plan; 2) general education; and 3) enrollment;

COMMITTEE REPORTS:

Governance

Due to a resignation on the Executive Council an election was held. Senator Buck nominated Senator Booth to fill the position. Senator Patrick moved that nominations cease. Senator Booth was elected by acclamation.

Fiscal Affairs

Resolution on Kentucky Health Purchasing Alliance was presented for a second reading. Passed unanimously.

A resolution regarding summer school pay was presented for a first reading.

Professional Policies

PAC 6: Graduate Faculty was presented for a second reading. Motion passed.

Academic Policies

Resolution regarding last day to withdraw with W was presented for a second reading. Failed.

ADJOURNMENT: 6:00 pm

**FACULTY SENATE AGENDA
4:10 PM - 221 RADER HALL
MARCH 7, 1996**

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs - Resolution: Summer School Pay 2nd reading
 - E. Professional Policies
 - F. Evaluation
- VII. Adjournment

**Minutes
Faculty Senate
Executive Council**



February 15, 1996

Faculty Senate Office, 204 HM

- ▶ Call to order at 3:05 p.m.
- ▶ E.C. minutes approved.
- ▶ Chair's report
 - ▶ Discussion on Senate Resolution support by Pres. Eaglin.
 - ▶ Next Senate meeting at 221 Rader Hall on March 7th.
 - ▶ Announcement of budget meeting on 2-16-96 in Riggle Rm. - ADUC.
- ▶ Regent's report - Discussion of college meetings with Pres. Eaglin.
- ▶ Discussion of committee business.
 - ▶ Academic Policies - 2nd reading on student withdrawal date to 6th week in semester, classroom conditions survey distributed at next senate meeting.
 - ▶ Communications - April for next Senate Connection.
 - ▶ Evaluation - Discussion of faculty satisfaction survey, discussion of minority scholarships to be investigated by the University Scholarship committee.
 - ▶ Fiscal Affairs - 1st reading of summer salary increase to 2.5% of base per workload hour, discussion of Summer II formula courses, 2nd reading of KY Health Purchasing Alliance.
 - ▶ Governance - Election of Fiscal Affairs committee chair at next senate meeting, discussion of Faculty Regent's election - current term ends May 1996.
 - ▶ Professional Policies - 2nd reading of PAc 6 revision.
- ▶ Meeting adjourned at 3:55 p.m.

Members Present: Mike Adams, Dayna Brown, Sheryl Brown, ~~Roland Buck~~, Larry Keenan, Bill Booth, Bruce Mattingly, Charles Patrick, Brian Reeder.

Members Absent: None.

No. 17

DRAFT - FACULTY SENATE MINUTES - DRAFT

Hand Accept Pass

MEETING # 12

MARCH 7, 1996

CALL TO ORDER: 4:15 pm; 221 Rader Hall.

SENATORS ABSENT: Michael Biel, Laradean Brown, Jane Ellington, Herb Hedgecock, Larry Keenan, Richard Shepard, and Shelby Shires.

CONSIDERATION OF MINUTES: Passed as distributed.

CHAIR'S REPORT:

The following was discussed: 1) agenda for the April 13 COSFL meeting; 2) distance learning; and 3) strategic plan.

FACULTY REGENT'S REPORT:

The Regent provided and discussed a handout on student-faculty ratios and faculty salaries.

COMMITTEE REPORTS:

Academic Policies

The committee is looking into distance learning.

Governance

The following committee nomination was passed: Planning Committee - Larry Keenan - term to expire August 1997.

The committee is currently holding elections for: 1) the 1996-97 Faculty Senate terms; and 2) the Faculty Regent.

Fiscal Affairs

The Resolution on Summer School Pay was presented for a second reading. Senator Rogers made the following as a friendly amendment: 'To replace three credit hours with per faculty workload hour'. Resolution was passed unanimously with the friendly amendment.

Chair moved to bring the resolution regarding 'Across the Board Salary Increases' off the table. Motion seconded and passed. After discussion Senator Mattingly moved to retable the resolution. Motion seconded and passed.

Professional Policies

UAR 116.01: Guidelines Specific to Professional Librarians was presented for a first reading.

Evaluation

Survey forms will be distributed at the March 21st meeting.

NEW BUSINESS:

Senator Buck made the following motion: That the Faculty Senate consider and vote of the assumptions and goals of the strategic plan. Motion died for lack of second.

ADJOURNMENT: 5:15 pm

DRAFT - FACULTY SENATE MINUTES - DRAFT

MEETING # 13

MARCH 21, 1996

CALL TO ORDER: 4:12 pm; Riggle Room; ADUC.

SENATORS ABSENT: Mike Adams, Yvonne Baldwin, Bill Booth, Sheryl Brown, Glenna Campbell, Noel Earl, Jane Ellington, Colleta Grindstaff, Joyce LeMaster, Eddie Smith, Carolyn Taylor, Stephen Tirone, and Marilyn Mote-Yale.

MINUTES: Passed as distributed.

CHAIR'S REPORT:

The following was discussed: 1) lead time in copying material for senate meetings; 2) COSFL agenda; 3) possible relocation of Senate office; and 4) recruitment.

FACULTY REGENTS REPORT:

Regent provided and discussed a handout on administrative and faculty salaries.

COMMITTEE REPORTS:

Professional Policies

UAR 116.01: Guidelines Specific to Librarians was presented for a second reading. Motion passed unanimously.

Communications

The Senate Connection should be out in the near future.

Governance

Regent election will be held next month. Ballots will have Bruce Mattingly and Other.

Evaluation

Faculty Satisfaction Surveys were distributed.

Academic Policies

Results from classroom survey will be distributed in the near future.

ADJOURNMENT: 5:01 pm.

FACULTY SENATE AGENDA

April-4, 1996

4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs
 - E. Professional Policies
 - F. Evaluation
- VII. Adjournment

Minutes Faculty Senate Executive Council



March 28, 1996

Faculty Senate Office, 204 HM

- ▶ Call to order at 3:10 p.m.
- ▶ E.C. minutes approved.
- ▶ Chair's report
 - ▶ Discussion of Affirmative Action policies regarding fixed term instructors.
- ▶ Regent's report - No report.
- ▶ Discussion of committee business.
 - ▶ Academic Policies - Distance Learning resolution by mid-April, classroom conditions survey report and resolution by mid-April.
 - ▶ Communications - No report.
 - ▶ Evaluation - Faculty Evaluation surveys due March 29, results reported in mid-April.
 - ▶ Fiscal Affairs - P.B.S.I. report for 1994.
 - ▶ Governance - Regent's election April 10th, working on nominations for University committees.
 - ▶ Professional Policies - Waiting on Philley's responses to PAc 6, 1st reading of PAc 27 revisions at first April senate meeting.
- ▶ Meeting adjourned at 4:00 p.m.

Members Present: Mike Adams, Bill Booth, Sheryl Brown, Larry Keenan, Charles Patrick,
Brian Reeder.

Members Absent: Dayna Brown, Bruce Mattingly.

No. 22

**Minutes
Faculty Senate
Executive Council**



March 28, 1996

Faculty Senate Office, 204 HM

- ▶ Call to order at 3:10 p.m.
- ▶ E.C. minutes approved.
- ▶ Chair's report
 - ▶ Discussion of Affirmative Action policies regarding fixed term instructors.
- ▶ Regent's report - No report.
- ▶ Discussion of committee business.
 - ▶ Academic Policies - Distance Learning resolution by mid-April, classroom conditions survey report and resolution by mid-April.
 - ▶ Communications - No report.
 - ▶ Evaluation - Faculty Evaluation surveys due March 29, results reported in mid-April.
 - ▶ Fiscal Affairs - P.B.S.I. report for 1994.
 - ▶ Governance - Regent's election April 10th, working on nominations for University committees.
 - ▶ Professional Policies - Waiting on Philley's responses to PAc 6, 1st reading of PAc 27 revisions at first April senate meeting.
- ▶ Meeting adjourned at 4:00 p.m.

Members Present: Mike Adams, Bill Booth, Sheryl Brown, Larry Keenan, Charles Patrick,
Brian Reeder.

Members Absent: Dayna Brown, Bruce Mattingly.

No. 22

draft - FACULTY SENATE MINUTES - draft



APRIL 4, 1996

MEETING # 14

CALL TO ORDER: 4:10 pm; Riggle Room; ADUC.

MINUTES: Approved with corrections.

CHAIR'S REPORT:

Budget was discussed.

COMMITTEE REPORTS:

Governance

Election results were announced.

Fiscal Affairs

Resolution regarding Reductions in Expenditures was presented for a first reading.

NEW BUSINESS:

A new policy regarding software was been enacted. Faculty was urged to contact members of the Academic Technology Resources Committee for more information.

ADJOURNMENT: 4:40 pm.



DRAFT - FACULTY SENATE MINUTES - DRAFT

MEETING # 15

APRIL 18, 1996

CALL TO ORDER: 4:12 pm; Riggle Room; ADUC.

SENATORS ABSENT: Bonnie Bailey, Sheryl Brown, Rodger Carlson, Noel Earl, Herb Hedgecock, Carol Nutter, Donna Owen, Richard Shepard, Eddie Smith, Stephen Tirone, and Lee Tyner.

CHAIR'S REPORT:

Chair discussed the April 13th meeting with the Governor.

FACULTY REGENT'S REPORT:

Regent discussed the budget.

COMMITTEE REPORTS:

Governance

It was reported that Bruce Mattingly had been re-elected as Faculty Regent.

Committee nominations were passed.

Fiscal Affairs

Resolution for Funding for Academics was passed.

Academic Policies

Classroom satisfaction survey results were distributed with a presentation.

Resolution on Distance Learning was presented for a first reading.

Professional Policies

The following was presented for a first reading: 1) Resolution regarding Mentoring; and 2) PAC-17: Sabbatical Leave.

ADJOURNMENT: 5:35 pm

Faculty Senate Minutes
April 4, 1996

Reeder called meeting to order at 4:10.

Minutes approved with the following notations - Coletta Grindstaff noted that she had given C. Patrick a letter correcting her attendance record at a previous meeting. M. Adams was present at the last meeting but was marked absent. Corrections noted.

Chairs Report - Discussed meeting of the Regent's fiscal committee. Budget is based upon enrollment of 8300. A raise package of 4.7% was discussed. University expects a deficit to be made up in budget cuts.

Reeder encouraged everyone to vote in the Faculty Regent election.

Regents Report - given by Chair

Vice-President - Absent

Governance - M. Adams reported the Senate election results and that the Committee was in the process of selecting committee members from the Preference forms.

Communications: D. Brown reported that the Senate Connection should be coming out shortly.

Finance - First reading of resolution: *Across Bd Laissez Pass*
next met

Evaluation - Satisfaction surveys are in, results are being analyzed.

Academic policies - Committee will present two issues at the next Senate meeting - Distance Learning and the results of the classroom survey.

New Business - C. Patrick brought to the Senate's attention, a new position and policy regarding software. He urged faculty to talk with their representative on the Academic Technology Resources Committee regarding this proposal.

Meeting adjourned at 4:40.

Faculty Senate Minutes
April 18, 1996

Meeting started at 4:12

Chairs Report: Reeder discussed meeting with Governor. Reported that several Senate resolutions are still being considered by the President - the summer school increase which the Vice-President supports for future summer school sessions if the budget allows and the membership in the Graduate College.

Regents Report: B. Mattingly reported his impressions of the meeting with the Governor and his actions at the Regents meeting regarding the Budget.

Vice-President: Absent

Communications: No New Business

Evaluation: No New Business. Survey results to be presented at next meeting.

Governance: Announce B. Mattingly's re-election as Faculty Regent. Presented committee assignments as a slate. Senate voted to pass the slate as a whole.

Fiscal Affairs: B. Booth reported that the University will not be required to participate in Health Alliance. Faculty and Staff will be able to choose from among three options - an HMO, the base plan and the premium plan.

Resolution regarding across the board raises was passed unanimously.

Academic Policies - Presented a Resolution on Distance Learning for a 1st reading and presented the results of the classroom conditions survey. Discussion of results ensued.

Professional Policies - Presented Pac 17 for a 1st reading
Also presented Resolution on Faculty mentoring of untenured faculty.
New Business - (I can't remember any and I have no notes regarding this.)

Meeting Adjourned at approximately 5:45

DRAFT - FACULTY SENATE MINUTES - DRAFT

MEETING # 15

APRIL 18, 1996

CALL TO ORDER: 4:12 pm; Riggle Room; ADUC.

SENATORS ABSENT: Bonnie Bailey, Sheryl Brown, Rodger Carlson, Noel Earl, Herb Hedgecock, Carol Nutter, Donna Owen, Richard Shepard, Eddie Smith, Stephen Tirone, and Lee Tyner.

CHAIR'S REPORT:

Chair discussed the April 13th meeting with the Governor.

FACULTY REGENT'S REPORT:

Regent discussed the budget.

COMMITTEE REPORTS:

Governance

It was reported that Bruce Mattingly had been re-elected as Faculty Regent.

Committee nominations were passed.

Fiscal Affairs

Resolution for Funding for Academics was passed.

Academic Policies

Classroom satisfaction survey results were distributed.

Resolution on Distance Learning was presented for a first reading.

Professional Policies

The following was presented for a first reading: 1) Resolution regarding Mentoring; and 2) PAC-17: Sabbatical Leave.

ADJOURNMENT: 5:35 pm

FACULTY SENATE MINUTES

MEETING # 16

MAY 2, 1996

CALL TO ORDER: 4:14 pm; Riggle Room; ADUC.

CONSIDERATION OF MINUTES: Passed as distributed.

SENATORS ABSENT: Lynn Augsbach, Yvonne Baldwin, Glenna Campbell, Herb Hedgecock, Larry Keenan, David Olson, and Brian Reeder.

PRESIDENT'S REPORT:

President Eaglin reported on the 1996-97 budget.

CHAIR'S REPORT:

Chair reported on health care.

COMMITTEE REPORTS:

Communications

The Senate Connection has been mailed.

Academic Policies

A handout regarding classroom ratings was distributed.

The Distance Learning Resolution was presented for a second reading. Motion passed unanimously.

Academic Honors Resolution was presented for a first reading. Senator Buck moved to suspend the rules and vote today. Motion seconded. Senator Adams moved to table the resolution until the first meeting in the fall. Motion seconded and passed unanimously.

Governance

Elections are currently being held.

Professional Policies

The following resolutions were passed unanimously: 1) Mentoring Resolution; and 2) PAC-17: Sabbatical Leave of Absence.

Evaluation

There was a presentation explaining the faculty job satisfaction survey.

ADJOURNMENT: 5:59 pm.

FACULTY SENATE MINUTES

MEETING # 16

MAY 2, 1996

CALL TO ORDER: 4:14 pm; Riggle Room; ADUC.

CONSIDERATION OF MINUTES: Passed as distributed.

SENATORS ABSENT: Lynn Augsbach, Yvonne Baldwin, Glenna Campbell, Herb Hedgecock, Larry Keenan, David Olson, and Brian Reeder.

PRESIDENT'S REPORT:

President Eaglin reported on the 1996-97 budget.

CHAIR'S REPORT:

Chair reported on health care.

COMMITTEE REPORTS:

Communications

The Senate Connection has been mailed.

Academic Policies

A handout regarding classroom ratings was distributed.

The Distance Learning Resolution was presented for a second reading. Motion passed unanimously.

Academic Honors Resolution was presented for a first reading. Senator Buck moved to suspend the rules and vote today. Motion seconded. Senator Adams moved to table the resolution until the first meeting in the fall. Motion seconded and passed unanimously.

Governance

Elections are currently being held.

Professional Policies

The following resolutions were passed unanimously: 1) Mentoring Resolution; and 2) PAC-17: Sabbatical Leave of Absence.

Evaluation

There was a presentation explaining the faculty job satisfaction survey.

ADJOURNMENT: 5:59 pm.

FACULTY SENATE AGENDA
August 22, 1996
4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Election of Officers
- V. Adjournment

FACULTY SENATE MINUTES

MEETING # 1

August 22, 1996

CALL TO ORDER: 4:12 pm; Eagle Meeting Room; ADUC.

CONSIDERATION OF MINUTES: Passed as distributed.

SENATORS ABSENT: Bill Booth, Herb Hedgecock, Dan Seth and Wanda Staley.

CHAIR'S REPORT:

Chair Reeder thanked everyone for their service during the previous academic year. Chair turned gavel over to Chair Patrick. Chair expressed his objectives for the coming academic year.

Tim Miller was appointed to replace Phyllis Oakes for the fall semester.

The PG on Deadly Weapons was presented for a first reading.

The resolution on Academic Honors was tabled till the next meeting.

ELECTIONS:

The following people were nominated for the executive council: BUS - Bonnie Bailey, Robert Lorentz, and Ishappa Hullur; EBS - Dayna Brown, Mary Carney, and Carol Nutter; HUM - Bill Booth, Noel Earl, and Larry Keenan; S&T - Mike Adams, Brian Reeder, and Brent Rogers.

The following people were elected to the executive council: Mike Adams, S&T; Bonnie Bailey, Bus; Dayna Brown, EBS; Mary Carney, EBS; Larry Keenan, Hum; and Brian Reeder, S&T.

Mike Adams was elected vice-chair.

ADJOURNMENT: 5:45 pm.

FACULTY SENATE MINUTES

Meeting # 2

September 5, 1996

CALL TO ORDER: 4:10 pm; Fields Seminar Room 1.

MINUTES: Approved as distributed.

MEMBERS ABSENT: Lynn Augsbach, Bill Booth, Dayna Brown, Reginald Daniel, James Knoll, and Richard Shepard.

CHAIR'S REPORT:

Don Flatt was appointed to replace Yvonne Baldwin for the fall semester.

PG-54: Deadly Weapons/Destructive Weapons was presented for a second reading. Senator Reeder made the following motion: **Insert the following under APPLICABILITY before the sentence that begins The use of pyrotechnics for non-University... 'In addition, this policy will exclude all those persons licensed and/or certified to instruct in the use of these devices'.** Motion seconded and passed. Senator Rogers made the following motion: **Insert in the next to last sentence under APPLICABILITY after competition, 'private weapons held for legitimate purposes by employees of MSU who and by reason of position reside on university property.'** Motion seconded and failed. Senator Rogers made the following motion: **In the next to last sentence under APPLICABILITY insert between instructional and use 'and agricultural production'.** Motion seconded and passed. PG-54 passed with amendments.

FACULTY REGENT'S REPORT:

Regent Mattingly reported on the following: 1) Governor's Task Force on Higher Education; and 2) MSU budget process.

COMMITTEE REPORTS:

Academic Policies

Honors resolution was presented for a second reading. Motion passed

Governance

The following were accepted as nominees to serve on the Planning Committee: Rodger Carlson, BUS - 1 year; Don Applegate, S&T - 2 years; and Richard Shepard, EBS - 2 years.

OPEN DISCUSSION:

The following issues were discussed: 1) Bell Tower; 2) Vice-President Philley's Retirement; 3) Library cuts, and 4) budgets.

ADJOURNMENT: 5:37 pm.

FACULTY SENATE MINUTES

Meeting # 3

September 19, 1996

CALL TO ORDER: 4:14 pm; Fields Seminar Room 2.

MINUTES: Approved as amended.

MEMBERS ABSENT: Lynn Augsbach, Laradean Brown, Mary Carney, Noel Earl, Don Flatt, Deeno Golding, and Marilyn Mote-Yale.

CHAIR'S REPORT:

Chair proved and discussed handout of Deans Council meetings.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed the following: 1) action being taken as result of classroom survey; 2) enrollment; and 3) Governors Task Force on Higher Education.

FACULTY REGENT'S REPORT:

Regent Mattingly reported on the Board of Regents meeting.

COMMITTEE REPORTS:

Academic Policies

Chair discussed distance learning. Dr. Judy Rogers, Associate Vice-President for Academic Affairs and Dean of Undergraduate Studies, gave a progress report on General Education. A handout was provided.

Communications

Chair discussed the upcoming Senate Connection.

Evaluation

Committee is working on PBSI measures.

Fiscal Affairs

Committee is working on summer school pay formula and health care.

Governance

The following were accepted as nominees to serve on university committees:

Faculty Rights & Responsibilities (to be elected by EBS faculty) - Layla Sabie and Judy Rogers - term ends '97; Reserach & Creative Productions - Brenda Malinauskas, S&T, - term ends '97; Student Life - Dreama Price, EBS, term ends '98; Technology Resources (Academic) - Ed Breschel, EBS, term ends '98; Tenure - William Green, HUM, term ends '97; Undergraduate Curriculum (Academic Programs) - Frank Osborne, EBS, term ends '97; Founders Day - Carolyn Flatt, Joyce LeMaster, and Joan Whitworth; EVPAA Search Committee Nominations - Sharon Walters and Hilary Iwu - BUS; Bob Bylund and Jim Gotsick - EBS; Larry Keenan and Larry Albert - HUM; and David Magrane and Judy Willard - S&T.

The following election results were reported:

Graduate Committee - The following people were elected to serve a two year term: Robert Lindahl, Serjit Kasior, Dan Fasko, and Ray Bernardi. Jack Peters was elected to a one year term. Presidential Advisory Committee - The following were elected to serve a one year term: Bob Albert and Sheryl Kae - BUS; John Modaff and Nancy Peterson - HUM; Jim Gotsick and Wayne Willis - EBS; and Steve Reid and Ron Spangler - S&T.

Professional Policies

Committee is working on PAc-27.

ADJOURNMENT: 5:28 pm.

FACULTY SENATE MINUTES

Meeting # 3

September 19, 1996

CALL TO ORDER: 4:14 pm; Fields Seminar Room 2.

MINUTES: Approved as amended.

MEMBERS ABSENT: Lynn Augsbach, Laradean Brown, Mary Carney, Noel Earl, Don Flatt, and Deeno Golding.

CHAIR'S REPORT:

Chair proved and discussed handout of Deans Council meetings.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed the following: 1) action being taken as result of classroom survey; 2) enrollment; and 3) Governors Task Force on Higher Education.

FACULTY REGENT'S REPORT:

Regent Mattingly reported on the Board of Regents meeting.

COMMITTEE REPORTS:

Academic Policies

Chair discussed distance learning. Dr. Judy Rogers, Associate Vice-President for Academic Affairs and Dean of Undergraduate Studies, gave a progress report on General Education. A handout was provided.

Communications

Chair discussed the upcoming Senate Connection.

Evaluation

Committee is working of PBSI measures.

Fiscal Affairs

Committee is working on summer school pay formula and health care.

Governance

The following were accepted as nominees to serve on university committees:

Faculty Rights & Responsibilities (to be elected by EBS faculty) - Layla Sabie and Judy Stafford - term ends '97; Reserach & Creative Productions - Brenda Malinauskas, S&T, - term ends '97; Student Life - Dreema Price, EBS, terms ends '98; Technology Resources (Academic) - Ed Breschel, EBS, term ends '98; Tenure - William Green, HUM, term ends '97; Undergraduate Curriculum (Academic Programs) - Frank Osborne, EBS, term ends '97; Founders Day - Carolyn Flatt, Joyce LeMaster, and Joan Whitworth; EVPA Search Committee Nominations - Sharon Walters and Hilary Iwu - BUS; Bob Bylund and Jim Gotsick - EBS; Larry Keenan and Larry Albert - HUM; and David Magrane and Judy Willard - S&T.

The following election results were reported:

Graduate Committee - The following people were elected to serve a two year term: Robert Lindahl, Serjit Kasior, Dan Fasko, and Ray Bernardi. Jack Peters was elected to a one year term. Presidential Advisory Committee - The following were elected to serve a one year term: Bob Albert and Sheryl Kae - BUS; John Modaff and Nancy Peterson - HUM; Jim Gotsick and Wayne Willis - EBS; and Steve Reid and Ron Spangler - S&T.

Professional Policies

Committee is working on Pac-27.

ADJOURNMENT: 5:28 pm.

FACULTY SENATE MINUTES

*Read by
New mod
PASS*

October 3, 1996

Meeting # 4

CALL TO ORDER: 4:15 pm; Riggle Room; ADUC.

MINUTES: Approved as amended.

MEMBERS ABSENT: Rodger Carlson, Marcia Cooper, Noel Earl, Don Flatt, Deeno Golding, ~~Herb Hedgcock~~, Larry Keenan, Robert Lorentz, Carol Nutter, and Shelby Shires.

CHAIR'S REPORT:

Chair proved and discussed handout of Deans Council meetings. Chair discussed administrative action taken on Senate actions.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed the following: 1) visits to campus by Governor Patton and Council on Higher Education; 2) general education news; and 3) renovation work being undertaken.

COMMITTEE REPORTS:

Academic Policies

Chair discussed COSFL meeting. The following resolutions were presented for a first reading: 1) Course Substitutions via formula classes and Distance Technology Credit.

Communications

Chair discussed the upcoming Senate Connection deadline.

Evaluation

Chair attended Deans Council and discussed 4th share and FEP's. They are planning a FEP resource guide.

Fiscal Affairs

Chair discussed Employee Benefits Committee meeting.

Governance

The following action was taken: Layla Sabie to serve on the Faculty Rights & Responsibilities Committee. A motion was presented to place someone other than an EBS representative on Planning Committee. Motion passed unanimously.

Professional Policies

Committee is working on PAC-27.

NEW BUSINESS:

The following was presented for a first reading: PG-51 Severe Weather Conditions or Disaster.

A resolution regarding third street being placed under the permanent control of Morehead State University was presented for a first reading. Senator Adams moved to suspend the rules and vote today. Motion seconded and passed. Motion passed unanimously.

ADJOURNMENT: 5:10 pm.

FACULTY SENATE MINUTES

Meeting # 4

October 3, 1996

CALL TO ORDER: 4:15 pm; Riggle Room; ADUC.

MINUTES: Approved as amended.

MEMBERS ABSENT: Rodger Carlson, Marcia Cooper, Noel Earl, Don Flatt, Deeno Golding, Larry Keenan, Robert Lorentz, Carol Nutter, and Shelby Shires.

CHAIR'S REPORT:

Chair proved and discussed handout of Deans Council meetings. Chair discussed administrative action taken on Senate actions.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed the following: 1) visits to campus by Governor Patton and Council on Higher Education; 2) general education news; and 3) renovation work being undertaken.

COMMITTEE REPORTS:

Academic Policies

Chair discussed COSFL meeting. The following resolutions were presented for a first reading: 1) Course Substitutions via Formula Classes; and 2) Distance Technology Credit.

Communications

Chair discussed the upcoming Senate Connection deadline.

Evaluation

Chair attended Deans Council and discussed 4th share and FEP's. They are planning a FEP resource guide.

Fiscal Affairs

Chair discussed Employee Benefits Committee meeting.

Governance

The following action was taken: Layla Sabie to serve on the Faculty Rights & Responsibilities Committee. A motion was presented to place someone other than an EBS representative on Planning Committee. Motion passed unanimously.

Professional Policies

Committee is working on PAc-27.

NEW BUSINESS:

The following was presented for a first reading: PG-51 Severe Weather Conditions or Disaster.

A resolution regarding third street being placed under the permanent control of Morehead State University was presented for a first reading. Senator Adams moved to suspend the rules and vote today. Motion seconded and passed. Motion passed unanimously.

ADJOURNMENT: 5:10 pm.

P. 155

FACULTY SENATE MINUTES

Meeting # 5

October 17, 1996

CALL TO ORDER: 4:13 pm; Riggle Room; ADUC.

MINUTES: Approved as amended.

MEMBERS ABSENT: Don Applegate, Bill Booth, Reginald Daniel, Don Flatt, William Grise, Joyce LeMaster, Charles Patrick, Richard Shepard, Deborah Tesch, Betty Wilson, and Ahmad Zargari.

CHAIR'S REPORT:

Vice Chair Adams reported that the Morehead City Council had voted to turn control of 3rd street over to Morehead State University. PG-51: Severe Weather Conditions or Disaster was presented for a second reading. Motion passed unanimously.

COMMITTEE REPORTS:

Academic Policies

The following resolution was presented for a first reading: Academic Probation. The resolution on Distance Technology Credit was presented for a second reading. Senator Buck made the following friendly amendment: "replace that are not possible using existing technology with unless the course can be offered effectively using existing technology." Friendly amendment accepted. Resolution as amended passed. Resolution on Course Substitutions via Formula Classes was presented for a second reading. Senator Mattingly made the following friendly amendment: "limit to know more than one substitution for core course." Friendly amendment was not accepted. Senator Buck made the following friendly amendment: "accept under series hardship situations." Friendly amendment was not accepted. Senator Buck moved to table the resolution. Seconded and passed.

Committee is looking at ACT comp scores and junior exit exams.

Communications

Chair announced that The Senate Connection was at the printers.

Fiscal Affairs

Resolution regarding Health Insurance was presented for a first reading.

Governance

The following committee nominations were approved: FACULTY RIGHTS & RESPONSIBILITIES COMMITTEE (elections to be held) - Charles Hicks and Sharon Walters - BUS - term ending '98. Juanita Hall and Bill Malone - LIB - term ending '98. PLANNING COMMITTEE - James Knoll - EBS - term ending '98. PRESIDENTIAL ADVISORY - Marilyn Mote-Yale - FS - term ending '97.

Professional Policies

Committee is looking at PAC-27: Tenure, and plan on presenting a first reading at the next meeting.

ANNOUNCEMENTS:

Reports on the following committees were given: Teacher Education and Undergraduate Curriculum.

ADJOURNMENT: 5:20 pm.

FACULTY SENATE MINUTES

Meeting # 5

October 17, 1996

CALL TO ORDER: 4:13 pm; Riggle Room; ADUC.

MINUTES: Approved as amended.

MEMBERS ABSENT: Don Applegate, Bill Booth, Reginald Daniel, Don Flatt, William Grise, Joyce LeMaster, Charles Patrick, Richard Shepard, Deborah Tesch, Betty Wilson, and Ahmad Zargari.

CHAIR'S REPORT:

Vice Chair Adams reported that the Morehead City Council had voted to turn control of 3rd street over to Morehead State University. PG-51: Severe Weather Conditions or Disaster was presented for a second reading. Motion passed unanimously.

COMMITTEE REPORTS:

Academic Policies

The following resolution was presented for a first reading: Academic Probation. The resolution on Distance Technology Credit was presented for a second reading. Senator Buck made the following friendly amendment: "replace that are not possible using existing technology with unless the course can be offered effectively using existing technology." Friendly amendment accepted. Resolution as amended passed. Resolution on Course Substitutions via Formula Classes was presented for a second reading. Senator Mattingly made the following friendly amendment: "limit to know more than one substitution for core course." Friendly amendment was not accepted. Senator Buck made the following friendly amendment: "accept under series hardship situations." Friendly amendment was not accepted. Senator Buck moved to table the resolution. Seconded and passed.

Communications

Chair announced that The Senate Connection was at the printers.

Fiscal Affairs

Resolution regarding Health Insurance was presented for a first reading.

Governance

The following committee nominations were approved: FACULTY RIGHTS & RESPONSIBILITIES COMMITTEE (elections to be held) - Charles Hicks and Sharon Walters - BUS - term ending '98. Juanita Hall and Bill Malone - LIB - term ending '98. PLANNING COMMITTEE - James Knoll - EBS - term ending '98. PRESIDENTIAL ADVISORY - Marilyn Mote-Yale - FS - term ending '97.

Professional Policies

Committee is looking at ACT comp scores and junior exit exams.

ANNOUNCEMENTS:

Reports on the following committees were given: Teacher Education and Undergraduate Curriculum.

ADJOURNMENT: 5:20 pm.

FACULTY SENATE MINUTES

PASS As distributed

Meeting # 6

November 7, 1996

CALL TO ORDER: 4:17 pm; East Room A; ADUC.

MINUTES: Approved as distributed.

MEMBERS ABSENT: Glenna Campbell, Rodger Carlson, Reginald Daniel, Noel Earl, Ishappa Huller, Tim Miller, Marilyn Mote-Yale, and Richard Shepard.

CHAIR'S REPORT:

Chair welcomed John Earnst as the new senator from Geography, Government and History.

Chair reported that the following senate resolutions had been approved by the administration: 1) 8.5 - PG-51: Severe Weather Conditions or Disaster; 2) 9.5 - Committee nominations for the Planning Committee and the Presidential Advisory Committee; and 3) 10.5 - Distance Technology Credit.

Chair provided a handout for Dean's Council Meetings of October 23 and 30, 1996.

Dr. Eaglin addressed the senate and discussed the following issues: 1) shared governance; 2) tenure review; and 3) health care. A question and answer session followed.

FACULTY REGENT'S REPORT:

Regent Mattingly discussed the governor's conference on shared governance and MSU's audit report.

COMMITTEE REPORTS:

Academic Policies

Academic Probation Resolution was presented for a second reading. Motion passed unanimously. Course Substitutions via Formula Classes was presented for a second reading. Senator Adams moved to table this back to committee until the next meeting. Motion seconded and passed.

Communications

Chair announced that they were looking at web page designs. Deadline for the next Senate Connection was the Wednesday before Thanksgiving.

Evaluation

Chair updated the senate on PBSI; and reported on the AAUP Student Evaluation Meeting.

Fiscal Affairs

Health Insurance Resolution was presented for a second reading. Motion passed unanimously.

Chair reported on the Library materials budget.

Governance

The following committee election results were reported: FACULTY RIGHTS & RESPONSIBILITIES COMMITTEE - Sharon Walters - BUS - term ending '98 and Juanita Hall - LIB - term ending '98.

Professional Policies

Committee presented a comment draft of PAc-27: Tenure.

ADJOURNMENT: 6:03 pm.

FACULTY SENATE MINUTES

Meeting # 6

November 7, 1996

CALL TO ORDER: 4:17 pm; East Room A; ADUC.

MINUTES: Approved as distributed.

MEMBERS ABSENT: Glenna Campbell, Rodger Carlson, Reginald Daniel, Noel Earl, Ishappa Huller, Tim Miller, Marilyn Mote-Yale, and Richard Shepard.

CHAIR'S REPORT:

Chair welcomed John Earnst as the new senator from Geography, Government and History.

Chair reported that the following senate resolutions had been approved by the administration: 1) 8.5 - PG-51: Severe Weather Conditions or Disaster; 2) 9.5 - Committee nominations for the Planning Committee and the Presidential Advisory Committee; and 3) 10.5 - Distance Technology Credit.

Chair provided a handout for Dean's Council Meetings of October 23 and 30, 1996.

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FACULTY REGENT'S REPORT:

Regent Mattingly discussed the governor's conference on shared governance and MSU's audit report.

COMMITTEE REPORTS:

Academic Policies

Academic Probation Resolution was presented for a second reading. Motion passed unanimously. Course Substitutions via Formula Classes was presented for a second reading. Senator Adams moved to table this back to committee until the next meeting. Motion seconded and passed.

Communications

Chair announced that they were looking at web page designs. Deadline for the next Senate Connection was the Wednesday before Thanksgiving.

Evaluation

Chair updated the senate on PBSI; and reported on the AAUP Student Evaluation Meeting.

Fiscal Affairs

Health Insurance Resolution was presented for a second reading. Motion passed unanimously.

Chair reported on the Library materials budget.

Governance

The following committee election results were reported: FACULTY RIGHTS & RESPONSIBILITIES COMMITTEE - Sharon Walters - BUS - term ending '98 and Juanita Hall - LIB - term ending '98.

Professional Policies

Committee presented a comment draft of PAC-27: Tenure.

ADJOURNMENT: 6:03 pm.

FACULTY SENATE MINUTES

Meeting # 7

November 21, 1996

CALL TO ORDER: 4:16 pm; Riggle Room; ADUC.

MINUTES: Approved as distributed.

MEMBERS ABSENT: Don Applegate, Noel Earl, John Ernst, Bruce Mattingly, Tim Miller, and Richard Shepard.

CHAIR'S REPORT:

Chair welcomed Captain Scott Erdo as the new senator from Military Science.

Chair reported that the following senate resolutions had been approved by the administration: 1) 11.5: Academic Probation Resolution; 2) 12.5: Health Resolution; and 3) 13.5: Faculty Rights & Responsibilities Committee nominations.

Chair provided the following handouts: 1) Dean's Council Meetings of November 13, 1996, and 2) e-mail from Mike Seelig regarding Department Chair Searches.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed Department Chair Searches.

COMMITTEE REPORTS:

Academic Policies

Course Substitution Resolution A was presented for a first reading. Senator Adams moved to suspend the rules and vote on the resolution. Motion seconded and passed. Senator Buck moved to withdraw the words extraordinary from the resolution as a friendly amendment was rejected. Motion passed as distributed.

Course Substitution Resolution B was presented for a first reading. Senator Adams moved to suspend the rules and vote on the resolution. Motion seconded and passed. Senator Adams made the following friendly amendment under d: add "except in the case in which a student is properly enrolled in a core course which is subsequently cancelled." Motion accepted by the committee. Senator Keenan requested a roll call vote.

Mike Adams	yes	Marietta Daulton	yes	Carol Nutter	yes
Don Applegate	absent	Noel Earl	absent	David Olson	yes
Lynn Augsbach	yes	Scott Erdo	yes	Charles Patrick	chair NV
Bonnie Bailey	yes	John Ernst	absent	Brian Reeder	yes
Michael Biel	yes	Deeno Golding	yes	Damon Revelas	no
John Boardman	yes	William Grise'	yes	Brent Rogers	no
Bill Booth	yes	Herb Hedgcock	no	Dan Seth	yes
Edward Breschel	no	Ishappa Hullur	yes	Richard Shepard	absent
Dayna Brown	yes	Larry Keenan	no	Shelby Shires	yes
Laradean Brown	no	James Knoll	yes	Carolyn Taylor	no
Roland Buck	yes	Joyce LeMaster	yes	Deborah Tesch	absent
Glenna Campbell	yes	Robert Lorentz	no	Gordon Towell	no
Rodger Carlson	yes	Bruce Mattingly	absent	Craig Tuerk	yes
Mary Carney	yes	Tim Miller	absent	Betty Wilson	yes
Marcia Cooper	yes	Marilyn Mote-Yale	yes	Ahmad Zargari	yes

Resolution passed as amended.

Communications

Chair announced that the deadline for the next Senate Connection had been extended to the first day of finals.

Evaluation

A handout for a Teaching Resource Book was provided.

Fiscal Affairs

A handout of a survey to be distributed to the faculty was provided.

Chair reported on the Employee Benefits Committee meeting regarding health care.

Governance

Planning Committee changes were presented for a first reading.

Professional Policies

Committee presented a comment draft of PAc-27: Tenure.

Senator Reeder moved to extend the meeting for five minutes. Motion failed for lack of second.

ADJOURNMENT: 6:04 pm.

FACULTY SENATE MINUTES

Meeting # 7

November 21, 1996

CALL TO ORDER: 4:16 pm; Riggle Room; ADUC.

MINUTES: Approved as distributed.

MEMBERS ABSENT: Don Applegate, Noel Earl, John Ernst, Bruce Mattingly, Tim Miller, and Richard Shepard.

CHAIR'S REPORT:

Chair welcomed Captain Scott Erdo as the new senator from Military Science.

Chair reported that the following senate resolutions had been approved by the administration: 1) 11.5: Academic Probation Resolution; 2) 12.5: Health Resolution; and 3) 13.5: Faculty Rights & Responsibilities Committee nominations.

Chair provided the following handouts: 1) Dean's Council Meetings of November 13, 1996, and 2) e-mail from Mike Seelig regarding Department Chair Searches.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed Department Chair Searches.

COMMITTEE REPORTS:

Academic Policies

Course Substitution Resolution A was presented for a first reading. Senator Adams moved to suspend the rules and vote on the resolution. Motion seconded and passed. Senator Buck moved to withdraw the words extraordinary from the resolution as a friendly amendment was rejected. Motion passed as distributed.

Course Substitution Resolution B was presented for a first reading. Senator Adams moved to suspend the rules and vote on the resolution. Motion seconded and passed. Senator Adams made the following friendly amendment under d: add "except in the case in which a student is properly enrolled in a core course which is subsequently cancelled." Motion accepted by the committee. Senator Keenan requested a roll call vote.

Mike Adams	yes	Marietta Daulton	yes	Carol Nutter	yes
Don Applegate	absent	Noel Earl	absent	David Olson	yes
Lynn Augsbach	yes	Scott Erdo	yes	Charles Patrick	chair NV
Bonnie Bailey	yes	John Ernst	absent	Brian Reeder	yes
Michael Biel	yes	Deeno Golding	yes	Damon Revelas	no
John Boardman	yes	William Grise	yes	Brent Rogers	no
Bill Booth	yes	Herb Hedgcock	no	Dan Seth	yes
Edward Breschel	no	Ishappa Hullur	yes	Richard Shepard	absent
Dayna Brown	yes	Larry Keenan	no	Shelby Shires	yes
Laradean Brown	no	James Knoll	yes	Carolyn Taylor	no
Roland Buck	yes	Joyce LeMaster	yes	Deborah Tesch	absent
Glenna Campbell	yes	Robert Lorentz	no	Gordon Towell	no
Rodger Carlson	yes	Bruce Mattingly	absent	Craig Tuerk	yes
Mary Carney	yes	Tim Miller	absent	Betty Wilson	yes
Marcia Cooper	yes	Marilyn Mote-Yale	yes	Ahmad Zargari	yes

Resolution passed as amended.

Mike Adams	no	Marcia Cooper	no	Marilyn Mote-Yale	no
Don Applegate	no	Scott Erdo	abstain	Carol Nutter	no
Lynn Augsbach*	yes	Deeno Golding	abstain	David Olson	yes
Bonnie Bailey	no	William Grise'	no	Charles Patrick	non-voting
Yvonne Baldwin	no	Deborah Grubb	no	Brian Reeder	yes
Michael Biel	absent	Herb Hedgecock	no	Damon Revelas	no
John Boardman	no	Ishappa Huller	yes	Brent Rogers	no
Bill Booth	no	Larry Keenan	no	Dan Seth	no
Edward Breschel	yes	James Knoll	no	Shelby Shires	no
Dayna Brown	no	Gary LaFluer	absent	Carolyn Taylor	no
Laradean Brown	absent	Joyce LeMaster	yes	Deborah Tesch	no
Roland Buck	yes	Lissa Lennex	no	Gordon Towell	absent
Glenna Campbell	absent	Robert Lorentz	no	Craig Tuerk	yes
Rodger Carlson	yes	Bruce Mattingly	yes	Betty Wilson	no
Mary Carney	yes	Tim Miller	no	Ahmad Zargari	no

Motion failed 26 to 11.

Senator Mattingly moved to table until next week to allow the committee to evaluate a solution to number 2. Motion seconded. Senator Keenan asked for a roll call vote.

Roll call vote to table resolution till February 13th meeting.

*Proxy vote

Mike Adams	no	Marcia Cooper	no	Marilyn Mote-Yale	no
Don Applegate	no	Scott Erdo	absent	Carol Nutter	no
Lynn Augsbach*	yes	Deeno Golding	no	David Olson	yes
Bonnie Bailey	no	William Grise'	no	Charles Patrick	non voting
Yvonne Baldwin	no	Deborah Grubb	no	Brian Reeder	yes
Michael Biel	absent	Herb Hedgecock	yes	Damon Revelas	no
John Boardman	no	Ishappa Huller	yes	Brent Rogers	no
Bill Booth	no	Larry Keenan	no	Dan Seth	no
Edward Breschel	no	James Knoll	no	Shelby Shires	no
Dayna Brown	no	Gary LaFluer	absent	Carolyn Taylor	no
Laradean Brown	absent	Joyce LeMaster	yes	Deborah Tesch	no
Roland Buck	yes	Lissa Lennex	no	Gordon Towell	absent
Glenna Campbell	absent	Robert Lorentz	no	Craig Tuerk	yes
Rodger Carlson	no	Bruce Mattingly	yes	Betty Wilson	no
Mary Carney	no	Tim Miller	no	Ahmad Zargari	no

Motion failed 29 to 9.

Senator Buck made the following motion: 'Page 2, line 7 - change word "may" to "shall". Seconded. Passed.

Senator Rogers moved as a friendly amendment: 'Page 1, line 8 - take out the word Personnel.' Accepted.

Senator Tuerk moved as a friendly amendment: 'Strike the last sentence in number 2.' Accepted.

Senator Grise' moved as a friendly amendment: 'Page 2, line 8 - replace monitor general with applied minimum.' Not accepted.

Senator Reeder made the following motion: 'Page 2 - to remove strikeout area from line 18 to 30. Motion seconded. Senator Adams moved to table this until additional related wording had been developed. Seconded, passed.

Senator Tuerk moved as a friendly amendment: 'Page 13, line 19 - put the word eligible back in.' Accepted.

Senator Tuerk moved as a friendly amendment: 'Line 23 and 24 to be proposed.' Not accepted.

Senator Rogers moved to strike 'in a professional capacity.' Motion seconded.

Senator Carney moved to table until next week. Seconded. Passed.

ADJOURNMENT: 6:00 pm

FACULTY SENATE MINUTES

Meeting # 8

December 5, 1996

CALL TO ORDER: 4:17 pm; Riggle Room; ADUC.

MINUTES: Approved as distributed.

MEMBERS ABSENT: Marcia Cooper, Noel Earl, John Ernst, Joyce LeMaster, Robert Lorentz, Marilyn Mote-Yale, Brian Reeder, Richard Shepard, Craig Tuerk, and Ahmad Zargari.

CHAIR'S REPORT:

Chair reported on the following: 1) fall break, and 2) finals being given before final week.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed fall break and final exam schedules.

FACULTY REGENT'S REPORT:

Regent Mattingly provided and discussed a handout on faculty salary comparisons of Kentucky institutions.

COMMITTEE REPORTS:

Academic Policies

Dr. Judy Roger, Associate Vice-President for Academic Affairs and Dean of Undergraduate Programs, reported on ACT Comp scores.

Communications

Chair announced that the Senate Connection was at the printers.

Evaluation

Chair reported that committee was working on 4th shares and

Fiscal Affairs

Chair reported on Employee Benefits Committee meeting and on the fiscal affairs survey.

Governance

Planning Committee Changes was presented for a second reading. Senator Keenan made the following as a friendly amendment: add 'and the Vice-President for Student Life or his/her designee' before shall be an ex officio nonvoting members. Motion with friendly amendment passed unanimously.

Professional Policies

Committee presented PAc-27: Tenure for a first reading.

Presidential Advisory Committee

Chair Adams reported that the following topics were discussed: 1) faculty development, and 2) information technology.

ADJOURNMENT: 5:49 pm.

FACULTY SENATE MINUTES

Meeting # 8

December 5, 1996

CALL TO ORDER: 4:17 pm; Riggle Room; ADUC.

MINUTES: Approved as distributed.

MEMBERS ABSENT: Marcia Cooper, Noel Earl, John Ernst, Joyce LeMaster, Robert Lorentz, Marilyn Mote-Yale, Brian Reeder, Richard Shepard, Craig Tuerk, and Ahmad Zargari.

CHAIR'S REPORT:

Chair reported on the following: 1) fall break, and 2) finals being given before final week.

VICE-PRESIDENT'S REPORT:

Vice-President Philley discussed fall break and final exam schedules.

FACULTY REGENT'S REPORT:

Regent Mattingly provided and discussed a handout on faculty salary comparisons of Kentucky institutions.

COMMITTEE REPORTS:

Academic Policies

Dr. Judy Roger, Associate Vice-President for Academic Affairs and Dean of Undergraduate Programs, reported on ACT Comp scores.

Communications

Chair announced that the Senate Connection was at the printers.

Evaluation

Chair reported that committee was working on 4th shares and services and faculty satisfaction surveys.

Fiscal Affairs

Chair reported on Employee Benefits Committee meeting and on the fiscal affairs survey.

Governance

Planning Committee Changes was presented for a second reading. Senator Keenan made the following as a friendly amendment: add 'and the Vice-President for Student Life or his/her designee' before shall be an ex officio nonvoting members. Motion with friendly amendment passed unanimously.

Professional Policies

Committee presented PAc-27: Tenure for a first reading.

Presidential Advisory Committee

Chair Adams reported that the following topics were discussed: 1) faculty development, and 2) information technology.

ADJOURNMENT: 5:49 pm.

Check
Repeat Classes
(handover of BSI)

Lang Van Meter
Dwayne Cable
Philly

Bartlett (23)

|||| | ||| ||| |||
||| ||| |||
/ |||

Bart

FACULTY SENATE AGENDA
JANUARY 18, 1995
4:10 PM - RIGGLE ROOM

- I. Call to order 4:15
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports 4:30
 - A. 1 Communications
 - B. 4 Academic Policies
 - C. 2 Governance - Committee Revisions - 2nd reading 5:20
 - D. 3 Fiscal Affairs
 1. Fiscal Operating Guidelines Resolution - 1st reading
 2. Across the Board Salary Increase Resolution - 1st reading
 - E. 5 Professional Policies
 - F. Evaluation
- VII. Adjournment 5:55

Bul in 4:30

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17
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12
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41
4

Booth
Art 1

Who

Mike put in
writing

Mike
OK with Mike
on which
Q L went in
Lab from S&T
DAW Adamsman

FACULTY SENATE ATTENDANCE SHEET

MEETING # 9 DATE: 1-18-96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>Mike Adams</i>	MATTINGLY, BRUCE	<i>Bruce Mattingly</i>
AUGSBACH, LYNN		NUTTER, CAROL	<i>Carol Nutter</i>
BAILEY, BONNIE	<i>B. Bailey</i>	OAKES, PHYLLIS	<i>Phyllis Oakes</i>
*BIEL, MICHAEL	<i>Michael Biel</i>	OLSON, DAVID	<i>D. Olson</i>
BOOTH, BILL	<i>David Booth</i>	OWEN, DONNA	<i>Donna Owen</i>
BROWN, DAYNA	<i>Dayna Brown</i>	*PATRICK, CHARLES	<i>Charles Patrick</i>
BROWN, LARADEAN	<i>L. Larian Brown</i>	REEDER, BRIAN	<i>Brian Reeder</i>
BROWN, SHERYL	<i>S. Brown</i>	ROGERS, BRENT	<i>Brent Rogers</i>
BUCK, ROLAND	<i>R. Buck</i>		
CAMPBELL, GLENNA	<i>G. Campbell</i>	SCHULER, JENNIFER	<i>Jennifer Schuler</i>
CARLSON, RODGER		SETH, DAN	<i>Daniel SETH</i>
CARNEY, MARY	<i>Mary Carney</i>	SHEPARD, RICHARD	<i>Richard Shepard</i>
EARL, NOEL	<i>Noel Earl</i>	SHIRES, SHELBY	<i>S. Shires</i>
ELLINGTON, JANE	<i>Jane Ellington</i>	SMALLWOOD, JAMES	<i>James E. Smallwood</i>
GEARNER, GEOFFREY	<i>Geoffrey Gearn</i>	SMITH, EDDIE	<i>Eddie Smith</i>
GRINDSTAFF, COLLETA	<i>Colleta Grindstaff</i>	STALEY, WANDA	<i>W. Staley</i>
HEDGE COK, HERB	<i>H. Hedgecok</i>	TALLICHET, SUE	<i>Sue Tallichet</i>
HICKS, CHARLES	<i>Charles Hicks</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
HULLER, ISHAPPA	<i>Ishappa Huller</i>	TIRONE, STEPHEN	<i>Stephen Tirone</i>
KEENAN, LARRY	<i>Larry Keenan</i>	TUERK, CRAIG	<i>Craig Tuerk</i>
KLEIN, THOMAS	<i>Thomas Klein</i>	TYNER, LEE	<i>C. L. Tyner</i>
LEMASTER, JOYCE	<i>Joyce Lemaster</i>	WILSON, BETTY	<i>Betty Wilson</i>
		MOTE-YALE, MARILYN	<i>M. Mote-Yale</i>
Howard, Russell		Eaglin, Ronald	
Hutchinson, Brian		Phillely, John	

NO. 21.4

**ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR**

- I. MOTION: Library Committee Nomination - Dan Adsmond, Science & Technology (replacing Bev McGraw) - term ending Aug. 1996

Attachments:

Date Passed By the Senate 1/18/96

24 Jan 96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

[Handwritten signature]
1-24-96

President

- A. ☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

1-24-96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

NO. 22.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Academic Standards and Appeals Committee revisions -- See Attached

Attachments: 1

Date Passed By the Senate 1/18/96

24 Jan 96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

*O.K. J. H. [Signature]
1-24-96*

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☒ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

Would the Senate ask one of its members to meet with librarians to select what committees ~~it~~ would be best.

III. SIGNATURES:

[Signature]
Signature of President

1/24/95
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

* Copy to Bessant.

ACADEMIC STANDARDS AND APPEALS COMMITTEE

Termination Date: Standing Committee, last revision April 1994 January, 1996.

Purpose: To review and recommend policies and regulations pertaining to the undergraduate curriculum for the purpose of initiating improvements and maintaining high academic quality and to provide a level of appeal for undergraduate students on academic matters.

Membership: Voting membership of the committee shall consist of two faculty members from each college and a professional librarian selected by the Faculty Senate. (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.) one student with junior standing or higher from each college selected by the Student Government Association, and the Dean of Undergraduate Programs. A member from the Academic Services Center appointed by the Dean of Undergraduate Programs shall serve as a nonvoting ex officio member. Term of service for faculty members shall be two years. These terms shall be nonsuccessive and half of the faculty members will be replaced each year. Term of service for the students shall be one year with possible selection to an additional year.

Duties & Responsibilities:

1. To serve as an appeals committee for those undergraduate students who have been dropped from the University for failure to meet academic standards.
2. To serve as an appeals committee for student academic grievances.
3. To render a decision and notify the student and the Executive Vice President for Academic Affairs and Dean of Faculty through the Dean of Undergraduate Programs.
4. To implement, strictly monitor, and recommend revisions of approved criteria and procedures for academic appeals.
5. To review and recommend policies, standards, and regulations pertaining to undergraduate academic programs and admissions.

Officers: Chair - the Dean of Undergraduate Programs who shall vote only in case of a tie; a Vice Chair and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: Minimum of twice a semester.

Reporting Channels: Proposed revisions in approved criteria and procedures must be approved by the Executive Vice President for Academic Affairs and Dean of Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress. (Published minutes should protect the confidentiality of students and employees.)

GRADUATE COMMITTEE

Termination Date: Standing Committee, last revision April 1994 January, 1996.

Purpose: To review and make recommendations on policies and regulations pertaining to graduate study; to advise the graduate dean in the execution of these policies; to review and recommend the approval of graduate programs, faculty, and courses; and to conduct hearings on graduate student appeals.

Membership: Voting membership of the committee shall consist of two faculty members from each college, one graduate student from each college selected by the Student Government Association, *and the Dean of Graduate and Extended Campus Programs, and the Director of Libraries or his/her designee. The Director of Libraries or his/her designee shall serve as a non-voting member.* The faculty members shall be selected by the Graduate Faculty (all members) from the full members of the Graduate Faculty. The selection process will be handled by the Faculty Senate in consultation with the Dean of Graduate and Extended Campus Programs. Terms of service for faculty ~~and the library representative~~ shall be two years, with no more than one-half of the members being replaced each year. Term of service for student members shall be one year.

Duties & Responsibilities:

1. To examine and evaluation the graduate curriculum of the University for possible improvement.
2. To recommend revisions and to initiate suggestions for study or actions by the graduate faculty of the colleges and/or departments.
3. To pursue the development of experimental and innovative graduate curricular programs.
4. To make recommendations on proposals for new graduate curricular programs and changes in graduate offerings which have been approved by the appropriate college graduate committee and dean.
5. To coordinate and promote the activities of the college graduate committees.
6. To recommend policies, standards, and regulations pertaining to graduate programs.
7. To receive and review nominations and make the final decision of appointments to the graduate faculty as outlined in PAC-6.
8. To hear grievance appeals regarding grades and academic matters within the graduate programs, render a decision on each appeal and notify the student and Executive Vice President for Academic Affairs and Dean of Faculty through the Office of the Dean of Graduate and Extended Campus Programs.
9. The review the admissions standards for University graduate programs.
10. To monitor off-campus undergraduate and graduate courses, programs, facilities, library and support services to ensure compliance with University and accreditation standards.

Officers: Chair - Dean of Graduate and Extended Campus Programs who shall vote only in case of a tie; a Vice Chair and a Secretary as selected by the committee from the membership.

Frequency of Meetings: At least twice a semester.

Reporting Channels: Recommendatory to the Executive Vice President for Academic Affairs and Dean of the Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, Staff Congress, and Registrar.

Support Services: Office of the Dean of Graduate and Extended Campus Programs.

PROFESSIONAL DEVELOPMENT COMMITTEE

Termination Date: Standing Committee, last revision ~~April 1994~~ January, 1996.

Purpose: To promote excellence in teaching, and to evaluate applications for, and recommend selection of, the University's Distinguished Teacher, to promote the activities of the Critical Thinking Center, and to study and recommend policies and activities related to faculty development.

Membership: Voting membership of the committee shall consist of one faculty member from each college selected by the Faculty Senate (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.), one professional librarian selected by the Faculty Senate, one student from each college selected by the Student Government Association (*For the purposes of evaluating and making recommendations regarding faculty requests for sabbatical or educational leave the students will be non-voting members*), the two most recent recipients of the Distinguished Teacher Award who are active faculty and the Director of the Critical Thinking Center. Term of service shall be two years with terms staggered such that one-half of the elected faculty are replaced each year. Terms of service for students shall be one year. (Should a faculty member on the committee be nominated for the distinguished Teacher Award, that faculty member shall be replaced by an alternate named by the Faculty Senate Governance Committee.)

Duties and Responsibilities:

1. To recognize, publicize, and promote excellence in teaching.
2. In conjunction with the Critical Thinking Center, to inform the faculty about trends in improving teaching effectiveness.
3. To evaluate proposals for, and award internal grants for, innovations in teaching.
4. To consult and advise the Executive Vice President for Academic Affairs and Dean of Faculty concerning university grading practices and report to the faculty concerning such practices.
5. To solicit, review and consider making recommendations on nominations of faculty for the Distinguished University Teacher Award.
6. To arrange, with permission of the faculty nominee for the Distinguished Teacher award, for the observation and evaluation of the faculty member's classes. Findings shall be shared only with the nominated faculty member.

7. To evaluate and make recommendations to the Executive Vice President for Academic Affairs and Dean of Faculty regarding faculty requests for sabbatical and educational leaves as specified in PAC-17 and PAC-28 respectively.

Officers: Chair - selected by the committee who shall vote only in case of a tie; a Vice Chair and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: As required.

Reporting Channels: Recommendatory to the Executive Vice President for

Academic Affairs and Dean of Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress.

Support Services: Office of the Dean of Undergraduate Programs and the Office of the Dean of Graduate and Extended Campus Programs.

UNDERGRADUATE CURRICULUM COMMITTEE

Termination Date: Standing Committee, last revision ~~February 1995~~ January, 1996

Purpose: To examine and evaluate all undergraduate curricular offerings and to review and recommend policies and regulations pertaining to the undergraduate curriculum for the purpose of initiating improvements and maintaining high academic quality.

Membership: The Undergraduate Curriculum Committee shall be divided into two subcommittees, the Academic Programs Subcommittee and the General Education Subcommittee.

-- Academic Programs Subcommittee:

Voting membership of the Academic Programs Subcommittee shall consist of two faculty members from each college selected by the Faculty Senate (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.), two student members selected by the Student Government Association, the Registrar (ex officio, non-voting), the Director of the Libraries or his/her designee (*non-voting*) and the Dean of Undergraduate Programs. The faculty members shall serve two year terms with one member of each college being replaced each year. The student members shall serve one-year terms.

-- General Education Subcommittee:

Voting membership of the General Education Subcommittee shall consist of two faculty members from each college selected by the Faculty Senate (at least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee). Additional membership includes two student members selected by the Student Government Association, the Registrar (ex-officio, non-voting), the Director of Libraries or his/her designee (*non-voting*), one representative from the Teacher Education Committee (non-voting, appointed by the Chair of the Teacher Education Committee), and the Dean of Undergraduate Programs. Faculty members shall serve two-year terms with one member of each college being replaced each year. Student members shall serve one-year terms.

Duties & Responsibilities:

Academic Programs Subcommittee:

1. To examine and evaluate the undergraduate academic programs of the University for necessary revisions and to initiate suggestions for study or action by the colleges and/or departments.
2. To pursue the development of experimental and innovative curricular programs.

3. To receive and review proposals for new curricular programs, new majors, minors, course sequences, courses, and changes in course offerings which have been approved by the appropriate college curriculum committee and dean.
4. To coordinate and promote the activities of the college curriculum committees.
5. Review periodic program review of existing undergraduate programs.

General Education Subcommittee:

1. To receive and review proposals for the general education curriculum which have been approved by the appropriate college curriculum committee and dean.
2. To coordinate and promote the activities of the college curriculum committees as related to general education.
3. To monitor the results of the assessment of general education and to recommend revisions to academic departments when the assessment results reveal deficiencies.
4. To recertify general education courses which have been recommended by college-level committees every five years after their approval date.
5. To review and approve departmentally-recommended tests or other measures used to exempt students from specific general education requirements.

Officers: Chair of both subcommittees - the Dean of Undergraduate Programs who shall vote only in case of a tie; a Vice Chair elected by each subcommittee and a Secretary to be selected by each subcommittee from the membership.

Frequency of Meetings: Weekly.

Reporting Channels:

- Academic Programs Subcommittee: Recommendatory to the Executive Vice President for Academic Affairs and Dean of Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.
- General Education Subcommittee: Recommendatory to the Executive Vice President for Academic Affairs and Dean of Faculty. Recommended changes in policies shall be submitted to the Faculty Senate for revision/approval and upon approval shall be sent to the general faculty for approval.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, Staff Congress, the Registrar, and the Vice President for Student Life.

Support Services: Office of the Dean of Undergraduate Programs.

WELLNESS COMMITTEE

Termination Date: Standing Committee, established June 1990, last revision April 1994 January 1996.

Purpose: To promote a quality physical environment for University students, faculty, and staff and promote the University recycling efforts.

Membership: Voting membership shall consist of a representative from Human Resources, Substance-Abuse and Student Wellness, and Community Services, and Food Services, appointed by the appropriate Vice President; the Occupational Safety and Health Coordinator; the Chairs of Nursing, HPER, and Human Sciences; the Professor of Exercise Science guiding the program development; four staff members selected by the Staff Congress (one must be from the secretarial/clerical category); two students selected by the Student Government Association; a professional librarian; and one faculty from each college selected by the Faculty Senate (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.). *The Chairs of Nursing and Allied Health Sciences, HPER, and Human Sciences shall serve as ex-officio non-voting members.* Terms of service shall be for one year for students and two years with staggered terms for faculty and staff.

Duties and Responsibilities:

1. To disseminate information to the University about environmental issues with the purpose of upgrading knowledge about the environment.
2. To evaluate information about environmental issues and make recommendations for programs, services, operations, etc., that would improve environmental conditions across the University and promote the University recycling efforts.
3. To make recommendations concerning and to promote physical, emotional, intellectual, social, spiritual, environmental, and occupational health for all members of the university community.
4. To develop a phase-by-phase wellness program for the campus, including programs and activities for faculty, staff, and students.
5. To monitor institutional compliance with appropriate environmental regulations and procedures.
6. To promote a cleaner, safer environment for all University citizens.
7. To study and promote more efficient uses of energy.

Officers: Chair; a Vice Chair and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: Monthly.

Reporting Channels: Recommendatory to President through the Vice President for Administration and Fiscal Services. Recommended changes in policies

and procedures shall be reported to the Faculty Senate and Staff Congress.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress.

Support Services: Office of the Vice President for Administration and Fiscal Services and Office of Human Resources.

NO. 23.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Wellness Committee Revisions -- See Attached

Attachments: 1

Date Passed By the Senate: 1/18/96

24 Jan 96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.

B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.

C. ☒ I concur with the motion of the Senate, with the attached stipulations.*

D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

3-19-96
Date

Brian - Because of technical knowledge of benefits and personnel policy I would like to keep a representative of human services on the committee. The other changes are approved.

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

WELLNESS COMMITTEE

PASS
Unanimously

Termination Date: Standing Committee, established June 1990, last revision April 1994 January 1996.

Purpose: To promote a quality physical environment for University students, faculty, and staff and promote the University recycling efforts.

- benefits

Membership: Voting membership shall consist of a representative from Human Resources, Substance-Abuse and Student Wellness, and Community Services, and Food Services, appointed by the appropriate Vice President; the Occupational Safety and Health Coordinator; the Chairs of Nursing, HPER, and Human Sciences; the Professor of Exercise Science guiding the program development; four staff members selected by the Staff Congress (one must be from the secretarial/clerical category); two students selected by the Student Government Association; a professional librarian; and one faculty from each college selected by the Faculty Senate (At least one faculty member shall be a Faculty Senator, but Faculty Senators should not hold a majority of faculty membership on the committee.). *The Chairs of Nursing and Allied Health Sciences, HPER, and Human Sciences shall serve as ex-officio non-voting members.* Terms of service shall be for one year for students and two years with staggered terms for faculty and staff.

Duties and Responsibilities:

1. To disseminate information to the University about environmental issues with the purpose of upgrading knowledge about the environment.
2. To evaluate information about environmental issues and make recommendations for programs, services, operations, etc., that would improve environmental conditions across the University and promote the University recycling efforts.
3. To make recommendations concerning and to promote physical, emotional, intellectual, social, spiritual, environmental, and occupational health for all members of the university community.
4. To develop a phase-by-phase wellness program for the campus, including programs and activities for faculty, staff, and students.
5. To monitor institutional compliance with appropriate environmental regulations and procedures.
6. To promote a cleaner, safer environment for all University citizens.
7. To study and promote more efficient uses of energy.

Officers: Chair; a Vice Chair and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: Monthly.

Reporting Channels: Recommendatory to President through the Vice President for Administration and Fiscal Services. Recommended changes in policies

and procedures shall be reported to the Faculty Senate and Staff Congress.

Minutes and Proposals Copied to: The Library, Faculty Senate, Student Government Association, and Staff Congress.

Support Services: Office of the Vice President for Administration and Fiscal Services and Office of Human Resources.

NO. 24.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Undergraduate Curriculum Committee Revisions -- See Attached

Attachments: 1

Date Passed By the Senate 1/18/96

Date

Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ____ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ____ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ____ I concur with the motion of the Senate, with the attached stipulations.*
- D. ____ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

NO. 25.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Professional Development Committee Revisions -- See Attached

Attachments: 1

Date Passed By the Senate 1/18/96

Date

Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ____ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ____ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ____ I concur with the motion of the Senate, with the attached stipulations.*
- D. ____ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Graduate Committee Revisions -- See Attached

Attachments: 1

Date Passed By the Senate 1/18/96

24 Jan 96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

*b.k. [Signature]
1-24-96*

President

- A. ☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

1/24/96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

GRADUATE COMMITTEE

Termination Date: Standing Committee, last revision April 1994 January, 1996.

Purpose: To review and make recommendations on policies and regulations pertaining to graduate study; to advise the graduate dean in the execution of these policies; to review and recommend the approval of graduate programs, faculty, and courses; and to conduct hearings on graduate student appeals.

Membership: Voting membership of the committee shall consist of two faculty members from each college, one graduate student from each college selected by the Student Government Association, and the Dean of Graduate and Extended Campus Programs, ~~and the Director of Libraries or his/her designee.~~ *The Director of Libraries or his/her designee shall serve as a non-voting member.* The faculty members shall be selected by the Graduate Faculty (all members) from the full members of the Graduate Faculty. The selection process will be handled by the Faculty Senate in consultation with the Dean of Graduate and Extended Campus Programs. Terms of service for faculty and the library representative shall be two years, with no more than one-half of the members being replaced each year. Term of service for student members shall be one year.

Duties & Responsibilities:

1. To examine and evaluation the graduate curriculum of the University for possible improvement.
2. To recommend revisions and to initiate suggestions for study or actions by the graduate faculty of the colleges and/or departments.
3. To pursue the development of experimental and innovative graduate curricular programs.
4. To make recommendations on proposals for new graduate curricular programs and changes in graduate offerings which have been approved by the appropriate college graduate committee and dean.
5. To coordinate and promote the activities of the college graduate committees.
6. To recommend policies, standards, and regulations pertaining to graduate programs.
7. To receive and review nominations and make the final decision of appointments to the graduate faculty as outlined in PAC-6.
8. To hear grievance appeals regarding grades and academic matters within the graduate programs, render a decision on each appeal and notify the student and Executive Vice President for Academic Affairs and Dean of Faculty through the Office of the Dean of Graduate and Extended Campus Programs.
9. The review the admissions standards for University graduate programs.
10. To monitor off-campus undergraduate and graduate courses, programs, facilities, library and support services to ensure compliance with University and accreditation standards.

Officers: Chair - Dean of Graduate and Extended Campus Programs who shall vote only in case of a tie; a Vice Chair and a Secretary as selected by the committee from the membership.

Frequency of Meetings: At least twice a semester.

Reporting Channels: Recommendatory to the Executive Vice President for Academic Affairs and Dean of the Faculty. Recommended changes in policies and procedures shall be reported to the Faculty Senate.

Minutes & Proposals Copied to: The Library, Faculty Senate, Student Government Association, Staff Congress, and Registrar.

Support Services: Office of the Dean of Graduate and Extended Campus Programs.

NO. 27.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Resolution regarding Fiscal Operating Guidelines

Attachments: 1

Date Passed By the Senate 2/1/96

Date

Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ____ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ____ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ____ I concur with the motion of the Senate, with the attached stipulations.*
- D. ____ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

RESOLUTION

WHEREAS the Fiscal Operating Guidelines of the University are currently in the process of being revised; and

WHEREAS the policy under the current Operating Guidelines and the policy proposed under the new guidelines stipulate that vacancy credits and hire down savings generated by Academic Affairs go into the General Fund (Fund Balance) at the end of the fiscal year, which permits funds that were budgeted for Academic Affairs to be spent on items having nothing to do with Academic Affairs; therefore,



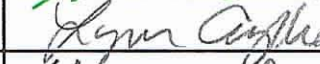

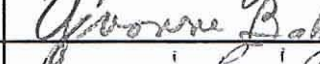
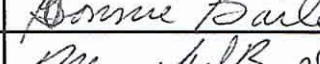
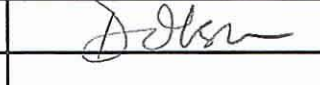

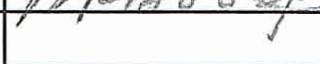

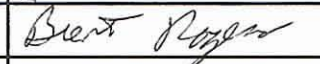

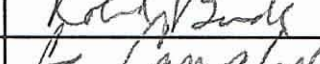

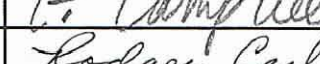
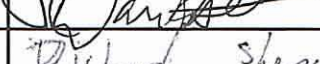
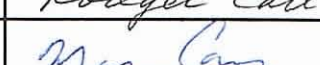
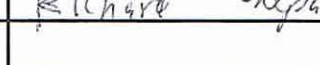
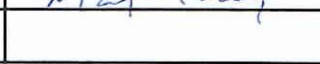

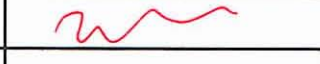



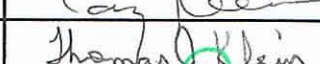

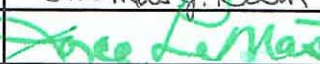

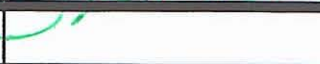

BE IT RESOLVED that under the new Operating Guidelines vacancy credits and hire down savings generated by Academic Affairs be made available to Academic Affairs before the end of the fiscal year so that these funds can be spent on items related to Academic Affairs.

FACULTY SENATE AGENDA
FEBRUARY 1, 1996
4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communicaitons
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs
 - 1. Fiscal Operating Guidelines Resolution - 2nd reading
 - 2. Across the Board Salary Increase Resolution - 2nd reading
 - E. Professional Policies
 - F. Evaluation
- VII. Adjournment

FACULTY SENATE ATTENDANCE SHEET

MEETING # 10 DATE: 2-1-96

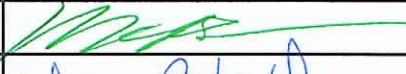

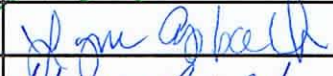

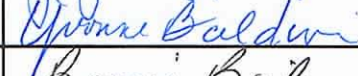
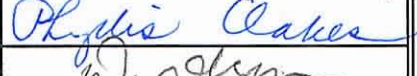
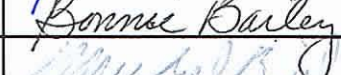
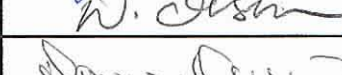

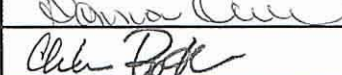
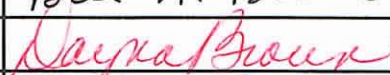
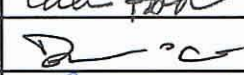
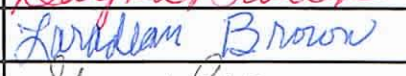
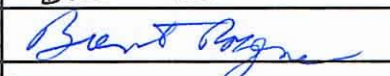



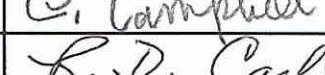
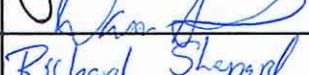
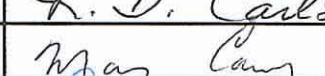
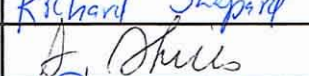
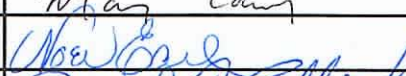
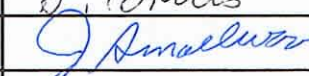

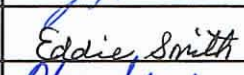
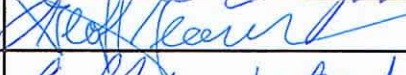
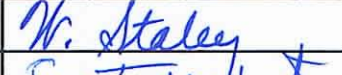





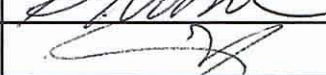
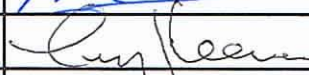
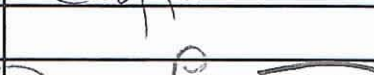
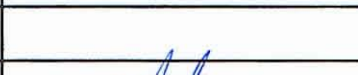
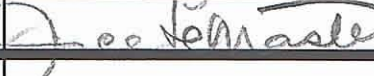




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ADAMS, MIKE		MATTINGLY, BRUCE	
AUGSBACH, LYNN		NUTTER, CAROL	
BALDWIN, YVONNE		OAKES, PHYLLIS	
BAILEY, BONNIE		OLSON, DAVID	
BIEL, MICHAEL		OWEN, DONNA	
BOOTH, BILL		PATRICK, CHARLES	
BROWN, DAYNA		REEDER, BRIAN	
BROWN, LARADEAN		ROGERS, BRENT	
BROWN, SHERYL			
BUCK, ROLAND		SCHULER, JENNIFER	
CAMPBELL, GLENNA		SETH, DAN	
CARLSON, RODGER		SHEPARD, RICHARD	
CARNEY, MARY		SHIRES, SHELBY	
EARL, NOEL		SMALLWOOD, JAMES	
ELLINGTON, JANE		SMITH, EDDIE	
GEARNER, GEOFFREY		STALEY, WANDA	
GRINDSTAFF, COLLETA		TALLICHET, SUE	
HEDGECK, HERB		TAYLOR, CAROLYN	
HICKS, CHARLES		TIRONE, STEPHEN	
HULLER, ISHAPPA		TUERK, CRAIG	
KEENAN, LARRY		TYNER, LEE	
KLEIN, THOMAS		WILSON, BETTY	
LEMASTER, JOYCE		MOTE-YALE, MARILYN	
Howard, Russell		Eaglin, Ronald	
Hutchinson, Brian		Phillely, John	

FACULTY SENATE AGENDA
FEBRUARY 15, 1996
4:10 - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies - Resolution - Last Day to Withdraw with W - 2nd reading
 - C. Governance
 - D. Fiscal Affairs - Resolution - Kentucky Health Purchasing Alliance - 2nd reading
 - E. Professional Policies - PAC-6: Graduate Faculty - 2nd reading
 - F. Evaluation
- VII. Adjournment

FACULTY SENATE ATTENDANCE SHEET

MEETING # 11 DATE: 2-15-96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE		MATTINGLY, BRUCE	
AUGSBACH, LYNN		NUTTER, CAROL	
BALDWIN, YVONNE		OAKES, PHYLLIS	
BAILEY, BONNIE		OLSON, DAVID	
BIEL, MICHAEL		OWEN, DONNA	
BOOTH, BILL		PATRICK, CHARLES	
BROWN, DAYNA		REEDER, BRIAN	
BROWN, LARADEAN		ROGERS, BRENT	
BROWN, SHERYL			
BUCK, ROLAND		SCHULER, JENNIFER	
CAMPBELL, GLENNA		SETH, DAN	
CARLSON, RODGER		SHEPARD, RICHARD	
CARNEY, MARY		SHIRES, SHELBY	
EARL, NOEL		SMALLWOOD, JAMES	
ELLINGTON, JANE		SMITH, EDDIE	
GEARNER, GEOFFREY		STALEY, WANDA	
GRINDSTAFF, COLLETA		TALLICHET, SUE	
HEDGE COK, HERB		TAYLOR, CAROLYN	
HICKS, CHARLES		TIRONE, STEPHEN	
HULLER, ISHAPPA		TUERK, CRAIG	
KEENAN, LARRY		TYNER, LEE	
KLEIN, THOMAS		WILSON, BETTY	
LEMASTER, JOYCE		MOTE-YALE, MARILYN	
Howard, Russell		Eaglin, Ronald	
Hutchinson, Brian		Philly, John	

NO. 28.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: PAc 6: Graduate Faculty

Attachments: 1

Date Passed By the Senate 2/15/96

21 Feb 96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS: *I do not concur with this motion. (see my memo.)*

J. Piccolo
4-13-96

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☒ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

6/30/96
Date

I asked Dr. Philley to have Dr. Glasser review the proposed policy. After studying Dr. Glassers analysis I do not concur with the senate resolution at this time.

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance of Stipulations

Signature of Faculty Senate Chair

I suggest the committee that made the proposal consult with

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE: *Dr. Glasser*
UPO 1021

The Professional Policy Committee recommends to the Faculty Senate the following revisions of PAC 6: Membership on Graduate Faculty. Current words within brackets [] are to be deleted and replaced by words which are underlined and bold-faced. Standard characters are part of the current policy. Committee commentary is given in raised brackets ().)

Policy: PAC-6

Subject: Membership on Graduate Faculty

Approval Date: 07/01/85

Revision Date: 05/12/95

Technical Change: 11/06/95

PURPOSE:

To outline the criteria and procedures for appointment to the Graduate Faculty.

CRITERIA FOR FULL MEMBERSHIP:

The following criteria must be met to be considered for Full Membership on the Graduate Faculty:

1. [An earned terminal degree as defined in PAC-1, in the appropriate teaching discipline from an accredited institution.] An earned terminal degree as defined in PAC-1 in the appropriate teaching discipline or, in the absence of this degree, an exceptionally high level of scholarly productivity, competency, and experience as determined by the tenured faculty and Chair of the department.
2. Competency in teaching and for directing student research/creative productions at the graduate level[.], as determined by the tenured faculty and Chair of the department.
3. Evidence of research and/or creative productions within the last five years[.] as determined by the tenured faculty and Chair of the department.
- [4. A departmental teaching need at the graduate level (500- or 600-level courses).]
- [5. Associate membership for at least one year at Morehead State University.]
4. A first-time Graduate Faculty member may be given a probationary status, not to exceed one year in length, by a majority vote of the tenured faculty members or by request of the Chair of the department. A final recommendation regarding membership on the Graduate Faculty shall be made by the tenured faculty members and Chair of the department at the end of the probationary status.
5. Membership on the Graduate Faculty shall be for a five year period of time and must be reconfirmed at that time by the tenured faculty and Chair of the department.

[CRITERIA FOR ASSOCIATE MEMBERSHIP]

(The section for Associate Membership is deleted in its entirety.)

APPOINTMENT PROCEDURE:

(The section for Appointment Procedure is deleted in its entirety and replaced with the following:)

The following procedure shall be used for nomination and review of candidates:

1. When the Department Chair of an academic department receives a written request from an individual faculty member applying for membership on the Graduate Faculty, the Department Chair shall convene a meeting of the tenured faculty members of the department for purposes of making a recommendation regarding membership on the Graduate Faculty. The tenured faculty members of the department shall determine by majority vote, whether to accept or reject this request for membership on the Graduate Faculty of the department. Upon approval by majority vote of this nomination by the tenured faculty members of the department, the request shall be forwarded by the department committee to the Department Chair, who will also accept or reject the request to make the individual faculty member a member of the Graduate Faculty for that department. If the request for membership is approved by the department committee and the Department Chair, the individual will be accepted as a member of the Graduate Faculty of the department. If the request for membership is not approved by either the department committee or the Department Chair, then written rationale shall be given to the individual faculty member for declining this request for membership by the Department Chair. It is the responsibility of the Chair to notify the Dean of Graduate and Extended Campus Programs and the individual faculty member of this new appointment to the Graduate Faculty by the department. A faculty member who is not approved for membership may apply again in the following academic year.
2. If the nomination is rejected by the tenured faculty members of the department, the Chair may appoint the individual faculty member to Temporary Status on the Graduate Faculty if a member of the Graduate Faculty is unavailable to teach a previously scheduled course and circumstances will not permit appointment under normal procedures. Temporary appointments are for one semester only and are not renewable.
3. In all other respects, a temporary appointee must meet the qualifications and expectations of a Graduate Faculty member.

[TEMPORARY APPOINTMENTS:]

(The section on TEMPORARY APPOINTMENTS is deleted in its entirety as it is covered in Item "2." listed just above.)

REVIEW OF MEMBERSHIPS:

(The section on REVIEW OF MEMBERSHIPS is deleted in its entirety and replaced with the following:)

1. Full members of the Graduate Faculty will be reviewed and reconfirmed by the tenured faculty and Chair of the department every five years.
2. A faculty member may appeal the outcome of the written request for membership on the Graduate Faculty or the reconfirmation process to the Faculty Rights and Responsibilities Committee as provided by PAC-18.

RECEIVED
EXECUTIVE V.P.

FEB 29 10 14 AM '86



GRADUATE AND EXTENDED CAMPUS PROGRAMS

ACADEMIC AFFAIRS
MSU

701 GINGER HALL
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2039
1-800-585-MSU1 (6781)
FAX: 606-783-2678

To: Dr. John C. Philley
Executive Vice President for
Academic Affairs

From: Marc Glasser *Sub*

Re: Comments on the Proposed Revisions
to PAC-6

Date: February 27, 1996

Thanks very much for giving me the opportunity to comment on the proposed revisions in PAC-6 as recently approved by the Faculty Senate. The University Graduate Committee has recently reviewed the suggested changes, and in these comments I am incorporating some of the arguments made by the Graduate Committee.

Perhaps the central question is, Would the current PAC-6 or the suggested PAC-6 yield the best graduate faculty for Morehead State University. The suggested PAC-6 lets the tenured faculty and the chair of the department determine who the full and temporary members are, while the current PAC-6 also requires review and approval by the college graduate committee, the college dean, and the University Graduate Committee. I strongly believe that the reviews by the college graduate committees, the college deans, and the University Graduate Committee guarantee that more careful scrutiny occurs in determining who serves as a member of the graduate faculty. The University has been well served, in my judgment, by the extra-departmental levels of review that the college committees, the college deans, and the University-level committees provide for tenure, promotion, and graduate faculty membership decisions as well as curricular change proposals.

The Southern Association of Colleges and Schools supports the principle of a wider scrutiny of graduate faculty membership and graduate curricular proposals in the following statement:

All policies and regulations affecting graduate curricula, as well as requirements leading to graduate credit, certification and degrees, should be formulated by the graduate faculty or an appointed or elected group representing that faculty.

The tenured faculty of a department and the chair would in most cases be composed of some non-graduate faculty members and in some cases would be composed entirely of non-graduate faculty members. I believe adopting the proposed revisions in PAC-6 would result in a recommendation from SACS for correction in the policy.

Likewise, the Council on Graduate Schools, the national organization for graduate studies, which Morehead State University has held membership in for twenty years, recommends not for complete departmental determination of graduate faculty membership. On the contrary, the Council on Graduate Schools recommends that each member institution needs to "articulate a vision of excellence for the graduate community," "provide quality control over all aspects of graduate education," and "maintain equity across all academic disciplines." Without the input of college committees, the college deans, and the University Graduate Committee, no one is charged with this fundamental examination of equity across all the academic disciplines.

Other aspects of the suggested PAC-6 are equally problematic from the point of view of the University Graduate Committee: these include the elimination of need as a criterion for graduate faculty membership, the elimination of associate membership status, the elimination of a review of members outside the department, and the limitation of temporary members to one semester of service. Each of these issues deserves comment.

Eliminating need in any form as a criterion for membership on the graduate faculty is questionable. Without a need in some form, why should a department have a need for graduate faculty members? Clarification of the need criterion is highly desirable; elimination of this criterion could make graduate faculty membership, in a worst-case scenario, a token that faculty confer on one another without any substantive meaning.

The elimination of associate membership along with the absolute limitation of temporary membership to one semester would deprive graduate students of the opportunity to take courses with well-qualified lecturers who offer perspectives from the world of practice that are extremely valuable for graduate students. Associate membership for new faculty members at Morehead State University is also desirable because the University should ordinarily examine the work of these faculty members with students before designating them full members of the graduate faculty. The current PAC-6, however, might be improved by incorporating terminology that permits immediate granting of full

Dr. John C. Philley
Comments on the Proposed
Revisions to PAC-6
February 27, 1996

Page 3

membership to outstanding newcomers to Morehead State University who have distinguished themselves as graduate faculty members at other institutions. Just as the University has recently revised its policies to permit tenure for new faculty members, likewise PAC-6 could be improved by permitting full membership for exceptionally well-qualified faculty members who are new to Morehead State University.

Finally, the University Graduate Committee, as you know, is developing a process for reviewing the full members of the graduate faculty. Many of these members have served for more than twenty years without any analysis of their teaching of graduate students, their currency in their academic disciplines, and their contribution to one or more graduate programs. The development of a review process will result over time, I believe, in a stronger graduate faculty at the University. Limiting this review to the tenured faculty in each department and the chair will not result in equity across the academic disciplines.

The University Graduate Committee members recognize that the current version of PAC-6 might very well profit from clarification of the "need" statement, inclusion of full membership status for outstanding newcomers to the University, and other changes. The University Graduate Committee would be pleased to work with our colleagues on the Faculty Senate as well as others to make appropriate changes in PAC-6. However, the rather radical alterations in the proposed revisions in PAC-6 as well as the lack of consultation with the University Graduate Committee about those alterations have the unfortunate effect of undermining collegiality and the opportunity to make needed improvements in the policy.

Once again, thanks for the chance to comment on the proposed revisions in PAC-6.

c: College Deans
University Graduate Committee

Policy: PAc-6

Subject

Membership on Graduate Faculty

Approval Date: 07/01/85

Revision Date: 02/23/90

Technical Change: 11/06/95

PURPOSE:

To outline the criteria and procedures for appointment to the graduate faculty.

CRITERIA FOR

FULL MEMBERSHIP: The following criteria must be met to be considered for Full Membership on the graduate faculty:

1. ~~An earned terminal degree as defined in PAc-1, in the appropriate teaching discipline from an accredited institution.~~ An earned terminal degree as defined in PAc-1 in the appropriate teaching discipline or, in the absence of this degree, an exceptionally high level of scholarly productivity, competency, and experience as determined by the tenured faculty and chair of the department.
2. Competency in teaching and for directing student research/creative productions at the graduate level as determined by the tenured faculty and chair of the department.
3. Evidence of research and/or creative productions within the last five years as determined by the tenured faculty and chair of the department.
4. ~~A departmental teaching need at the graduate level (500 or 600 level courses).~~
5. ~~Associate membership for at least one year at Morehead State University.~~

4. A first-time Graduate Faculty member may be given a probationary status, not to exceed one year in length, by a majority vote of the tenured faculty members or by request of the chair of the department. A final recommendation regarding membership on the Graduate Faculty shall be made by the tenured faculty members and chair of the department at the end of the probationary status.
5. Membership on the Graduate Faculty shall be for a five year period of time and must be reconfirmed at that time by the tenured faculty and chair of the department.

**CRITERIA FOR
ASSOCIATE
MEMBERSHIP:**

~~The following criteria must be met to be considered for Associate Membership on the graduate faculty:~~

1. ~~An earned terminal degree as defined in PAc-1 in the appropriate teaching discipline or, in the absence of this degree, an exceptionally high level of scholarly productivity, competency, and experience as determined by the University Graduate Committee.~~
2. ~~Potential for competency in teaching and for directing student research/creative productions at the graduate level.~~
3. ~~Evidence of research and/or creative productions within the last five years.~~
4. ~~A departmental teaching need for 500 level graduate courses.~~
5. ~~In the absence of available graduate faculty with Full Membership, the Associate Member may teach 600-level courses, if he/she is recommended by the departmental graduate faculty, department chair, and the college dean as being highly competent in the~~

~~teaching discipline, with the approval of the Dean of Graduate and Extended Campus Programs.~~

- ~~6. All Associate Memberships shall be one academic year appointments.~~

APPOINTMENT PROCEDURE:

The following procedure shall be used for nomination and review of candidates:

- ~~1. When the department chair of an academic department determines that he/she needs to assign a graduate course to a faculty member who is not already a full member of the graduate faculty, he/she shall seek the recommendation of the departmental graduate faculty and then shall nominate the individual faculty member for Associate Membership on the graduate faculty either with or without the approval of the departmental graduate faculty.~~
- ~~2. The department chair forwards the nomination, with supporting documentation (curriculum vitae) to the respective college dean who forwards this with his/her recommendation to the College Graduate Committee. The supporting documentation shall provide evidence of teaching excellence, professional activities, and university/community service.~~
- ~~3. Upon approval of the College Graduate Committee, the nomination and supporting documentation are forwarded to the University Graduate Committee. If the nomination is rejected, justification shall be provided to the nominee and the department chair.~~
- ~~4. The University Graduate Committee will make the final determination regarding the nominee's appointment as an Associate Member of the graduate faculty.~~
- ~~5. The Dean of Graduate and Extended Campus Programs will inform the nominee, department chair,~~

respective college dean, and the Executive Vice President for Academic Affairs and Dean of Faculty of the decision of the University Graduate Committee.

-
6. ~~The University Graduate Committee must approve the appointment of Associate Members at least two weeks before scheduled graduate courses begin; otherwise, only temporary status may be granted for the current semester by the Dean of Graduate and Extended Campus Programs.~~

1. When the department chair of an academic department receives a written request from an individual faculty member applying for membership on the Graduate Faculty, the department chair shall convene a meeting of the tenured faculty members of the department for purposes of making a recommendation regarding membership on the Graduate Faculty. The tenured faculty members of the department shall determine by majority vote whether to accept or reject this request for membership on the Graduate Faculty of the department. Upon approval by majority vote of this nomination by the tenured faculty members of the department, the request shall be forwarded by the department committee to the department chair, who will also accept or reject the request to make the individual faculty member a member of the Graduate Faculty for that department. If the request for membership is approved by the department committee and the department chair, the individual will be accepted as a member of the Graduate Faculty of the department. If the request for membership is not approved by either the department committee or the department chair, then written rationale shall be given to the individual faculty member for declining this request for membership by the department chair. It is the responsibility of the chair to notify the Dean of Graduate and Extended Campus Programs and the individual faculty member

of this new appointment to the Graduate Faculty by the department. A faculty member who is not approved for membership may apply again in the following academic year.

2. If the nomination is rejected by the tenured faculty members of the department, the chair may appoint the individual faculty member to Temporary Status on the Graduate Faculty if a member of the Graduate Faculty is unavailable to teach a previously scheduled course and circumstances will not permit appointment under normal procedures. Temporary appointments are for one semester only and are not renewable.

3. In all other respects, a temporary appointee must meet the qualifications and expectations of a Graduate Faculty member.

TEMPORARY

APPOINTMENTS:

~~When, due to extraordinary circumstances, a member of the graduate faculty is unavailable to teach a previously scheduled course and circumstances will not permit appointment under normal procedures, the Dean of Graduate and Extended Campus Programs may temporarily appoint a faculty member to temporary status on the graduate faculty. Temporary appointments are for one semester only. At the time of the temporary appointment, the department chair requesting the appointment must initiate the regular appointment procedure.~~

~~In all other respects, a temporary appointee must meet the qualifications and expectations of a graduate faculty member.~~

~~The Dean of Graduate and Extended Campus Programs will inform all appropriate persons, including the University Graduate Committee, of his/her decision and direct that the procedure for nomination for Associate Membership be initiated.~~

**REVIEW OF
MEMBERSHIPS:**

~~Reviews of membership are made in accordance with the following schedule and principles:~~

- ~~1. Associate Members of the graduate faculty will be reviewed by the appropriate departmental graduate faculty, department chair, college graduate committee, college dean and the University Graduate Committee after the first year of membership to determine if an individual should be granted Full Membership on the graduate faculty.~~
- ~~2. Full Members of the graduate faculty will be reviewed by the appropriate college graduate committee and the University Graduate Committee every fifth year of membership to determine if an individual should continue on the graduate faculty.~~
- ~~3. In the review process, faculty will be evaluated according to the criteria in the section Criteria for Membership.~~
- ~~4. In response to the review process, the University Graduate Committee can:~~
 - ~~a. Grant Full Membership to the Associate Member,~~
 - ~~b. Renew Full Membership for five years,~~
 - ~~c. Deny Full Membership to the Associate Member,~~
 - ~~d. Downgrade the Full Member to an Associate Member, or~~
 - ~~e. Remove Full Member from the graduate faculty.~~

~~5. A faculty member may appeal the outcome of the review process to the Faculty Rights and Responsibilities Committee as provided by PAc-18.~~

~~6. The Dean of Graduate and Extended Campus Programs will inform in writing all appropriate persons of the decisions of the University Graduate Committee within 30 working days after the decision.~~

1. Full members of the Graduate Faculty will be reviewed and reconfirmed by the tenured faculty and chair of the department every five years.

2. A faculty member may appeal the outcome of the written request for membership on the Graduate Faculty or the reconfirmation process to the Faculty Rights and Responsibilities Committee as provided by PAc-10.

To: Faculty and Professional Librarians

From: Faculty Senate Governance Committee

Date: Feb. 22, 1996

Committee Service Interest Survey

This survey is being conducted in order to determine your interest in and availability for serving on university standing and advisory committees. In order to appropriately fill the vacancies on these committees we will need the information requested below. Even if you indicate a willingness to serve on any committee be certain to rank your first four choices on the back. **IF YOU FAIL TO RETURN THIS SURVEY BY MARCH 8, 1996, WE WILL ASSUME THAT YOU ARE NOT AVAILABLE TO SERVE ON ANY COMMITTEE.**

NAME TUBERK RANK ASSIST. Prof
TENURE STATUS: Tenured Tenure-track Special Status Fixed-term
Librarian: I II III IV
COLLEGE: S+7 DEPARTMENT: Biology

PLEASE LIST ANY UNIVERSITY COMMITTEES FOR WHICH YOUR TERM EXTENDS THROUGH THE 1996-1997 ACADEMIC YEAR.

_____ I am willing to serve on any university committee (rank choices)

X I am willing to serve on most university committees (rank choices and indicate those committees on which you are not willing to serve.)

_____ I am NOT available to serve on university committees

(signature)

Information about University committees (structure, duties, etc.) can be obtained via AIMS or from your department chair.

Please return this survey to:

FACULTY SENATE GOVERNANCE COMMITTEE
UPO 1021

RETURN NO LATER THAN MARCH 8, 1996

COMMITTEE PREFERENCE RANKING (RANK CHOICES 1, 2, 3, AND 4)

- | | |
|---------------|---|
| <u>1</u> | 1. Academic Standards and Appeals |
| <u> </u> | 2. Affirmative Action |
| <u> </u> | 3. Employee Benefits |
| <u> </u> | 4. Faculty Promotion |
| <u> </u> | 5. Faculty Rights and Responsibilities |
| <u> </u> | 6. Graduate |
| <u>3</u> | 7. Honors Program |
| <u> </u> | 9. Intercollegiate Athletics |
| <u> </u> | 10. International Affairs |
| <u> </u> | 13. Library |
| <u> </u> | 14. Planning |
| <u> </u> | 15. Professional Development |
| <u> </u> | 17. Registration Advisory |
| <u> </u> | 18. Research and Creative Productions |
| <u> </u> | 19. Scholarship |
| <u> </u> | 20. Service |
| <u> </u> | 21. Student Disciplinary |
| <u> </u> | 22. Student Life |
| <u> </u> | 23. Student Media Board |
| <u> </u> | 24. Tenure |
| <u> </u> | 25. Undergraduate Curriculum -- Academic Programs |
| <u> </u> | 26. Undergraduate Curriculum -- General Education |
| <u> </u> | 27. Information Resources -- Academic |
| <u> </u> | 28. Information Resources -- Administrative |
| <u>7</u> | 29. University Teacher Education |
| <u> </u> | 30. Wellness |

To: Faculty and Professional Librarians

From: Faculty Senate Governance Committee

Date: Feb. 22, 1996

Committee Service Interest Survey

This survey is being conducted in order to determine your interest in and availability for serving on university standing and advisory committees. In order to appropriately fill the vacancies on these committees we will need the information requested below. Even if you indicate a willingness to serve on any committee be certain to rank your first four choices on the back. **IF YOU FAIL TO RETURN THIS SURVEY BY MARCH 8, 1996, WE WILL ASSUME THAT YOU ARE NOT AVAILABLE TO SERVE ON ANY COMMITTEE.**

NAME Ahmad Zargari RANK Assistant Professor

TENURE STATUS: Tenured Tenure-track Special Status Fixed-term
Librarian: I II III IV

COLLEGE: Science & Technology DEPARTMENT: JET

PLEASE LIST ANY UNIVERSITY COMMITTEES FOR WHICH YOUR TERM EXTENDS THROUGH THE 1996-1997 ACADEMIC YEAR.

☒ I am willing to serve on any university committee (rank choices)

☐ I am willing to serve on most university committees (rank choices and indicate those committees on which you are not willing to serve.)

☐ I am NOT available to serve on university committees

Ahmad Zargari
(signature)

Information about University committees (structure, duties, etc.) can be obtained via AIMS or from your department chair.

Please return this survey to:

FACULTY SENATE GOVERNANCE COMMITTEE
UPO 1021

RETURN NO LATER THAN MARCH 8, 1996

COMMITTEE PREFERENCE RANKING (RANK CHOICES 1, 2, 3, AND 4)

- | | | |
|---------------|-----|---|
| <u>6</u> | 1. | Academic Standards and Appeals |
| <u>7</u> | 2. | Affirmative Action |
| <u> </u> | 3. | Employee Benefits |
| <u> </u> | 4. | Faculty Promotion |
| <u> </u> | 5. | Faculty Rights and Responsibilities |
| <u>2</u> | 6. | Graduate |
| <u>8</u> | 7. | Honors Program |
| <u> </u> | 9. | Intercollegiate Athletics |
| <u>5</u> | 10. | International Affairs |
| <u>15</u> | 13. | Library |
| <u>3</u> | 14. | Planning |
| <u>9</u> | 15. | Professional Development |
| <u> </u> | 17. | Registration Advisory |
| <u>10</u> | 18. | Research and Creative Productions |
| <u>4</u> | 19. | Scholarship |
| <u>14</u> | 20. | Service |
| <u> </u> | 21. | Student Disciplinary |
| <u>11</u> | 22. | Student Life |
| <u> </u> | 23. | Student Media Board |
| <u> </u> | 24. | Tenure |
| <u> </u> | 25. | Undergraduate Curriculum -- Academic Programs |
| <u>1</u> | 26. | Undergraduate Curriculum -- General Education |
| <u>14</u> | 27. | Information Resources -- Academic |
| <u>12</u> | 28. | Information Resources -- Administrative |
| <u>12</u> | 29. | University Teacher Education |
| <u>13</u> | 30. | Wellness |

FACULTY SENATE AGENDA
4:10 PM - 221 RADER HALL
MARCH 7, 1996

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs - Resolution: Summer School Pay 2nd reading
 - E. Professional Policies
 - F. Evaluation
- VII. Adjournment

FACULTY SENATE AGENDA
4:10 PM - 221 RADER HALL
MARCH 7, 1996

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
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 - F. Evaluation
- VII. Adjournment

FACULTY SENATE ATTENDANCE SHEET

MEETING # 12 DATE: 3/7/96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>Mike Adams</i>	MATTINGLY, BRUCE	<i>Bruce Mattingly</i>
AUGSBACH, LYNN	<i>Lynn Augsburg</i>	NUTTER, CAROL	<i>Carol Nutter</i>
BALDWIN, YVONNE	<i>Yvonne Baldwin</i>	OAKES, PHYLLIS	<i>Phyllis Oaks</i>
BAILEY, BONNIE	<i>Bonnie Bailey</i>	OLSON, DAVID	<i>D. Olson</i>
BIEL, MICHAEL		OWEN, DONNA	<i>Donna Owen</i>
BOOTH, BILL	<i>Bill Booth</i>	PATRICK, CHARLES	<i>Charles Patrick</i>
BROWN, DAYNA	<i>Dayna Brown</i>	REEDER, BRIAN	<i>Brian Reeder</i>
BROWN, LARADEAN		ROGERS, BRENT	<i>Brent Rogers</i>
BROWN, SHERYL	<i>S Brown</i>		
BUCK, ROLAND	<i>Roland Buck</i>	SCHULER, JENNIFER	<i>J. Schuler</i>
CAMPBELL, GLENNA	<i>G Campbell</i>	SETH, DAN	<i>Dan Seth</i>
CARLSON, RODGER	<i>Rodger Carlson</i>	SHEPARD, RICHARD	
CARNEY, MARY	<i>Mary Carney</i>	SHIRES, SHELBY	
EARL, NOEL	<i>Noel Earl</i>	SMALLWOOD, JAMES	<i>James Smallwood</i>
ELLINGTON, JANE		SMITH, EDDIE	<i>Eddie Smith</i>
GEARNER, GEOFFREY	<i>Geoff Gearn</i>	STALEY, WANDA	<i>W. Staley</i>
GRINDSTAFF, COLLETA	<i>C. Grindstaff</i>	TALLICHET, SUE	<i>Sue Tallichet</i>
HEDGECOCK, HERB		TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
HICKS, CHARLES	<i>Chas Hicks</i>	TIRONE, STEPHEN	<i>Stephen Tirone</i>
HULLER, ISHAPPA	<i>Ishappa Huller</i>	TUERK, CRAIG	<i>Craig Tuerk</i>
KEENAN, LARRY		TYNER, LEE	<i>Lee Tyner</i>
KLEIN, THOMAS	<i>Thomas Klein</i>	WILSON, BETTY	<i>Betty Wilson</i>
LEMASTER, JOYCE	<i>Joyce Lemaster</i>	MOTE-YALE, MARILYN	<i>Marilyn Mote-Yale</i>
Howard, Russell		Eaglin, Ronald	
Hutchinson, Brian		Phillely, John	

ACTUAL ACADEMIC AFFAIRS EXPENDITURES AS A FRACTION
OF ACTUAL UNIVERSITY EXPENDITURES

Handout
3/7/96

YEAR	ACADEMIC AFFAIRS	TOTAL EDUCATIONAL AND GENERAL	%	AUXILIARY ENTERPRISES	TOTAL UNIV.	%
1994-95	29,803,396	54,892,795	54.3	9,164,585	64,057,380	46.5
1993-94	28,285,422	50,370,966	56.2	8,183,208	58,554,174	48.3
1992-93	26,930,475	48,822,907	55.2	8,143,533	56,966,440	47.3
1991-92	28,189,412	51,125,446	55.1	8,238,286	59,363,732	47.5
1990-91	25,830,354	47,860,334	54.0	7,616,962	55,477,296	46.6
1989-90	21,635,937	43,039,546	50.3	6,434,041	49,473,587	43.7

*Regent
Renewed
3-7-96*

1995 ACCOUNTABILITY REPORT - STUDENT/PERSONNEL PROFILE

	FTE ADMIN. STAFF*	FTE FACULTY	FTE STUDENT	STUDENT FACULTY RATIO	FACULTY STAFF RATIO	STUDENT STAFF RATIO
MoSU	267	341	6667	20:1	1.28:1	25:1
MuSU	224	355	6506	18:1	1.58:1	29:1
NKU	231	373	8251	22:1	1.61:1	36:1
WKU	373	556	11,149	20:1	1.49:1	30:1
EKU	352	623	12,425	20:1	1.77:1	35:1
KSU	150	126	1866	15:1	.84:1	12:1

* Administrative staff includes executive/administrative/managerial and professional non-faculty. MoSUs administrative staff increased to 285 by Fall, 1996, and faculty decreased to 337.

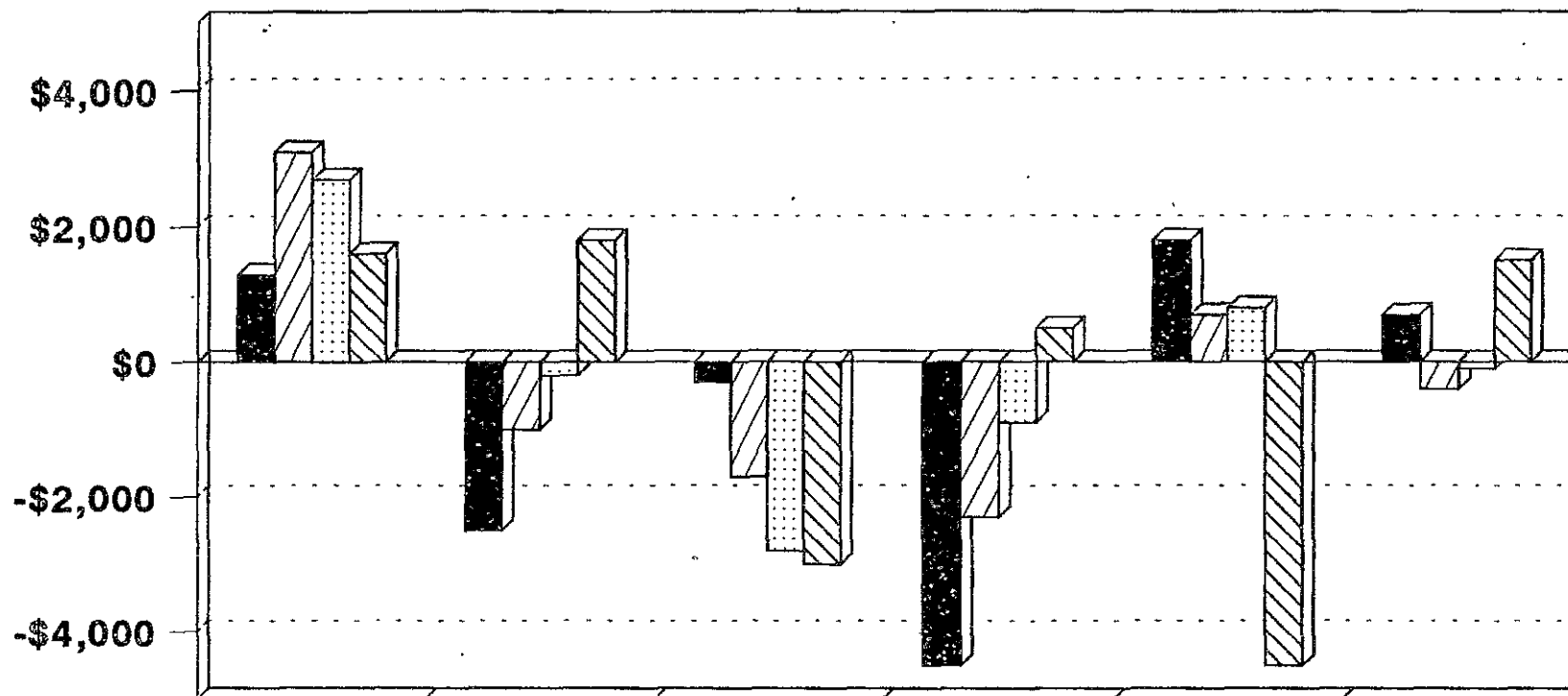
1995 ACCOUNTABILITY REPORT - PERCENT EMPLOYEES BY CATEGORY

	FACULT	ADMIN. STAFF	SECRE- TARIAL	TECHNI- CAL	SKILL- ED	SER- VICE	
MoSU	35.8	28.0	16.2	2.9	5.7	11.4	
MuSU	32.2	20.3	20.1	3.4	6.4	17.7	
NKU	38.9	24.1	15.9	4.9	4.7	11.5	
WKU	36.7	24.6	18.5	1.3	5.8	13.2	
EKU	35.3	19.1	19.4	2.9	1.5	21.1	
KSU	22.7	27.0	16.4	16.2	4.0	13.5	
MEAN*	35.8	22.0	18.5	3.1	4.6	15.9	

* MEAN excludes MoSU and KSU.

Compiled from 1995 Accountability reports by Bruce A. Mattingly

FALL 1994 IPEDS FULL-TIME FACULTY SALARY DEVIATIONS FROM REGIONAL MEANS BY INSTITUTION AND RANK

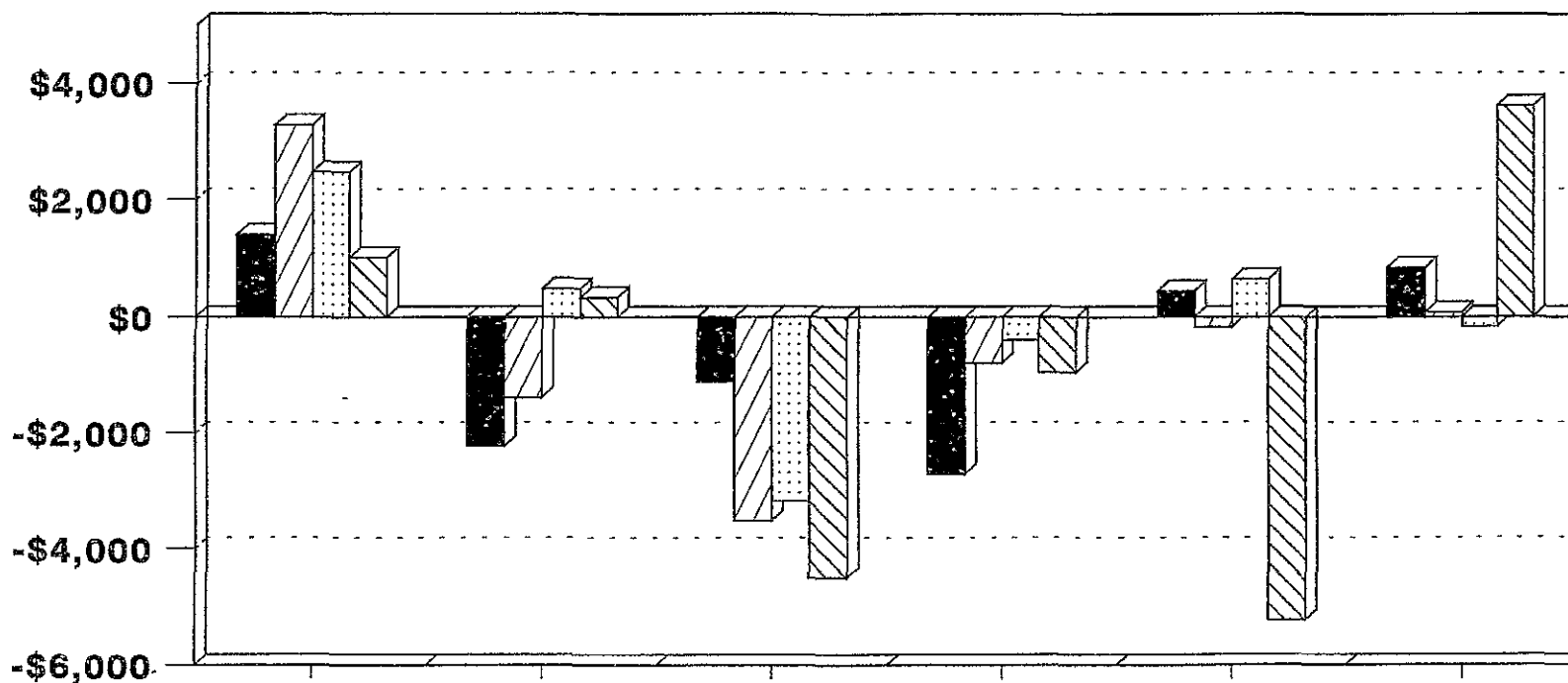


	EKU	KSU	MOSU	MUSU	NKU	WKU
PROF	\$1,300	-\$2,500	-\$300	-\$4,500	\$1,800	\$700
ASSOC	\$3,100	-\$1,000	-\$1,700	-\$2,300	\$700	-\$400
ASSIST	\$2,700	-\$200	-\$2,800	-\$900	\$800	-\$100
INST	\$1,600	\$1,800	-\$3,000	\$500	-\$4,500	\$1,500

PROF
 ASSOC
 ASSIST
 INST

FALL 1995 IPEDS FULL-TIME FACULTY SALARY DEVIATIONS FROM REGIONAL MEANS BY INSTITUTION AND RANK

C-19



	EKU	KSU	MOSU	MUSU	NKU	WKU
PROF	\$1,403	-\$2,226	-\$1,119	-\$2,713	\$435	\$835
ASSOC	\$3,280	-\$1,391	-\$3,514	-\$796	-\$174	\$80
ASSIST	\$2,468	\$478	-\$3,180	-\$396	\$639	-\$167
INST	\$1,008	\$331	-\$4,508	-\$954	-\$5,230	\$3,618

■ PROF ▨ ASSOC ▤ ASSIST ▧ INST

NO. 29.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Planning Committee nomination - Larry Keenan; term expiring August 1997

Attachments:

Date Passed By the Senate 3/7/96

3 MAR
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

NO.30.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Resolution on Summer School Pay

Attachments: 1

Date Passed By the Senate 3/7/96

13 MAR 96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

I agree, but with some reservations and qualifications that must be addressed and understood by the faculty. Began in 1997 summer terms. JSP 4-6-96

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

I am holding this request until we have a clearer understanding of our budget. It has been my goal to improve

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance of Stipulations

Signature of Faculty Senate Chair

base salaries as much as possible that would the influence

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

summer pay. However until we know the budget impact I plan to hold the request
[Signature]

RESOLUTION

WHEREAS Morehead State University's summer school pay scale is lower than the other regional universities, and

WHEREAS summer school generates income in excess of its academic expenditures; therefore,

BE IT RESOLVED that the summer school pay scale be raised to at least 2.5% of the professors's base pay for each faculty work load hour.

SUMMER SCHOOL PAY SCALE

<u>School</u>	<u>Class Hrs.</u>	<u>% of Base Salary</u>	<u>Maximum</u>
<u>MoSU</u>	(1) 3 hr. class (2) 3 hr. classes	6% 12%	
<u>Eastern</u>	(1) 3 hr. class (2) 3 hr. classes	7% 14%	\$3,000 (95-96) \$6,000
<u>Western</u>	(1) 3 hr. class (2) 3 hr. classes	7.5% 15%	\$2,500 (94-95) \$5,000
<u>MUSU</u>	(1) 3 hr. class (2) 3 hr. classes	7.5% 15%	
<u>Northern</u>	(1) 3 hr. class (2) 3 hr. classes	9% 18%	
<u>UK</u> 2 Plans	(1) 3 hr. class (2) 3 hr. classes	10% 20%	\$7,500
	Teaching Assist. and Part-time Fac.	\$650 per credit hr.	
<u>U of L</u> 2 Plans	(1) 3 hr. class (2) 3 hr. class	B(ase) 12 + 10% of Salary B(ase) 12 + 20% of Salary	
	Assist. - \$780 Assoc. - \$890 Full - \$1,020	per credit hr. per credit hr. per credit hr.	
<u>KyState</u>	\$350 per credit hr. same pay - both adjuncts and full-time faculty	Can teach no more than 4 classes during the summer with Dean's approval.	

FACULTY SENATE AGENDA
MARCH 21, 1996
4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs
 - E. Professional Policies - UAR 116.01: Guidelines Specific to Professional Librarians - 2nd reading
 - F. Evaluation
- VII. Adjournment

FACULTY SENATE AGENDA
MARCH 21, 1996
4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
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- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs
 - E. Professional Policies - UAR 116.01: Guidelines Specific to Professional Librarians - 2nd reading
 - F. Evaluation
- VII. Adjournment

FACULTY SENATE ATTENDANCE SHEET

MEETING # 13 DATE: 3-21-96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE		MATTINGLY, BRUCE	Bruce Mattingly
AUGSBACH, LYNN	Lynn Augsburg	NUTTER, CAROL	Carol Nutter
BALDWIN, YVONNE		OAKES, PHYLLIS	Phyllis Oakes
BAILEY, BONNIE	Bonnie Bailey	OLSON, DAVID	D Olson
BIEL, MICHAEL	Michael Biel	OWEN, DONNA	Donna Owen
BOOTH, BILL		PATRICK, CHARLES	Chas. Patrick
BROWN, DAYNA	Dayna Brown	REEDER, BRIAN	Brian Reeder
BROWN, LARADEAN	Laradean Brown	ROGERS, BRENT	Brent Rogers
BROWN, SHERYL			
BUCK, ROLAND	Rolf Buck	SCHULER, JENNIFER	J. Schuler
CAMPBELL, GLENNA		SETH, DAN	Dan SETH
CARLSON, RODGER	Rodger Carlson	SHEPARD, RICHARD	Richard Shepard
CARNEY, MARY	Mary Carney	SHIRES, SHELBY	S. Shires
EARL, NOEL		SMALLWOOD, JAMES	James Smallwood
ELLINGTON, JANE		SMITH, EDDIE	
GEARNER, GEOFFREY	Geoff Gearn	STALEY, WANDA	W. Staley
GRINDSTAFF, COLLETA		TALLICHET, SUE	Sue Tallichet
HEDGECOCK, HERB	Herb Hedgecock	TAYLOR, CAROLYN	
HICKS, CHARLES	Charles Hicks	TIRONE, STEPHEN	
HULLER, ISHAPPA	Ishappa Huller	TUERK, CRAIG	
KEENAN, LARRY	Larry Keenan	TYNER, LEE	C. L. Tyner
KLEIN, THOMAS	Thomas Klein	WILSON, BETTY	Betty Wilson
LEMASTER, JOYCE		MOTE-YALE, MARILYN	
Howard, Russell		Eaglin, Ronald	
Hutchinson, Brian		Phillely, John	

NO. 31.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: UAR 116.01: Guidelines Specific to Librarians

Attachments: 1

Date Passed By the Senate 3/21/96

28 March
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

O.K. [Signature] 3/28/96

President

- A. ☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

4/2/96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

PASSED 3-21-96

UAR 116.01/First Revision Draft 9-95,
Rev 10-95, 11-2-95, 11-13-95, 11-15-95, 11-21-95, 11-28-95, 12-8-95, 12-11-95, 12-12-95,
12-21-95, 1-10-96

**Morehead State University
Administrative Regulation**

GUIDELINES SPECIFIC TO PROFESSIONAL LIBRARIANS

PURPOSE: To establish the guidelines specific to ~~professional~~ librarians within the Division of Academic Affairs and to delineate generally their rights, privileges, and responsibilities.

Section

- I. Definition of Titles ~~Ranks~~ for Professional Librarians
- II. Promotion Review ~~Process~~
- III. Emeritus Status
- IV. Research
- V. Academic Freedom and Responsibility
- VI. Support for Editorships of Journals and Offices Held in Professional Organizations
- VII. Sabbatical Leave of Absence
- VIII. Educational Leave of Absence
- IX. ~~Performance-based Compensation Plan for Librarians~~

I. DEFINITION OF TITLES- RANKS FOR PROFESSIONAL LIBRARIANS

PURPOSE: ~~To describe titles for professional librarians and the qualifications necessary for appointment or promotion to those titles.~~

GUIDELINES: ~~The MLS degree~~ Master's degree ~~from an American Library Association accredited program is the only degree that the University will acknowledge for appointment, determination of title rank, or subsequent personnel decisions.~~ The ~~MLS degree~~ ALA-accredited Master's degree ~~is the appropriate terminal professional degree for professional librarians.~~

~~The following titles are recognized by the University: Librarian I, Librarian II, Librarian III, and Librarian IV. The minimum qualification for these ranks is the MLS degree; however, a second masters degree or an earned doctorate is required for the Librarian IV title. Consideration of promotion to the next level will require a minimum of three years of service at the previous level.~~

~~The following ranks are recognized by the University: Librarian I, Librarian II, Librarian III, and Librarian IV. Minimum requirements for each rank are:~~

~~Librarian I -- ALA-accredited Master's degree~~

~~Librarian II -- ALA-accredited Master's degree with at least three years' professional library experience and evidence of continued professional growth~~

~~Librarian III -- ALA-accredited Master's degree with at least six years' professional library experience and evidence of continued professional growth~~

~~Librarian IV -- ALA-accredited Master's degree and either a second master's degree or earned doctorate with at least nine years' professional library experience and evidence of continued professional growth~~

~~Consideration of promotion from one level to the next will require a minimum of three years of service at the previous level; up to three years of equivalent professional library service in other libraries may be applied to time requirements for promotion. A second masters degree or an earned doctorate is required for the Librarian IV rank.~~

~~Professional librarians employed prior to the approval date of this document~~

who do not meet the basic requirements for their titles will retain their present titles.

II. PROMOTION REVIEW AND PROCESS

PURPOSE: To define the criteria, procedures, and conditions for the review of professional librarians requesting promotion.

GUIDELINES: The promotion procedures consist of several levels of judgment and review: Librarian Promotion Review Committee (appointed by the Director of Libraries), Director of Libraries, Executive Vice President for Academic Affairs and Dean of Faculty, President, and Board of Regents.

Promotions shall be based on recognized performance in each of the several areas as appropriate to the particular responsibilities assigned to the professional librarian.

Promotions shall be based on performance in each of the following three areas: effectiveness as a librarian, professional achievement, and service.

60 points 1. Effectiveness as a professional librarian requires:

Effectiveness as a Librarian

May include, but is not limited to:

a. Meeting the responsibilities of the position successfully and efficiently.

Meets responsibilities -- selects, acquires, catalogs, classifies, circulates, or maintains library materials and equipment; provides reference services, information retrieval, or bibliographic instruction; utilizes current information systems and technology; administers and supervises library services; plans work priorities; serves as liaison to academic department(s).

b. Demonstrating job performance by:

1) Assuming increased and new responsibilities;

2) Determining and assigning work priorities and/or staff duties, and

3) Using innovative techniques.

~~Demonstrates initiative in job performance—designs and implements library services and technology; assumes new and increased responsibilities; plans improvements or innovations.~~

~~c. Integrating the area of responsibility with the library as a whole by showing:~~

- ~~1) An understanding of overall library operations;~~
- ~~2) A commitment to the library's goals of education and service;~~
- ~~3) A knowledge of new developments in library science and technology; and~~
- ~~4) A willingness to use suggestions, criticisms, and evaluations to improve performance.~~

~~Integrates area of responsibility with entire Library—understands overall Library operations; demonstrates commitment to the Library's goals of education and service; maintains awareness of new developments in library science and technology; participates in Camden-Carroll Library committees; develops, coordinates, or conducts Library staff training; uses suggestions, criticisms, and evaluations to improve performance.~~

20 points ~~2. Professional achievement may include:~~

~~Professional Achievement~~

~~May include, but is not limited to:~~

- ~~a. Membership in professional organizations, including leadership roles;~~
- ~~b. Attendance at professional meetings, workshops, and seminars;~~
- ~~c. Participation in programs at professional meetings, workshops, and seminars;~~
- ~~d. Completion of additional job-related coursework and/or degrees; and~~
- ~~e. Involvement in research.~~

~~Scholarly or creative achievements; involvement in research; membership in professional organizations, including leadership roles; attendance at professional meetings, workshops, and seminars; participation in workshops, seminars, or programs at professional meetings; completion of additional job-related course work and/or degrees; work experience; consulting.~~

20 points ~~3. Service to the institution and the community may include:~~

Service to the Institution and the Community

May include, but is not limited to:

- ~~a. Participation on University and Library ad hoc and standing committees;~~
- ~~b. Service as an official representative of the University;~~
- ~~c. Sponsorship of approved co-curricular activities;~~
- ~~d. Coordination of and participation in University and Library workshops, conferences, clinics, in-service programs, and special events;~~
- ~~e. Development of proposals; and~~
- ~~f. Development of relationships with professional groups in business, industry, trade, education, and government.~~

Participation on University and Faculty Senate committees; service as an official representative of the University; sponsorship of approved co-curricular activities; coordination of and participation in University workshops, conferences, clinics, in-service programs, and special events; development of proposals; development of relationships with professional groups in business, industry, trade, education, and government; non-University service rendered as a citizen, not as a representative of Morehead State University.

Up to three years of equivalent professional library service in other libraries may be applied to time requirements for promotion when approved by the Vice President for Academic Affairs and Dean of Faculty upon initial employment.

**PROMOTION
PORTFOLIO:**

The promotion portfolio must contain a vita, supporting documents, and a letter of intent. The letter of intent, addressed to the Director of Libraries, will state the desire to be considered for a promotion and should contain a summary of major responsibilities and activities since the last title rank assignment that merit consideration for the promotion. **Supporting documents should be limited to the time period since any previous rank change.** If a professional librarian applies previous service at another institution to the time requirement, the quality of performance at that institution must be documented. The candidate's portfolio must document all qualifications and must be complete at the time of submission to the Director of Libraries.

Guidelines for constructing the vita will be provided by the Library Promotion Review Committee.

CURRICULUM VITAE:

The following are guidelines for constructing the curriculum vita. All categories will not apply to each candidate. Whenever appropriate, specific titles, dates, pages, and publishers should be included. A reasonable sample of items under numbers 3 and 4 should be presented.

1. Personal Data

- a. Name
- b. Present rank, administrative title (if applicable), and department
- c. Dates of initial rank assignment and promotions at Morehead State University
- d. Education completed: degrees, certifications, and/or licenses with institutions and dates awarded or granted
- e. Employment prior to Morehead State University
 - (1) Institutions
 - (2) Dates
 - (3) Responsibilities
 - (4) Rank/title changes and dates

2. Effectiveness as a Librarian

- a. Library assignment
 - (1) Specific departmental responsibilities
 - (2) Additional library responsibilities
 - (3) Liaison activities
- b. Demonstration of initiative
 - (1) New services/technology implemented
 - (2) New and increased responsibilities assumed
 - (3) Improvements or innovations planned
- c. Integration of area of responsibility with entire Library
 - (1) Library committee assignments
 - (2) Staff training activities
 - (3) Cross-departmental projects

3. Professional Achievement

a. Scholarly or creative achievement

- (1) Publications
- (2) Presentations made or papers read at conferences
- (3) Editorship of or service on editorial boards of professional publications
- (4) Grants proposed or funded
- (5) Sabbatical or educational leaves
- (6) Pure research completed
- (7) Fellowships awarded
- (8) Exhibits
- (9) Speaking engagements
- (10) Inventions
- (11) Awards for scholarship
- (12) Awards for creative productions

b. Academic and/or professional organizations

- (1) Memberships
- (2) Leadership roles
- (3) Attendance of conferences and meetings
- (4) Participation in workshops, seminars, or programs
- (5) Awards for service

c. Continuing education

- (1) Attendance of seminars and workshops
- (2) Graduate study
 - (a) Institution
 - (b) Degree being pursued and anticipated date of completion
 - (c) Credit hours completed
- (3) Additional job-related course work

d. Relevant work experience and consulting

- (1) Institution/agency
- (2) Responsibilities
- (3) Dates

e. Other evidence of professional growth

4. Service

a. University or Faculty Senate committees

b. Sponsorship of approved co-curricular activities

c. Service as an official representative of the University

(1) Place

(2) Responsibility

(3) Date

d. Coordination of and participation in University workshops, conferences, clinics, in-service programs, and special events

(1) Title

(2) Form of participation

(3) Date

e. Development of proposals

(1) Title of proposal

(2) Date submitted

(3) Accepted or unaccepted

f. Development of relationships with professional groups in business, industry, trade, education, and government

g. Honors and awards for service

h. Other University service

i. Non-University service rendered as a citizen, not as a representative of Morehead State University

SUPPORTING DOCUMENTS: The supporting documents should be arranged in the following categories:

1. Documents which support personal data (for example):

a. Copies of official transcripts, certifications, or licenses

b. Copies of official letters of promotion at Morehead State University and other institutions

2. Documents which support excellence as a librarian (for example):

a. Copies of annual evaluations, letters of recommendation or commendation or user evaluations

b. Copies of descriptions of improved or innovative programs and services

c. Evidence of participation in library committees

d. Copies of bibliographies, reports, RFPs or other technical documents

- procedures, and policies developed.
- e. Copies of professional awards and honors
- 3. Documents which provide evidence of professional achievement (for example):
 - a. Copies of publications
 - b. Copies of papers read at conferences
 - c. Copies of conference programs
 - d. Copies, photographs, slides, tapes, other media, or patents documenting creative productions
 - e. Evidence of roles in academic or professional organizations
 - f. Evidence of continuing education including transcripts of course work
 - g. Copies of programs identifying speaking engagements
- 4. Documents which support service (for example):
 - a. Copies of letters of appointment to University and Faculty Senate committees
 - b. Evidence of participation in University workshops, conferences, clinics, in-service programs, or special events
 - c. Copies of proposals developed
 - d. Copies of honors or awards for service

PROMOTION COMMITTEE:

The Librarian Promotion Review Committee will be appointed by the Director of Libraries and must include five members, with representation from all titles ranks when possible.

1. No member shall serve on the Librarian Promotion Review Committee and the Faculty Rights and Responsibilities Committee at the same time.
2. The chairperson of the promotion committee shall be elected annually by the committee from the membership.
3. To provide continuity, at least one person from the previous committee will be appointed to serve on the current committee.
4. The committee's justification for the recommendation of each candidate must be in detailed narrative form.
5. The promotion committee's deliberations must be treated confidentially and must not be discussed outside of promotion committee meetings.

**REVIEW
PROCESS:**

The review process will proceed as described below:

1. ~~By December 1, the candidate must notify the Director of Libraries in writing of his/her intent to initiate the promotion process.~~

2. ~~After the Director appoints a committee and designates someone to call the first meeting, the committee meets and elects a Chair. The Chair is responsible for providing each candidate with the guidelines for vita and documentation, as well as the current promotion action calendar.~~

1. **BY JANUARY 15:** The candidate applying for promotion will submit to the Director of Libraries a portfolio which includes a letter of intent, curriculum vita, and supporting documents.

2. The Director of Libraries will appoint a promotion review committee and schedule its first meeting, to be held by January 20.

3. The candidate must submit the portfolio to the chair of the committee by the date specified in the calendar. Each committee member will individually review the portfolio and complete an evaluation form **make a recommendation**. The committee will reconvene to tabulate the scores and produce a summary sheet **write a recommendation and justification**. The candidate's portfolio must achieve a minimum of 75 points in order to be considered further by the committee.

4. **BY FEBRUARY 15:** The chair of the committee will forward the portfolio to the Director of Libraries. The portfolio will be accompanied by the summary sheet and detailed written **committee's recommendation and justification**. for the committee's recommendation.

5. **BY FEBRUARY 28:** The Director of Libraries will review and evaluate the portfolio. The Director will inform the candidate of his/her and the committee's recommendations. In the case of a negative recommendation, the candidate may **submit a written request to withdraw the portfolio**, request that the portfolio be sent on without responding, or request that it be sent on with a letter of response. If the candidate chooses to submit a letter of response, it must be submitted to the **Executive Vice President for Academic Affairs and Dean of Faculty**.

6. ~~BY MARCH 5~~ The portfolio will be forwarded to the next level of review. Unless a written request to withdraw the portfolio is ~~has been~~ submitted to the Director of Libraries, he or she will forward the portfolio to the Executive Vice President for Academic Affairs and Dean of Faculty.
7. ~~BY APRIL 15~~ The Executive Vice President of ~~for~~ Academic Affairs and Dean of Faculty will ~~review~~ ~~have reviewed~~ the portfolio, the recommendations, and any letter of response. The Executive Vice President will provide feedback to the Director of Libraries prior to making a recommendation to the President. The Director of Libraries will provide feedback to the Librarian Promotion Review Committee and to the candidate(s). The President, in turn, will recommend ~~make his or her recommendation~~ to the Board of Regents, which will make the final decision.
8. ~~BY ONE WEEK AFTER BOARD'S DECISION~~: Within one week of the Board of Regents' decision, the President will have informed each candidate in writing of the decision. The promotion portfolio will be available for return.
9. ~~BY TWO WEEKS AFTER BOARD'S DECISION~~: Each candidate who does not receive promotion will have been invited to meet with the Executive Vice President for Academic Affairs and Dean of Faculty for further explanation. The candidate has the option to decline this invitation.
10. A professional librarian who is promoted is entitled to a fixed amount to recognize the promotion, as well as the regular annual increment. ~~will receive a salary increase commensurate with amounts awarded to faculty upon change in rank.~~

III. EMERITUS STATUS

PURPOSE: ~~To determine eligibility for and privileges of Librarian Emeritus status.~~

GUIDELINES:

ELIGIBILITY: ~~The title of Librarian Emeritus status~~ is granted in recognition of meritorious

service to Morehead State University to professional librarians who have at least 20 continuous years of University service and who are entering retirement status in the Kentucky Teachers Retirement System.

~~Exceptions to the minimum years of service may be made if warranted based upon recommendations of the Executive Vice President for Academic Affairs and Dean of Faculty and the President.~~

**PROCEDURE
FOR GRANTING
EMERITUS
STATUS:**

Upon formal notification to the Director of Libraries of a professional librarian's intent to retire, the Director will seek a recommendation from the Librarian Promotion Review Committee. The committee's recommendations along with the Director's of the committee and the Director will be sent to the Executive Vice President for Academic Affairs and Dean of Faculty. The recommendation Recommendation for emeritus status must be approved by the Executive Vice President for Academic Affairs and Dean of Faculty, the President, and the Board of Regents.

**PRIVILEGES
OF EMERITUS
STATUS:**

Professional Librarians with emeritus status may be provided with an office if feasible, and arrangements may be made for part-time service to the University pursuant to appropriate University policies. Their names The names of librarians emeriti will be listed in University catalogs and will be placed on University mailing lists for receipt of appropriate publications and announcements of functions and activities.

IV. RESEARCH

PURPOSE: ~~To outline the process to be followed by professional librarians interested in undertaking research projects.~~

GUIDELINES: Professional Librarians are encouraged to seek and participate in opportunities for research. Those interested in applying for a University research grant should contact a member or the Chairperson of the University Research Committee. Librarians interested in applying for a grant to be funded by an

external agency should contact the Office of Research, Grants and Contracts.

Recognizing the need to comply with OMB Circular A-21 and the Education Division General Administrative Regulations (EDGAR), Morehead State University shall account for the time and effort of University personnel working on externally funded projects. University personnel, where all or part of their total compensation (including consulting, overload, etc.) is paid by external sources and/or where their time and effort are donated by Morehead State University to an externally sponsored project, shall complete periodically a "University Personnel Activity Report" which documents their time and effort. Personnel Activity Report forms shall be obtained from the Division of Administration and Fiscal Services, Office of Business Services.

V. ACADEMIC FREEDOM AND RESPONSIBILITY

PURPOSE: ~~To outline the conditions of academic freedom and responsibility for professional librarians.~~

GUIDELINES: Academic freedom is the right of professional librarians to study, discuss, investigate, teach, conduct research, publish, or administer as appropriate to their respective roles and responsibilities. Professional librarians have the responsibility to provide unbiased access to information representing various scholarly viewpoints, including controversial issues.

Therefore, library resources and the professional judgment of professional librarians must not be subject to censorship. It is the responsibility of administrators to protect and assure these rights within the governing framework of the institution.

VI. SUPPORT FOR EDITORSHIPS OF JOURNALS AND OFFICES HELD IN PROFESSIONAL ORGANIZATIONS

PURPOSE: ~~To encourage professional librarians to assume editorship of professional journals or to hold offices in professional organizations.~~

GUIDELINES: If a professional librarian assumes an editorship of a professional journal or holds an office in a professional organization, then that individual shall inform the Director of Libraries about such activity and any need for institutional

UAR 116.01/First Revision Draft 9-95,
Rev 10-95, 11-2-95, 11-13-95, 11-15-95, 11-21-95, 11-28-95, 12-8-95, 12-11-95, 12-12-95,
12-21-95, 1-10-96

support.

VII. SABBATICAL LEAVE OF ABSENCE

PURPOSE: To provide a leave of absence with pay for research and independent study, professional enhancement such as institutes and workshops, and travel related to the applicant's professional interests. Sabbatical leaves will not be granted for the purpose of pursuing an advanced additional degree.

GUIDELINES: A sabbatical is a privilege based on demonstrated excellence in librarianship. The sabbatical leave of absence is not intended to substitute for the educational leave nor is paid employment an acceptable basis for such a leave.

ELIGIBILITY: Professional Librarians with titles ranks of Librarian III or IV and a minimum of six consecutive years of full-time service at Morehead State University may apply for a sabbatical leave of absence. All requests for sabbatical leaves will be considered, but budgetary constraints that vary from year to year may limit the number of leaves granted.

LIMITATIONS: A sabbatical leave will not be granted to an individual who cannot provide two contract years of full-time service to the University following return from the sabbatical leave.

CRITERIA FOR

CONSIDERATION: Factors considered in evaluating an application for sabbatical leave are the potential value of the leave for the professional growth of the applicant, the quality of academic service by the applicant, and the potential for the enhancement of the Library and the University.

SUBMISSION OF REQUEST FOR SABBATICAL

LEAVE: The professional librarian is responsible for submitting an application, on a form provided, to the Director of Libraries no later than September 15 preceding the fiscal year during which the leave is to begin. The application must be accompanied by a complete vita and full details concerning the purpose of the leave and plans for its use. A librarian may submit an application a year in advance.

REVIEW

PROCESS: The application will be reviewed by a Library Leave Committee (appointed by the

UAR 116.01/First Revision Draft 9-95,
Rev 10-95, 11-2-95, 11-13-95, 11-15-95, 11-21-95, 11-28-95, 12-8-95, 12-11-95, 12-12-95,
12-21-95, 1-10-96

Director of Libraries and composed of Librarians III and IV), the Director of Libraries, the University Professional Development Committee, and the Executive Vice President for Academic Affairs and Dean of Faculty. No person shall be on both the Library and University leave committees.

APPROVAL PROCESS:

The recommendation of each review level will be recorded and submitted to the next higher level of review. The recommendation will be made by the Executive Vice President for Academic Affairs and Dean of Faculty to the President, whose recommendation will be sent to the Board of Regents for final approval at its second quarterly meeting.

Applications submitted a year in advance will be reviewed a year in advance. If a sabbatical leave is denied, a new application may be filed.

SALARY PAYMENTS WHILE ON LEAVE:

A person granted a sabbatical leave may receive full monthly base salary for up to six months payable over the six-month period, or one-half of the monthly base salary for up to twelve months. The salary will be based upon that which the person would have received for the fiscal year had the sabbatical leave not been taken.

Sabbatical leave does not change rights in regard to salary increases, retirement and promotion credit, and insurance coverage. The recipient will return to the former position with the University unless otherwise agreed to by the employer and employee.

LIBRARIAN RIGHTS DURING THE LEAVE:

The successful applicant will retain the following rights during time spent on a sabbatical leave of absence:

1. The recipient may share in the salary increases awarded by the University.
2. Time spent on sabbatical will be credited as active service for retirement purposes. University and librarian contributions will continue on the basis of full salary.
3. The leave period counts toward requirement for promotion.

4. The recipient will return to the former position with the University unless otherwise agreed to by the employer and employee.
5. The recipient who is a member of a University insurance coverage plan will continue to receive coverage at the same rates while on a sabbatical leave. This applies to dependents as well.

**LIBRARIAN
OBLIGATIONS
REGARDING THE
LEAVE:**

An agreement will be drawn up between the recipient and the University confirming the approved sabbatical plan and the recipient's rights and obligations. The recipient shall make progress reports to the Director of Libraries at both the mid-point and at the end of the sabbatical leave. Failure of the recipient to comply with the contracted provisions of the sabbatical will result in cancellation of the sabbatical, repayment of all salaries received as a result of being granted the leave, and forfeiture of all rights specified in the sabbatical leave agreement.

At the end of the sabbatical leave, the recipient will return to service at Morehead State University for at least two years. If the recipient returns for a period of less than two years, then an amount prorated in relation to the amount of service given must be repaid. For example, if he/she returns for one year, the repayable amount shall be one-half the compensation received while on leave.

Since the sabbatical leave is granted for academic purposes, paid employment is not an acceptable basis for such a leave. However, it is recognized that some forms of remuneration as well as scholarships, fellowships, and other honorary stipends may be a legitimate component of an academic experience. Therefore, a limited amount of income is allowable as part of the sabbatical experience. The determination of any limits to be placed on income earned during a sabbatical leave should be made by the University Professional Development Committee as a part of its review of the application. Recommendations as to such limits can be made at all other levels of review.

**SUBSEQUENT
SABBATICAL
LEAVES:**

An individual becomes eligible to apply for a subsequent sabbatical leave, provided

that a minimum of six years of full-time service has elapsed since ending a previous sabbatical leave.

EXCEPTIONS: The President has the option of making exceptions to the above stated policy when deemed in the best interest of the University.

VIII. EDUCATIONAL LEAVE OF ABSENCE

PURPOSE:

1. To provide a leave of absence with one-half pay for advanced study leading to the earning of a an advanced degree or certification in librarianship or a related field.
2. To provide a leave of absence with one-half pay for retraining and preparation for a specific vacancy.

GUIDELINES: An educational leave is a privilege based on demonstrated excellence in librarianship and potential to provide tangible contributions to the University upon completion of this educational leave of absence.

All requests for educational leave will be considered. However, budgetary constraints may vary from year to year may limit the number of leaves granted.

ELIGIBILITY: Professional Librarians I-IV with a minimum of three consecutive full-time years at Morehead State University can apply for an educational leave.

Time spent on any type of leave of absence is not counted toward full-time service for the purposes of educational leave.

LIMITATION: An educational leave will not be granted to an individual who cannot provide two years of full-time service to the University following return from the educational leave.

CRITERIA FOR CONSIDERATION:

Factors considered in evaluating an application for educational leave are: the Library's or University's need for the professional librarian to have additional advanced study; the benefit received by the Library or University as a result of the professional librarian completing the advanced study; the quality of the academic service of the professional

UAR 116.01/First Revision Draft 9-95,
Rev 10-95, 11-2-95, 11-13-95, 11-15-95, 11-21-95, 11-28-95, 12-8-95, 12-11-95, 12-12-95,
12-21-95, 1-10-96

librarian.

APPLICATION

PROCEDURE: The professional librarian is responsible for submitting an application, on a form provided, to the Director of Libraries no later than December 15, preceding the fiscal year during which the leave is to begin. The application must be accompanied by a complete vita, full details concerning the purpose of the leave and plans for its use and documentation of acceptance into a regionally accredited graduate school program.

REVIEW

PROCESS: The application will be reviewed by a Library Leave Committee (composed of professional librarians appointed by the Director of Libraries), the Director of Libraries, the University Professional Development Committee, and the Executive Vice President for Academic Affairs and Dean of Faculty. No person shall serve on both Library and University leave committees. The recommendation of each review level will be recorded and submitted to the next higher level of review. Recommendations will be made by the Executive Vice President for Academic Affairs and Dean of Faculty to the President, whose recommendations are sent to the Board of Regents for final approval at its third quarterly meeting.

A person granted an educational leave will receive one-half of the monthly base salary for each month on leave. The salary will be based upon that which the person would have received for the fiscal year had the educational leave not been taken.

SALARY

PAYMENTS

WHILE ON

LEAVE:

A person granted an educational leave may receive full monthly base salary for up to six months payable over the six-month period, or one-half of the monthly base salary for up to twelve months. The salary will be based upon that which the person would have received for the fiscal year had the educational leave not been taken. After the educational leave of absence the librarian is eligible to apply for a leave of absence without pay.

Educational leave does not change the rights in regard to salary increases,

UAR 116.01/First Revision Draft 9-95,
Rev 10-95, 11-2-95, 11-13-95, 11-15-95, 11-21-95, 11-28-95, 12-8-95, 12-11-95, 12-12-95,
12-21-95, 1-10-96

~~retirement and promotion credit, and insurance coverage. The recipient will return to the former position with the University unless otherwise agreed to by the employer and employee.~~

**LIBRARIAN
RIGHTS
DURING
THE LEAVE:**

The successful applicant will retain the following rights during time spent on an educational leave:

1. The recipient who is a member of a University insurance plan will continue to receive coverage at the same rates while on an educational leave. This applies to dependents as well.
2. Time spent on educational leave will be credited as active service for retirement purposes. University and librarian contributions will continue on the basis of full salary.
3. The librarian may request to credit one academic year toward the length of service in rank for promotion. This request must be made on the Educational Leave of Absence Application Form.
4. The recipient will return to the former position with the University unless otherwise agreed to by the employer and employee.

**LIBRARIAN
OBLIGATIONS:**

An agreement will be drawn up between the recipient and the University confirming the approved educational leave plan and the recipient's rights and obligations. The recipient shall make progress reports to the Director of Libraries at the end of each semester/quarter, which includes a description of course work completed and credit earned. Failure of the recipient to comply with the contracted provisions of the educational leave will result in cancellation of the leave, repayment of all salaries received as a result of being granted the leave, and forfeiture of all rights specified in the educational leave agreement.

~~At the end of the educational leave, the recipient will return to service to Morehead State University for two months for every month of leave taken, or repay the amount of salary, prorated in relation to the amount of service given.~~
After the educational leave expires the recipient shall return to service at

Morehead State University for two years or repay the amount of salary received while on leave. If the recipient of an educational leave returns to the University for a period less than the time contracted, the amount of salary to be repaid shall be prorated in relation to the amount of return service given.

—An individual is eligible to apply for a subsequent educational leave.

SUBSEQUENT LEAVES

OF ABSENCE: An individual becomes eligible to apply for a subsequent educational leave of absence under the terms and conditions specified.

EXCEPTIONS: The President has the option of making exceptions to the above stated policy when deemed in the best interest of the University.

IX. PERFORMANCE-BASED COMPENSATION PLAN FOR LIBRARIANS

GUIDELINES:

The policy of Morehead State University is to systematically evaluate individual librarian performance on an annual basis. Evaluation is based on expectations in three areas: performance as a librarian, professional achievement, and service.

Performance-based compensation will be determined through supervisory and peer review. The review process will be based on evaluation of criteria in the areas of librarianship, professional achievement, and service against which the performance of individual librarians will be compared. The criteria will not be a set of fixed universally-applied standards, but a set of goals established by each librarian in conjunction with his or her supervisor at the beginning of the review period. The goals should reflect the specific role of the librarian within the Library and should recognize the variables which affect opportunities for professional achievement and service.

RESPONSIBILITIES:

1. Library supervisors, the Director of Libraries, and the Executive Vice President for Academic Affairs and Dean of Faculty are responsible for ensuring that the Library Evaluation Plan is applied fairly.
2. The Executive Vice President for Academic Affairs and Dean of

UAR 116.01/~~First~~ Revision Draft 9-95,
Rev 10-95, 11-2-95, 11-13-95, 11-15-95, 11-21-95, 11-28-95, 12-8-95, 12-11-95, 12-12-95,
12-21-95, 1-10-96

Faculty will review annually the distribution of performance-based compensation increments to insure compliance with University guidelines.

3. The President will review and approve the annual distribution of performance-based compensation increments to librarians.



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

March 26, 1996

Jane Ellington
UPO 768
Morehead State University
Morehead, KY 40351

Dear Ms. Ellington:

According to the Faculty Senate Constitution (Article Two, Section 5) "senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership." Our records indicate that you were absent on February 1, March 7, and March 21, 1996, which means that you need to attend the next senate meetings in order to maintain membership on the Faculty Senate.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

BCR/jc

PC: Dr. John Philley, Executive Vice President for Academic Affairs
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. Marilyn Sampley, Chair, Department of Human Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

March 27, 1996

Colleta Grindstaff
UPO 789
Morehead State University
Morehead, KY 40351

Dear Dr. Grindstaff:

According to the Faculty Senate Constitution (Article Two, Section 5) "senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership." Our records indicate that you were absent on August 24, September 7, November 16, 1995, February 1 and March 21, 1996, which means you are no longer a member of the Faculty Senate and an election will be conducted to find a replacement to serve the remainder of your term. You have ten days in which you may appeal in writing to the executive council, if you feel this decision is unjust.

Your contribution to the Faculty Senate during the time you have served is greatly appreciated.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

BCR/jc

PC: Dr. John Philley, Executive Vice President for Academic Affairs
Dr. Harold Harty, Dean, College of Education & Behavioral Sciences
Dr. Cathy Barlow, Chair, Department of Elementary, Reading, & Special Education

1996-97 SENATE TERMS OF OFFICE

1 YEAR TERM

Roland Buck
Bonnie Bailey
Sheryl Brown
Wanda Staley
Dayna Brown
David Olson
Noel Earl
Glenna Campbell
Larry Keenan
Brent Rogers
Brian Reeder
Herb Hedgecock
J. Ellington
Phyllis Oakes
Ahmad Zargari

DEPARTMENT

Accounting & Economics
Information Sciences
Management & Marketing
Leadership & Secondary
Health/PE/Recreation
Psychology
Communications
English/Foreign Language/Phil
Music
Agriculture & Natural Resources
Biological & Environmental Science
Physical Sciences
Human Sciences
Elementary/Reading/Special Educ
Industrial Education

COLLEGE

Business
Business
Business
Educ Behavioral Science
Educ Behavioral Science
Educ Behavioral Science
Humanities
Humanities
Humanities
Science & Technology
Science & Technology
Science & Technology
Science & Technology
Educ Behavioral Science
Science & Technology

2 YEAR TERM

Joyce LeMaster
Lee Tyner
Carolyn Taylor
Laradean Brown
Eddie Smith
Ishappa Huller
Mary Carney
Dan Seth
Charles Patrick(nv)
Shelby Shires
Marilyn Yale
Richard Shepard
Bill Booth
Lynn Augsbach
Carol Nutter

English/Foreign Language/Phil
Agricultural Sciences
Human Sciences
Health/PE/Recreation
Military Science
Accounting & Economics
Sociology/Social Work/Criminology
Mathematical Science
Industrial Education
Nursing/Allied Health
Geography/Government/History
Leadership/Secondary Education
Art
Psychology
Librarian

Humanities
Science & Technology
Science & Technology
Educ Behavioral Science
Educ Behavioral Science
Business
Educ Behavioral Science
Science & Technology
Science & Technology
Science & Technology
Humanities
Educ Behavioral Science
Humanities
Educ Behavioral Science
Librarians

3 YEAR TERM

Craig Tuerk
Michael Biel
Gordon Towell
Mike Adams
Rodger Carlson
Deborah Tesch
James Knoll
Gabe Wang
Dixon Ferrell
Marcia Cooper
Yvonne Baldwin
William Grise
John Boardman
Betty Wilson

Biological & Environmental Science
Communications
Music
Physical Sciences
Management & Marketing
Information Sciences
Elementary/Reading/Special Educ
Sociology/Social Work/Criminology
Art
Nursing/Allied Health
Geography/Government/History
Industrial Education
Mathematical Sciences
Librarian

Science & Technology
Humanities
Humanities
Science & Technology
Business
Business
Educ Behavioral Science
Educ Behavioral Science
Humanities
Science & Technology
Humanities
Science & Technology
Science & Technology
Librarian

Bruce Mattingly

Faculty Regent

Faculty Regent

FACULTY SENATE AGENDA

April 4, 1996

4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs
 - E. Professional Policies
 - F. Evaluation
- VII. Adjournment



OFFICE OF INSTITUTIONAL PLANNING, RESEARCH AND EFFECTIVENESS

203 HOWELL-MCDOWELL AD. BLDG.
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2009
FAX: 606-783-2678

MEMORANDUM

TO: President Eaglin
Vice Presidents
Deans
Directors

FROM: Jeanne S. Osborne, Director
Institutional Planning, Research and Effectiveness

DATE: April 4, 1996

RE: Fall 1995 First-time Freshman ACT Scores

Enclosed for your preview are two tables from the 1996 Profile now in progress.

Table B-36, Five Year Trends - First-Time Freshman ACT Scores, Fall 1990--Fall 1995 indicates that all first-time freshman ACT scores base increased over the past four years. Although the average "gain" has been slightly under one whole point, that rate was about double the increase in national norms for the same period which translates to a real gain for the institution and region.

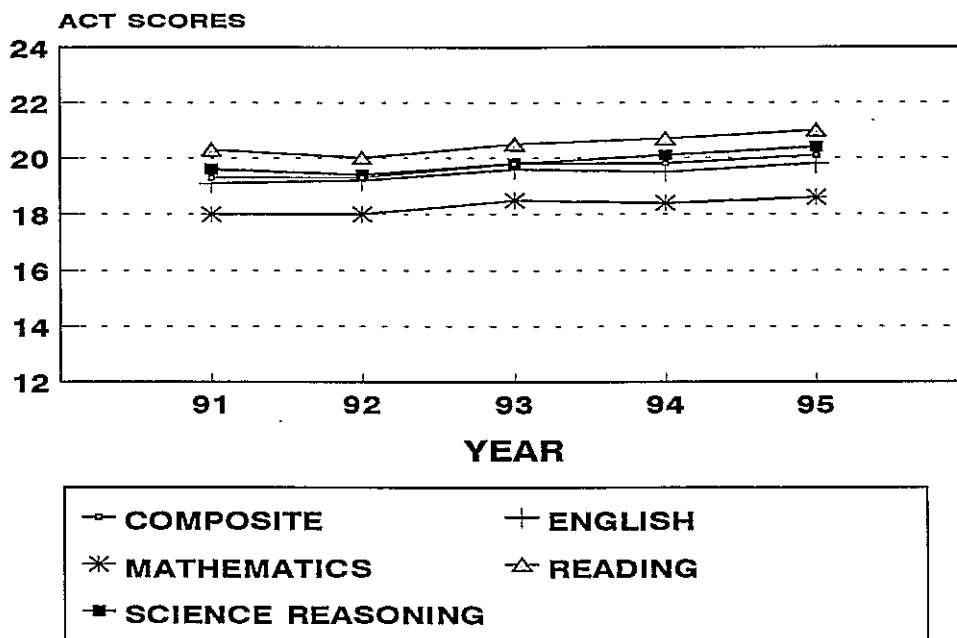
The second enclosure, Table B-43, A Comparative Overview: Fall 1995 FTFR ACT Score Frequency Distributions by Pre-College Curriculum Status, displays dramatically the differences in high school preparation between incoming students who completed the state pre-college curriculum and those who did not.

If I can answer any questions, please feel free to contact me.

alw

enclosure

FIVE-YEAR TRENDS FIRST-TIME FRESHMAN ACT SCORES FALL 1991 – FALL 1995



YEAR	Composite		English		Math		Reading		Science Reasoning	
	Composite	National Norm	English	National Norm	Math	National Norm	Reading	National Norm	Science Reasoning	National Norm
1991	19.3	21.1	19.1	20.8	18.0	20.3	20.3	21.7	19.6	21.0
1992	19.3	21.2	19.2	20.9	18.0	20.4	20.0	21.8	19.4	21.1
1993	19.8	21.4	19.6	21.0	18.5	20.6	20.5	21.9	19.8	21.3
1994	19.8	21.4	19.5	21.0	18.4	20.6	20.7	21.9	20.1	21.3
1995	20.1	21.4	19.8	21.0	18.6	20.2	21.0	22.0	20.4	21.5

Source: MSU AIMS Data Base; ACT Class Profiles; Normative data based on students enrolled at institution participating in the ACT Class Profile Service (10% sample).

Note: National Norms in print are 1 year behind the current year.

A COMPARATIVE OVERVIEW: FALL 1995 FTFR ACT SCORE FREQUENCIES DISTRIBUTIONS BY PRE-COLLEGE CURRICULUM STATUS

ACT SCORE VALUE	ENGLISH		MATHEMATICS		READING		SCIENCE REASONING		COMPOSITE		ACT SCORE VALUE
	PCC	NPCC	PCC	NPCC	PCC	NPCC	PCC	NPCC	PCC	NPCC	
36					9	1	4				36
35					6		1				35
34			1		8		1		1		34
33	1				3	1	4		2		33
32	10				5	1	1		1		32
31	5		2		14	1	15		2		31
30	11		7	1	23	2	13		8		30
29	12	1	8		22	1	12		16		29
28	27	2	10		24	1	18	2	16		28
27	20		16		34	3	26	2	19	2	27
26	43	1	22		36	7	38	1	36	2	26
25	47	2	35	1	41	4	76	1	38		25
24	46	6	38		51	10	71	6	63	2	24
23	71	5	39	2	51	5	79	9	58	5	23
22	58	8	55	1	65	18	83	10	74	3	22
21	60	8	66	1	85	15	81	25	82	9	21
20	69	14	67	4	61	15	69	39	88	18	20
19	62	16	84	9	72	24	70	31	94	26	19
18	71	20	93	20	48	12	76	45	83	31	18
17	54	29	85	31	46	16	42	26	67	36	17
16	63	27	71	40	45	24	25	16	38	44	16
15	41	28	70	63	32	19	13	10	25	32	15
14	29	28	38	32	13	18	4	7	13	24	14
13	13	24	10	23	11	13	1	3	1	5	13
12	6	10	7	9	9	18		2		1	12
11	4	6	1	3	8	6		2		1	11
10	2	4			1	2					10
9		1									9
8		1		1							8
7											7
6											6
5											5
4											4
3											3
2											2
1											1
No Score	35	39	35	39	37	43	37	43	35	39	
Total	860	280	860	280	860	280	860	280	860	280	
Mean	20.8	16.6	19.5	15.6	21.8	18.2	22.1	18.8	21.0	17.2	
Std. Dev.	4.5	3.6	3.9	2.4	5.1	4.7	3.9	2.8	3.7	2.6	

* All scores for Reading and Science Reasoning are Enhanced scores. The distribution of scores for English, Mathematics, and Composite consist of Enhanced and Converted "Old" ACT scores. Means for English, Mathematics and Composite are weighted means.

AGENDA

- I. Call to Order
- II. Chair's Report
- III. Faculty Regent's Report
- IV. Vice-President's Report
- V. Committee Reports
 - A. Communications
 - B. Evaluation
 - C. Governance
 - 1. Faculty Regent Election Results
 - 2. Numerous Committee Nominations
 - D. Fiscal Affairs
 - 1. 2nd reading-Funding for Academics
 - E. Academic Policies
 - 1. Classroom Satisfaction Survey Results
 - 2. 1st reading--distance learning
 - F. Professional Policies
 - 1. 1st Reading-PAC-17 (Sabbatical leave)
 - 2. 1st Reading--Mentoring
- VI. New Business
- VII. Announcements
- VIII. Adjourn

VC/Phil
Reedat

NO. 32.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Resolution - Reductions in Expenditures

Attachments: 1

Date Passed By the Senate 4/18/96

22 April 96

Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

Resolution a bit late. Other than the reduction of some foreign languages (for the fall term) I do not anticipate any adverse impact on other course offerings.
Jip 4/22/96

— the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.

B. — I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.

C. X I concur with the motion of the Senate, with the attached ^{comment} stipulations.*

D. — I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

4/22/96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

RESOLUTION

WHEREAS higher education is the primary mission of Morehead State University;
and

WHEREAS the offering of quality programs with a wide variety of course offerings and with ready availability of courses that students require to complete their programs is absolutely essential for the retention of students;
and

WHEREAS cutbacks in academic programs and course offerings is extremely harmful to student retention; therefore

BE IT RESOLVED THAT if financial problems require the University to make reductions in expenditures, that such reductions be first made in the nonacademic divisions of the University, and that there be no reductions in the budget of Academic Affairs until after every possible cutback that can be made in the nonacademic divisions has been made, even when this involves eliminating nonacademic activities.

RESOLUTION

WHEREAS higher education is the primary mission of Morehead State University;
and

WHEREAS the offering of quality programs with a wide variety of course offerings and with ready availability of courses that students require to complete their programs is absolutely essential for the retention of students;
and

WHEREAS cutbacks in academic programs and course offerings is extremely harmful to student retention; therefore

BE IT RESOLVED THAT if financial problems require the University to make reductions in expenditures, that such reductions be first made in the nonacademic divisions of the University, and that there be no reductions in the budget of Academic Affairs until after every possible cutback that can be made in the nonacademic divisions has been made, even when this involves eliminating nonacademic activities.

Every decision made by me since becoming

President in 1992 was made within the backdrop of our academic Program. While each decision is always subject to interpretation when all are put together I believe the Senate would be pleased. Our problems are solvable if we work together. I have tried to "open up" all decision making since coming here. The faculty is privy to more information than ever. If however there is a perceived or real problem I stand ready to come to the

NO. 33.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Standing Committee Nominees

Attachments: 1

Date Passed By the Senate 4/18/96

24-Apr-96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

*O.K. if necessary
4-26-96*

President

- A. ☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

5-1-96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

UNIVERSITY STANDING COMMITTEE NOMINATIONS
APRIL 18, 1996

Academic Standards and Appeals

Robert Albert	BUS	98 (term expires)
Sue Tallichet	EBS	98
Ric Caric	HUM	98
Linda McNabb	S&T	98
Betty Wilson	at-large	98

Affirmative Action -- President to select one of the following:

Yvonne Baldwin	98
John Boardman	
Ishappa Hullur	
James Knoll	

Employee Benefits

Rodger Carlson	BUS	00
----------------	-----	----

Faculty Promotion

Fran Helphinstine	at-large	99
Dave Magrane	at-large	99
Charles Morgan	at-large	99

Honors Program

Sharon Walters	BUS	98
Ben Malphrus	S&T	98

Intercollegiate Athletics

Peggy Osborne	BUS	99
Joyce Lemaster	HUM	99

Library

Mary Carney	EBS	98
Jim Smallwood	S&T	98
Carol Nutter	LIB	98

Professional Development

David Olson	EBS	98
Joyce Saxon	S&T	98
Helen Williams	LIB	98

Research and Creative Productions

Ray Bernardi	BUS	98
Robert Bylund	EBS	98
Ken Sexton	HUM	98
Charles Mason	S&T	98

Scholarship

Mesghena Yasin.	BUS	98
Brent Rogers	S&T	98

Service

David Olson	EBS	98
Lucy Mays	S&T	98
Catherine Mooney	LIB	98

Student Disciplinary

David Barber	BUS	98
Ted Pack	S&T	98

Student Life

Robert Albert	BUS	98
Angela Simon	EBS	98

Student Media Board -- President to select one from the following list

Jane Ellington	98
Marilyn Mote-Yale	
Dan Seth	

Technology Resources (Academic)

Bonnie Bailey	BUS	98
Gabe Wang	EBS	98
Glen Colburn	HUM	98
Michelle Kunz	S&T	98

Tenure

Hilary Iwu	BUS	99
Vicente Cano	HUM	99
Freda Kilburn	S&T	99

Undergraduate Curriculum (Acad. Prog.)

Robert Lorentz	BUS	98
Mary Anne Pollock	EBS	98
Cathy Thomas	HUM	98
Carolyn Taylor	S&T	98

Undergraduate Curriculum (Gen. Ed.)

John Osborne	BUS	98
Lynne Fitzgerald	EBS	98
Nancy Peterson	HUM	98
Ahmad Zargari	S&T	98

Wellness

Calvin Lindell	HUM	98
Brenda Wilburn	S&T	98

International Affairs

Sheryl Brown	BUS	98
Shirley Blair	EBS	98
Vicente Cano	HUM	98
Janet Gross	S&T	98

Registration Advisory

Gordon Towell	HUM	98
Nancy Graham	S&T	98

Faculty Rights & Responsibilities

Judy Willard at-large 98

* Elections are being held for the remainder of members for Faculty Rights & Responsibilities Committee and for the Planning Committee



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Stephen Tirone
UPO 1005
Morehead State University
Morehead, KY 40351

Dear Mr. Tirone:

According to the Faculty Senate Constitution (Article Two, Section 5) "senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership." Our records indicate that you were absent on October 5, and November 2, 1995, and March 21, and April 18, 1996 which means that you need to attend the remainder of the senate meetings in order to maintain membership on the Faculty Senate.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

BCR/jc

PC: Dr. John Philley, Executive Vice President for Academic Affairs
Dr. Lemuel Berry, Dean, Caudill College of Humanities
Mr. Thomas Sternal, Chair, Department of Art



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Sheryl Brown
UPO 614
Morehead State University
Morehead, KY 40351

Dear Dr. Brown:

According to the Faculty Senate Constitution (Article Two, Section 5) "senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership." Our records indicate that you were absent on September 21, 1995, February 1, March 21, and April 18, 1996 which means that you need to attend the remainder of the senate meetings in order to maintain membership on the Faculty Senate.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

BCR/jc

PC: Dr. John Philley, Executive Vice President for Academic Affairs
Dr. Michael Carrell, Dean, College of Business
Dr. Robert Meadows, Interim Chair, Department of Management and Marketing



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Deborah Tesch
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Information Sciences to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affairs
Dr. Michael Carrell, Dean, College of Business
Dr. Marvin Albin, Chair, Department of Information Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Mike Adams
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate *B.C.R.*
RE: Election to Faculty Senate

Congratulations on your re-election to the Faculty Senate. You have been elected as senator from the Department of Physical Sciences to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affair
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. James Herron, Chair, Department of Physical Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Rodger Carlson
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate *Reeder*
RE: Election to Faculty Senate

Congratulations on your re-election to the Faculty Senate. You have been elected as senator from the Department of Management and Marketing to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice President for Academic Affairs
Dr. Michael Carrell, Dean, College of Business
Dr. Robert Meadows, Interim Chair, Department of Management and Marketing



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
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FAX: 606-783-2678

April 23, 1996

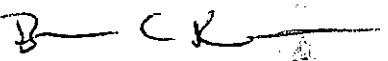
Colleta Grindstaff
UPO 789
Morehead State University
Morehead, KY 40351

Dear Dr. Grindstaff:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Elementary, Reading, and Special Education highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,


Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Harold Harty, Dean, College of Education and Behavioral Sciences
Dr. Cathy Barlow, Chair, Elementary, Reading, and Special Education



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Jennifer Schuler
BM 302
Morehead State University
Morehead, KY 40351

Dear Ms. Schuler:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Music highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Lemuel Berry, Dean, Caudill College of Humanities
Dr. Christopher Gallaher, Chair, Department of Music



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Charles Hicks
UPO 1345
Morehead State University
Morehead, KY 40351

Dear Dr. Hicks:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Information Sciences highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Michael Carrell, Dean, College of Business
Dr. Marvin Albin, Chair, Department of Information Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Ahmad Zargari
FROM: Dr. Brian C. Reader, Chair, MSU Faculty Senate
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Industrial Education to serve a one year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affairs
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. Charles Coddington, Chair, Department of Industrial Education



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Suzanne Tallichet
UPO 595
Morehead State University
Morehead, KY 40351

Dear Dr. Tallichet:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Sociology, Social Work, and Criminology highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Harold Harty, Dean, College of Education and Behavioral Sciences
Dr. David Rudy, Chair, Department of Sociology, Social Work, and Criminology



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: James Knoll
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate *BCR*
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Elementary, Reading, and Special Education to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affair
Dr. Harold Harty, Dean, College of Education and Behavioral Sciences
Dr. Cathy Barlow, Chair, Department of Elementary, Reading & Special Education



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Geoffrey Gearner
UPO 676
Morehead State University
Morehead, KY 40351

Dear Dr. Gearner:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Biological and Environmental Sciences highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. David Magrane, Interim Chair, Department of Biological and Environmental Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Thomas Klein
UPO 578
Morehead State University
Morehead, KY 40351

Dear Dr. Klein:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Mathematical Sciences highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. Roger Hammons, Chair, Department of Mathematical Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

Donna Owen
UPO 1299
Morehead State University
Morehead, KY 40351

Dear Ms. Owen:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Nursing and Allied Health Sciences highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. Betty Porter, Chair, Department of Nursing and Allied Health Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

April 23, 1996

James Smallwood
RE-430
Morehead State University
Morehead, KY 40351

Dear Dr. Smallwood:

As your term of service expires, I want to thank you for your contributions to Morehead State University's Faculty Senate. Acting as the elected representative from The Department of Industrial Education and Technology highlights the respect held for you by your colleagues.

Faculty participation in the governance processes has required significant time and effort of your part. I deeply appreciate your willingness to freely give and to serve the university in this capacity.

Sincerely,

Dr. Brian C. Reeder, Chair
MSU Faculty Senate

jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. Charles Coddington, Chair, Department of Industrial Education and Technology



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Yvonne Baldwin
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate, CR
RE: Election to Faculty Senate

Congratulations on your re-election to the Faculty Senate. You have been elected as senator from the Department of Geography, Government, and History to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affair
Dr. Lemuel Berry, Dean, Caudill College of Humanities
Dr. Ronald Mitchelson, Chair, Department of Geography, Government, and History



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: William Grise
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate *BCR*
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Industrial Education to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affair
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. Charles Coddington, Chair, Industrial Education and Technology




FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996

TO: John Boardman

FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate 

RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Mathematical Sciences to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: ~~Dr. John Philley~~, Vice-President for Academic Affair
~~Dr. Gerald DeMoss~~, Dean of Science and Technology
~~Dr. Roger Hammons~~, Chair, Department of Mathematical Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Gabe Wang
FROM: Dr. Brian C. Reader, Chair, MSU Faculty Senate *BR*
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Sociology, Social Work, and Criminology to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affairs
Dr. Harold Harty, Dean, College of Education and Behavioral Sciences
Dr. David Rudy, Chair, Department of Sociology, Social Work and Criminology



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Dixon Ferrell
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Art to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice President for Academic Affairs
Dr. Lemuel Berry, Dean, Caudill College of Humanities
Mr. Thomas Sternal, Chair, Department of Art



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Marcia Cooper
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Nursing and Allied Health Sciences to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affair
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. Betty Porter, Chair, Department of Nursing and Allied Health Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Gordon Towell
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate *BCR*
RE: Election to Faculty Senate

Congratulations on your election to the Faculty Senate. You have been elected as senator from the Department of Music to serve a three year term. Thank you for agreeing to represent the faculty in this capacity. *Did somebody warn you what you're in for?*

jc

PC: Dr. John Philley, Vice-President for Academic Affair
Dr. Lemuel Berry, Dean, Caudill College of Humanities
Dr. Christopher Gallaher, Chair, Department of Music



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Betty Wilson
FROM: Dr. Brian C. ~~Reeder~~, Chair, MSU Faculty Senate *BSL*
RE: Election to ~~Faculty~~ Senate

Congratulations on your re-election to the Faculty Senate. You have been elected as senator from the Librarians to serve a three year term. Thank you for agreeing to represent the librarians in this capacity. *Welcome Bada*

jc

PC: Dr. John Philley, Vice-President for Academic Affairs
Mr. Larry Besant, Director of Library



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Craig Tuerk
FROM: Dr. Brian C. Reader, Chair, MSU Faculty Senate
RE: Election to Faculty Senate

Congratulations on your re-election to the Faculty Senate. You have been elected as senator from the Department of Biological and Environmental Science to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affairs
Dr. Gerald DeMoss, Dean, College of Science and Technology
Dr. David Magrane, Interim Chair, Department of Biological & Environmental Sciences



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

MEMORANDUM

DATE: April 23, 1996
TO: Michael Biel
FROM: Dr. Brian C. Reeder, Chair, MSU Faculty Senate
RE: Election to Faculty Senate

Congratulations on your re-election to the Faculty Senate. You have been elected as senator from the Department of Communications to serve a three year term. Thank you for agreeing to represent the faculty in this capacity.

jc

PC: Dr. John Philley, Vice-President for Academic Affairs
Dr. Lemuel Berry, Dean, Caudill College of Humanities
Dr. Janet Kenney, Chair, Department of Communications

FACULTY SENATE AGENDA

MAY 2, 1996

4:10 pm; Riggle Room

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Regent's Report
- V. Vice-President's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - 1. Deans List and Honors - 1st reading
 - 2. Resolution on Distance Learning: 2nd reading
 - C. Governance
 - D. Fiscal Affairs
 - E. Professional Policies
 - 1. Mentoring Resolution - 2nd reading
 - 2. PAC-17: Sabbatical Leave - 2nd reading
 - F. Evaluation
- VII. Adjournment

FACULTY SENATE ATTENDANCE SHEET

MEETING # 16 DATE: 5-2-96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>Mike Adams</i>	MATTINGLY, BRUCE	<i>Bruce Mattingly</i>
AUGSBACH, LYNN		NUTTER, CAROL	<i>Carol Nutter</i>
BALDWIN, YVONNE		OAKES, PHYLLIS	<i>Phyllis Oakes</i>
BAILEY, BONNIE	<i>Bonnie H Bailey</i>	OLSON, DAVID	
BIEL, MICHAEL	<i>Michael Biel</i>	OWEN, DONNA	<i>Donna Owen</i>
BOOTH, BILL	<i>Bill H. Booth</i>	PATRICK, CHARLES	<i>Chas Patrick</i>
BROWN, DAYNA	<i>Dayna Brown</i>	REEDER, BRIAN	
BROWN, LARADEAN	<i>Laradean Brown</i>	ROGERS, BRENT	<i>Brent Rogers</i>
BROWN, SHERYL	<i>Sheri Brown</i>		
BUCK, ROLAND	<i>Roland Buck</i>	SCHULER, JENNIFER	<i>Jennifer Schuler</i>
CAMPBELL, GLENNA		SETH, DAN	<i>Dan SETH</i>
CARLSON, RODGER	<i>Rodger Carlson</i>	SHEPARD, RICHARD	<i>Richard Shepard</i>
CARNEY, MARY	<i>Mary Carney</i>	SHIRES, SHELBY	<i>Shelby Shires</i>
EARL, NOEL	<i>Noel Earl</i>	SMALLWOOD, JAMES	<i>Jim Smallwood</i>
ELLINGTON, JANE	<i>Jane C. Ellington</i>	SMITH, EDDIE	<i>Eddie Smith</i>
GEARNER, GEOFFREY	<i>Geoffrey Gearn</i>	STALEY, WANDA	<i>Wanda Staley</i>
GRINDSTAFF, COLLETA	<i>C. Grindstaff</i>	TALLICHET, SUE	<i>Sue Tallichet</i>
HEDGECOCK, HERB		TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
HICKS, CHARLES	<i>Chas Hicks</i>	TIRONE, STEPHEN	<i>Stephen Tirone</i>
HULLER, ISHAPPA	<i>Ishappa Huller</i>	TUERK, CRAIG	<i>Craig Tuerk</i>
KEENAN, LARRY		TYNER, LEE	<i>C. L. Tyner</i>
KLEIN, THOMAS	<i>Thomas J. Klein</i>	WILSON, BETTY	<i>Betty Jean Wilson</i>
LEMASTER, JOYCE	<i>Joyce Lemaster</i>	MOTE-YALE, MARILYN	<i>Marilyn Mote-Yale</i>
Howard, Russell		Eaglin, Ronald	
Hutchinson, Brian		Philly, John	

NO. 34.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Distance Learning Resolution

Attachments: 1

Date Passed By the Senate 5/2/96

7 May 1996
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS: *Resolution has been reviewed favorably by Dean Gleason and Office of Distance Education. I recommend your endorsement.*
President *[Signature]*
5-17-96

- A. ☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

5-14-96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

Passed
Unanimously
5-2-96

DISTANCE LEARNING RESOLUTION

Academic Policies Committee

WHEREAS the Faculty Senate supports the use of "distance learning" technology to deliver quality instruction at Morehead State University; and,

WHEREAS Morehead State University has significantly developed the capacity to deliver "distance learning" classes; and,

WHEREAS the delivery, format, assessment, and in some cases, content of distance learning classes vary from the same class offered in the traditional setting; and,

WHEREAS all revised and new courses offered at Morehead State University are reviewed by faculty at the department, college, and university level; and,

WHEREAS the curriculum review of proposed or currently offered distance learning classes is not being conducted by faculty at Morehead State University;

THEREFORE, be it resolved:

For any course offered in the "distance learning" format, a course proposal be developed by the originating faculty and/or department (using the "Distance Learning Course Proposal Guidelines") and the proposal be reviewed and approved by the appropriate department curriculum committee and the university ad hoc Distance Learning committee.

Be it further resolved:

The ad hoc Distance Learning committee shall include two members from the Faculty Senate, of which one member shall be a member of the Senate Academic Policies committee.

NO. 35.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Mentoring Resolution

Attachments: 1

Date Passed By the Senate 5/2/96

7 May 1996
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

*D. K.
H. H. H.
5-8-96*

President

☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.

B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.

C. ☐ I concur with the motion of the Senate, with the attached stipulations.*

D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

5/16/96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

Passed Unanimously
5-2-9

RESOLUTION

WHEREAS probationary faculty in most departments are not formally mentored nor reviewed annually so as to receive feedback on their progress toward tenure and promotion; and

WHEREAS some departments have implemented a mentoring program for their probationary faculty; and

WHEREAS the Division of Academic Affairs has stated as one of its strategic goals the implementation of a mentoring program within each academic department as a high priority; therefore

BE IT RESOLVED that the Executive Vice President for Academic Affairs direct all academic departments to develop and implement a formal mentoring program by the end of the 1996-1997 academic year.

BE IT FURTHER RESOLVED that the elements of a mentoring program include:

- 1) The assignment of a tenured faculty member within the department to serve as a probationary faculty member's mentor; and
- 2) An annual written review of a probationary faculty member's evolving tenure portfolio by the department's tenure committee for progress toward tenure and promotion to be submitted to the probationary faculty member and the department chair.

Sent
5-13-96

NO. 36.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Revisions to PAC-17: Sabbatical Leave of Absence

Attachments: 1

Date Passed By the Senate 5/2/96

5 May 96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

*O.K. except as amended on p. 3.
J. Miley 5/9/96*

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☒ I concur with the motion of the Senate, with the attached stipulations.* *Change on p. 3*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

5-10-96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

PROPOSED CHANGES TO PAC 17 SABBATICAL LEAVE OF ABSENCE FROM PROFESSIONAL DEVELOPMENT COMMITTEE THROUGH THE PROFESSIONAL POLICIES COMMITTEE.

(STRIKE-OUTS ARE IN BRACKETS () AND ADDITIONS ARE UNDERLINED AND BOLD-FACED)

POLICY: PAC 17 SABBATICAL LEAVE OF ABSENCE

Approval Date: 07/01/85

Revision Date: 11/22/91

PURPOSE: To provide a leave of absence with pay for research and independent study, professional enhancement, such as institutes and workshops, and travel related to the applicant's professional interests. Sabbatical leaves will not be granted for the purpose of pursuing an advanced degree.

A sabbatical is a privilege which may be granted to an individual who has demonstrated by publication, teaching, exhibition or performance an above-average ability in (scholarship, research, or other creative accomplishment) teaching, professional achievement, and service.

PRINCIPLES: The privilege of a sabbatical leave of absence may be granted to an individual who has demonstrated through annual performance evaluation of teaching effectiveness, professional (activities) achievement, and service, an above-average potential to provide tangible contributions to the University upon completion of this sabbatical leave of absence.

All requests for sabbatical leave will be considered. However, budgetary constraints that may vary from year to year may limit the number of leaves granted.

ELIGIBILITY: Full-time, tenured (exception 3.b. below) faculty members and academic administrators who hold tenure in an academic rank, and who meet the following conditions, may apply for a sabbatical leave of absence:

1. Rank of Assistant Professor, Associate Professor, or Professor.
2. A minimum of six consecutive contract years of full-time service.
3. a. Tenured (if they are paid through the University) or
b. If paid with funds provided by an agency other than the University, and in a non-tenured position, they have served at least seven years in one of the ranks listed above. In these cases, the use of restricted funds for sabbatical leaves must be allowed by the granting agency.

LIMITATIONS: A sabbatical leave will not be granted to an individual who cannot provide two contract years of full-time service to the University following return from the sabbatical leave.

CRITERIA FOR CONSIDERATION: All of (T) the following factors will be equally considered in evaluating an application for sabbatical leave:

1. The potential value of the leave for the professional growth of the applicant.
2. The quality of (academic) the applicant's teaching, professional achievement, and service. (by the applicant.)

3. The potential for the enhancement of the University's academic program.
4. The completeness and the specificity of the sabbatical leave application form.

SUBMISSION OF REQUEST FOR SABBATICAL LEAVE: The faculty member is responsible for submitting the application for a sabbatical leave on a form provided.

Such applications shall be submitted to the Department Chair no later than September 15 preceding the fiscal year during which the leave is to begin. A faculty member may submit an application a year in advance.

THE REVIEW PROCESS: The applications shall be reviewed by a Department Leave Committee (composed of tenured faculty members), and in turn by the Department Chair, the College Dean, the University (Faculty Leave) Professional Development Committee, and the Executive Vice President for Academic Affairs and Dean of Faculty. No person shall be on both departmental leave committee(s) (leave) Professional Development committee(s), and no applicant for sabbatical leave shall serve on either. The recommendations of each review level shall be recorded and submitted to the next higher level of review.

The University Professional Development Committee will make recommendations, accompanied by brief evaluations of the applications, in writing to the Executive Vice President for Academic Affairs.

At this point, the applicants may examine recommendations for all levels of review and, if the recommendations of the Professional Development Committee is negative, may respond to the Executive Vice President in writing.

The Executive Vice President for Academic Affairs will make recommendations to the President who will make recommendations to the Board of Regents.

(Recommendations will be made by the Vice President for Academic Affairs and Dean of Faculty to the President.)

THE APPROVAL PROCESS: Sabbatical leave of Absence applications which are recommended by the President are sent to the Board of regents for final approval at its second quarterly meeting.

Applications submitted a year in advance will be reviewed a year in advance. If a sabbatical leave is denied, a new application may be filed.

SALARY PAYMENT WHILE ON LEAVE: A person granted a sabbatical leave may receive full monthly base salary for up to one semester payable over the semester or one-half of the monthly base salary for up to two semesters payable over nine, ten, or twelve months. The salary will be based upon that which the person would have received for the academic year had the sabbatical leave not been taken.

FACULTY RIGHTS DURING THE LEAVE: The successful applicant will retain the following rights during time spent on a sabbatical leave of absence:

1. The recipient may share in the salary increases awarded by the University.
2. Time spent on sabbatical will be credited as active service for retirement purposes. University and faculty contributions will continue on the basis of full salary.

3. The leave period counts toward requirement for promotion.
4. The recipient will return to the former position with the University unless otherwise agreed to by the employer and employee.
5. The recipient who is a member of a University insurance coverage plan will continue to receive coverage at the same rates while on a sabbatical leave. This applies to dependents as well.

FACULTY OBLIGATIONS REGARDING THE LEAVE: The successful applicant will accept the following obligations regarding the sabbatical leave of absence:

1. After the leave expires, the recipient shall return to service at Morehead State University for at least two years or repay the amount of compensation received while on leave. If the recipient of a sabbatical leave returns to the University for a period less than two years, the amount repayable shall be prorated in relation to the amount of return service given. For example, if he/she returns for one year, the repayable amount shall be one-half the compensation received while on leave.
2. An agreement will be drawn up between the recipient and the University confirming the approved sabbatical plan and the recipient's rights and obligations. The recipient shall make progress reports to the appropriate college dean at (both) the mid-point and to both the dean and the Executive Vice President for Academic Affairs at the end of the sabbatical leave. Failure of the recipient to comply with the contracted provisions of the sabbatical will result in cancellation of the sabbatical, repayment of all salaries received as a result of being granted the leave, and forfeiture of all rights specified in the sabbatical leave agreement.
3. Since the sabbatical leave is granted for academic purposes, paid employment is not an acceptable basis for such a leave. However, it is recognized that some forms of remuneration as well as scholarships, fellowships, and other honorary stipends may be a legitimate component of an academic experience. Therefore, a limited amount of income is allowable as part of the sabbatical experience. The determination of any limits to be place on income earned during a sabbatical leave should be made by the University ~~Faculty Leave~~ Committee as part of its review of the application. Recommendations as to such limits can be made at all other levels of review.

Professional Development

SUBSEQUENT SABBATICAL LEAVE: An individual becomes eligible to apply for a subsequent sabbatical leave under the terms and conditions specified above, provided that a minimum of six contract years of full-time service has elapsed since ending a previous sabbatical leave and that the applicant has met all obligations of the previous sabbatical leave, including submission of the final report to the Executive Vice President for Academic Affairs.

EXCEPTIONS: The President has the option of making exceptions to the above stated policy when deemed in the best interest of the University.

NO.37.4

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1995-96 ACADEMIC YEAR

I. MOTION: Committee nominations

Attachments: 1

Date Passed By the Senate 5/2/96

2-8-96
Date

[Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

[Signature]
5-8-96

President

- A. ☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

4/8/96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

COMMITTEE NOMINATIONS

PLANNING COMMITTEE - terms expire 1998

Mary Jo Netherton	Humanities
Sharon Walters	Business

FACULTY RIGHTS & RESPONSIBILITIES - terms expire 1998

Ron Morrison	Humanities
Brad Clough	Education & Behavioral Science
Rosemary Carlson	Business
Jim Smallwood	Science & Technology

*Eval Com.
Handout
5-2-96*

FACULTY JOB SATISFACTION SURVEY 1996

1996 figures are in boldface type. 1995 figures are included, when appropriate, in regular type.

Number of Respondents: 1996 - 159 1995 - 140

Demographic Information:

	<u>Female</u>	<u>Male</u>			
1996	39%	61%			
1995	42%	58%			
	<u>Librarian</u>	<u>Instructor</u>	<u>Asst Prof</u>	<u>Assoc. Prof</u>	<u>Full Prof</u>
1996	0%	6%	41%	27%	25%
1995	6%	3%	35%	31%	25%
	<u>EBS</u>	<u>S & T</u>	<u>HUM</u>	<u>BUS</u>	
1996	23%	33%	34%	10%	
1995	21%	33%	36%	10%	
	<u>Under 35 years</u>	<u>36 - 45 yrs</u>	<u>46 - 55 yrs</u>	<u>56 and older</u>	
1996	14%	27%	36%	23%	
1995	15%	30%	26%	29%	
	<u>Tenured</u>	<u>Tenure Track</u>	<u>Fixed Term</u>	<u>Librarian</u>	
1996	69%	24%	7%	0%	

Section I. Frequency distribution (%) and mean for each item.

Using the scale below, indicate your degree of satisfaction with the following aspects of your position at MSU:

	1 Very Dissatisfied	2 Moderately Dissatisfied	3 Neither Satisfied or Dissatisfied	4 Moderately Satisfied	5 Very Satisfied	N No Opinion	
	1	2	3	4	5	N	M
1. The reputation of the department.	13% 16%	15% 22%	6% 7%	41% 29%	24% 26%	1% -	3.5 3.3
2. My salary for the amount of work I do.	25% 28%	36% 31%	12% 10%	24% 25%	3% 6%	0% -	2.4 2.5
3. The reputation of the university.	10% 15%	31% 36%	25% 18%	29% 27%	4% 4%	1% -	2.9 2.7

		1	2	3	4	5	N	M
4.	The standard of living provided by my position.	13% 13%	33% 22%	21% 21%	28% 36%	4% 8%	1% -	2.8 3.0
5.	The fringe benefits.	7% 9%	17% 17%	22% 28%	35% 30%	19% 16%	0% -	3.4 3.3
6.	The academic standards of the university	14%	36%	21%	26%	3%	0%	2.7
7.	My working relationship with colleagues	6%	7%	10%	36%	41%	0%	4.0
8.	Teaching facilities and equipment	24%	29%	17%	26%	4%	0%	2.6
9.	Amount of committee work	17%	27%	29%	22%	3%	2%	2.7
10.	Office supplies and travel funding	34%	37%	11%	14%	3%	1%	2.1
11.	The overall quality of students	7%	36%	24%	27%	6%	0%	2.9
12.	The responsiveness of administrators to faculty input	32%	32%	15%	18%	2%	1%	2.3
13.	The allocation of university resources between academic and non-academic functions	46%	23%	14%	6%	1%	10%	1.8
14.	My overall level of job satisfaction	6%	27%	16%	42%	9%	0%	3.2

Section II. Frequency distribution (%) and mean for each item.

Using the scale below, indicate your level of agreement with the following statements:

	1 Agree	2 Somewhat Agree	3 Neither agree nor disagree (No Opinion) -1995	4 Somewhat Disagree	5 Disagree	N No Opinion		
	1	2	3	4	5	N	M	
15.	Overall, I like my position better than one year ago.	13% 21%	18% 23%	28% 15%	16% 21%	20% 20%	5% -	3.1 3.0
16.	Overall, I'm pleased with the changes made at the university in the last year.	6% 5%	16% 30%	28% 18%	22% 26%	25% 21%	3% -	3.5 3.3
17.	I would recommend and encourage others to work/teach at MSU.	18% 16%	26% 32%	22% 20%	16% 19%	17% 13%	1% -	2.9 2.8
18.	I plan to remain at MSU for the next three years.	46% 45%	17% 17%	18% 21%	4% 6%	12% 11%	3% -	2.2 2.2
19.	I believe I am a valued employee.	37% 32%	26% 28%	9% 15%	12% 12%	13% 13%	3% -	2.4 2.5

		1	2	3	4	5	N	M
20.	My salary is comparable to my MSU departmental peers given differences in seniority and credentials.	31% 26%	21% 28%	7% 14%	12% 16%	26% 16%	3% -	2.8 2.7
21.	Overall, I'm pleased with the changes made in the department in the last year.	19% 24%	24% 27%	18% 14%	19% 16%	15% 19%	5% -	2.9 2.8
22.	My salary is comparable to my nation-wide peers who teach in the same discipline and have equivalent credentials.	3% 4%	5% 8%	8% 16%	19% 29%	62% 44%	3% -	4.4 4.0
23.	Overall, I'm pleased with the changes made in the college in the last year.	10% 10%	18% 27%	26% 25%	20% 22%	19% 16%	7% -	3.2 3.1
24.	I believe salary increases should be based, in part, on performance.	38%	39%	5%	9%	7%	2%	2.0
25.	Merit shares are distributed in a fair and equitable manner in my department.	16%	17%	13%	18%	30%	6%	3.3
26.	Merit shares are distributed in a fair and equitable manner at the college level.	5%	8%	13%	18%	41%	15%	4.0

FACULTY EVALUATION OF THE PRESIDENT 1996

Frequency distribution (%) and mean for each item.

Using the following scale, indicate how you feel Dr. Eaglin has performed these tasks in the last year:

	1 Very Poor	2 Poor	3 Neither Good nor Poor (Satisfactory) -1995	4 Good	5 Very Good	N No Opinion		
	1	2	3	4	5	N	M	
1.	actively supported teaching	19% 19%	24% 18%	23% 30%	23% 24%	9% 9%	2% -	2.8 2.9
2.	represented the university throughout the region	5% 8%	12% 10%	13% 32%	37% 26%	24% 24%	9% -	3.7 3.5
3.	fairly allocated resources	20% 24%	26% 29%	26% 23%	18% 17%	4% 7%	6% -	2.6 2.5
4.	communicated with faculty	21% 20%	28% 23%	14% 25%	24% 20%	11% 12%	2% -	2.8 2.8

		1	2	3	4	5	N	M
5.	established realistic goals for the university	13% 14%	16% 19%	33% 31%	25% 22%	10% 14%	3% -	3.0 3.0
6.	actively supported research	13% 14%	11% 20%	29% 36%	24% 20%	11% 10%	12% -	3.1 2.9
7.	responsiveness to faculty input in making decisions	28%	18%	30%	9%	5%	10%	2.4
8.	actively supported service	12% 14%	11% 17%	31% 33%	24% 23%	6% 13%	16% -	3.0 2.8
9.	overall opinion of job performance	14%	19%	30%	25%	10%	2%	3.0

FACULTY EVALUATION OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS 1996

Frequency distribution (%) and mean for each item.

Using the following scale, indicate how you feel Dr. Philley has performed these tasks in the last year:

	1 Very Poor	2 Poor	3 Neither Good nor Poor	4 Good	5 Very Good	N No Opinion		
	1	2	3	4	5	N	M	
1.	actively supported teaching	18%	17%	28%	24%	8%	5%	2.9
2.	fairly allocated resources	19%	24%	26%	20%	3%	8%	2.6
3.	communicated with faculty	18%	31%	22%	18%	8%	3%	2.6
4.	actively supported research	8%	12%	33%	25%	9%	13%	3.2
5.	responsiveness to faculty input in making decisions	22%	25%	24%	15%	6%	8%	2.5
6.	actively supported service	11%	8%	34%	22%	5%	20%	3.0
7.	advocated academic needs within the administration	25%	20%	22%	18%	6%	9%	2.6
8.	overall opinion of job performance	18%	24%	27%	22%	6%	3%	2.7

5-2-96
Handout

Rating of Classrooms

Survey of MSU Faculty

30 Worst Classrooms

By worst

Sorted by Mean Score (maximum of 5.00)				Sorted by Building			
Building	Room	Mean Score	Rating	Building	Room	Mean Score	Rating
Ginger	305	2.27	1	Baird	117	2.62	8
Reed	325	2.33	2	Breck	108	2.40	3
Breck	108	2.40	3	Breck	111	2.67	10
Claypool	214	2.47	4	Breck	113	2.67	11
Combs	206	2.53	5	Breck	110	2.86	18
Ginger	601	2.53	6	Breck	114	2.87	19
Combs	413	2.60	7	Breck	109	2.99	25
Baird	117	2.62	8	Breck	116	3.00	26
Claypool	104	2.64	9	Claypool	214	2.47	4
Breck	111	2.67	10	Claypool	104	2.64	9
Breck	113	2.67	11	Claypool	218	2.67	12
Claypool	218	2.67	12	Claypool	302	2.93	23
Combs	412	2.67	13	Combs	206	2.53	5
Reed	236	2.67	14	Combs	413	2.60	7
Lloyd-Cas	206	2.73	15	Combs	412	2.67	13
Rader	215	2.73	16	Combs	301	2.87	20
Reed	339	2.80	17	Combs	307	2.98	24
Breck	110	2.86	18	Combs	211	3.00	27
Breck	114	2.87	19	Ginger	305	2.27	1
Combs	301	2.87	20	Ginger	601	2.53	6
Ginger	112	2.87	21	Ginger	112	2.87	21
Rader	103	2.87	22	Lloyd-Cas	206	2.73	15
Claypool	302	2.93	23	Lloyd-Cas	102	3.00	28
Combs	307	2.98	24	Lloyd-Cas	304	3.00	29
Breck	109	2.99	25	Rader	215	2.73	16
Breck	116	3.00	26	Rader	103	2.87	22
Combs	211	3.00	27	Reed	325	2.33	2
Lloyd-Cas	102	3.00	28	Reed	236	2.67	14
Lloyd-Cas	304	3.00	29	Reed	339	2.80	17
Reed	335	3.00	30	Reed	335	3.00	30



MOREHEAD, KENTUCKY 40351-1689

MEMORANDUM

TO: Rodney Stanley

FROM: John C. Philley
Executive Vice President for Academic Affairs

DATE: May 5, 1995

You have been serving on the ad hoc PBSI Advisory Committee and your service has been very much appreciated. The initial appointment resulted from your service as Chair of the Faculty Senate. Since there are now three representatives from the Faculty Senate, namely you, Robert Lindahl, and Larry Keenan, and since the incoming Faculty Senate Chair (Brian Reeder) will be added to the advisory committee, it seems reasonable at this point to release you from the obligation to continue to serve on this committee.

In the future, I anticipate that the committee will always be represented by the Faculty Senate by the current chairperson and the immediate past one.

You have unquestionably made valuable contributions to this committee and its sometimes difficult task. I certainly have appreciated your willingness to serve in this way and congratulate you for a job well done.

dm

c: Dave Rudy
Larry Keenan
✓ Brian Reeder

FACULTY SENATE AGENDA

JUNE 20, 1996

4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Communications
 - B. Academic Policies
 - C. Governance
 - D. Fiscal Affairs
 - E. Professional Policies
 - F. Evaluation
- VII. New Business
- VIII. Adjournment

FACULTY SENATE AGENDA

August 22, 1996

4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
- IV. Election of Officers
- V. Adjournment

Notes from Dean's Council - August 28, 1996

Library's Budget - Periodicals and books cut \$80,000. In the past, extra \$80K came from fund balance annually for periodicals and books. Library Director Besant will shift discretionary funds for books to fund periodicals so that no cuts will occur in journals. V.P. Philley does not want any department to have to cut periodicals, but they will have that option. \$80K may be made available again from fund balance once enrollment figures and other budget concerns are finalized.

Enrollment - As of 8-28-96, enrollment at 8,147. Should hit 8,200 (MSU budget based on 8,200). First time freshman 1,277 (1,140 last year), may top at 1,300 by final count (according to Bev McCormick). Out-of-state at 874 total, 348 freshman (not all first time freshman)

Classroom Renovation - \$45,000 to classrooms committed. V.P. Philley primarily addressing 30 worst classrooms. C. Patrick encouraged Dean's Council to continue to work toward upkeep of all classrooms, not just 30 worst.

Retention Workshops - 3:00-4:00 p.m. Wed. 9-4 & Thur. 9-5 in Commonwealth Room ADUC.

General Education - Implementation Fall 1997. Dr. Rogers to visit some departments about the Writing II (paired) courses.

Heart Walk - Oct. 12, College Deans as designated leaders and will be contacting faculty/staff.

AGENDA
9/5/96
FIELDS SEMINAR ROOM 1

21 22 24
yvonne Baldwin
reg. kee
Don Flatt

4:10+
CALL TO ORDER
APPROVAL OF MINUTES PASS
CHAIR'S REPORT

PG-54: DEADLY WEAPONS/DESTRUCTIVE WEAPONS - 2ND READING
VICE-PRESIDENT'S REPORT
FACULTY REGENT'S REPORT

GOVERNORS TASK FORCE ON HIGHER EDUCATION
MSU BUDGETING PROCESS

COMMITTEE REPORTS

ACADEMIC POLICIES

HONORS RESOLUTION - 2ND READING - PASS

COMMUNICATIONS

EVALUATION

FISCAL AFFAIRS - Benefits

GOVERNANCE

PLANNING COMMITTEE NOMINATIONS

PROFESSIONAL POLICIES

OPEN DISCUSSION

NEW BUSINESS

ADJOURNMENT 5:30+ Reception 6:00-7:00

Recommend to go to

↓ Denators (c.c. 26)

2-2yr EBS
S+T

Bus. - Rodger Carlson

S+T - Don Applegate

EBS = Richard Shyhad

10 complete replacement

FACULTY SENATE ATTENDANCE SHEET

MEETING 2 DATE 9/5/96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>[Signature]</i>	KNOLL, JAMES	
APPLEGATE, DON	<i>[Signature]</i>	LEMASTER, JOYCE	<i>[Signature]</i>
AUGSBACH, LYNN		LORENTZ, ROBERT	<i>[Signature]</i>
BAILEY, BONNIE		MATTINGLY, BRUCE	
BALDWIN, YVONNE		MILLER, TIM	<i>[Signature]</i>
BIEL, MICHAEL	<i>[Signature]</i>	MOTE-YALE, MARILYN	<i>[Signature]</i>
BOARDMAN, JOHN	<i>[Signature]</i>	NUTTER, CAROL	<i>[Signature]</i>
BOOTH, BILL		OLSON, DAVID	<i>[Signature]</i>
BRESCHER, EDWARD	<i>[Signature]</i>	PATRICK, CHARLES	<i>[Signature]</i>
BROWN, DAYNA		REEDER, BRIAN	<i>[Signature]</i>
BROWN, LARADEAN	<i>[Signature]</i>	REVELAS, DAMON	<i>[Signature]</i>
BUCK, ROLAND	<i>[Signature]</i>	ROGERS, BRENT	<i>[Signature]</i>
CAMPBELL, GLENNA	<i>[Signature]</i>	SETH, DAN	<i>[Signature]</i>
CARLSON, RODGER	<i>[Signature]</i>	SHEPARD, RICHARD	
CARNEY, MARY	<i>[Signature]</i>	SHIRES, SHELBY	<i>[Signature]</i>
COOPER, MARCIA	<i>[Signature]</i>		
DANIEL, REGINALD			
EARL, NOEL	<i>[Signature]</i>	TAYLOR, CAROLYN	<i>[Signature]</i>
GOLDING, DEENO	<i>[Signature]</i>	TESCH, DEBORAH	<i>[Signature]</i>
GRISE, WILLIAM	<i>[Signature]</i>	TOWELL, GORDON	<i>[Signature]</i>
HEDGECK, HERB	<i>[Signature]</i>	TUERK, CRAIG	<i>[Signature]</i>
HULLER, ISHAPPA	<i>[Signature]</i>	WILSON, BETTY	<i>[Signature]</i>
KEENAN, LARRY	<i>[Signature]</i>	ZARGARI, AHMAD	<i>[Signature]</i>

9/5/96

Flatt, Don Don Flatt

NO. 1.5

**ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1996-97 ACADEMIC YEAR**

I. MOTION: PG-54: Deadly Weapon/Destructive Devices

Insert the following under APPLICABILITY before the sentence that begins 'The use of pyrotechnics for non-University...' In addition, this policy will exclude all those persons licensed and/or certified to instruct in the use of these devices.

[next to last sentence add and agricultural production before last word of sentence.]

Attachments: 1

Date Passed By the Senate 9/5/96

Date

Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ____ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ____ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ____ I concur with the motion of the Senate, with the attached stipulations.*
- D. ____ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

**APPROVE PERSONNEL POLICY PG-54:
DEADLY WEAPON/DESTRUCTIVE DEVICES**

Background

Weapons and firearms have historically been barred from the University campus since they represent a threat to safety, good order, and the proper environment for academic endeavors. With the exception of the Student Code of Conduct, which specifically prohibits students from possessing firearms, deadly weapons, and other destructive devices on University property, there is not a written policy applicable to faculty, staff, and campus visitors prohibiting the possession of deadly weapons on University property.

PG-54 is recommended for Board of Regents approval: (1) to clarify the University's prohibition of the possession of firearms and other deadly weapons by faculty, staff, and campus visitors; and (1) to exercise the University's authority under HB 40 to restrict the carrying of concealed weapons on University property. HB 40, which goes into effective October 1, 1996, does not limit or restrict in any manner the right of a college or university to control the possession of deadly weapons on property owned or controlled by the institution. HB 40 does require agencies and institutions to post signs stating that weapons are not permitted.

Recommendation

That the Board of Regents approve Personnel Policy PG-54, Deadly Weapons/Destructive Devices, which reaffirms existing policies and clarifies the prohibition of deadly weapons on University property, even for those who are licensed under HB 40.

POLICY: PG-54

SUBJECT: DEADLY WEAPONS/DESTRUCTIVE DEVICES

APPROVAL DATE:

REVISION DATE:

PURPOSE:

To prohibit the possession and use of deadly weapons or destructive devices on property or in facilities owned, leased, or operated by Morehead State University.

APPLICABILITY:

This policy shall apply to all persons utilizing MSU owned or controlled property and facilities. This includes faculty, staff, students, spouses, dependents, and visitors. The policy shall not apply to police officers or State and federal law enforcement agents authorized to carry weapons by their governmental agency while on duty. Also, the regulation shall not apply to ROTC equipment and University weapons used for marksmanship competition, and equipment and supplies approved by the University for instructional use. The use of pyrotechnics for non-University concerts and stage productions shall be provided for contractually.

BACKGROUND:

Weapons and firearms have historically been barred from the University campus since they represent a threat to good order and the proper environment for the pursuit of academic endeavors. This policy establishes the University procedures for dealing with persons carrying unauthorized weapons and destructive devices. The University's Manager of Public Safety may grant exceptions to this policy, in writing, for the convenience of the University. HB 40, as enacted, provides that "Nothing contained in Section I of this Act shall be construed to limit, restrict, or prohibit in any manner the right of a college, university, or any post-secondary education facility, including technical schools and community colleges, to control the possession of deadly weapons on any property owned or controlled by them..." In view of this, those licensed to carry concealed deadly weapons are prohibited from doing so on University property under this regulation.

**DEADLY WEAPON/
DESTRUCTIVE
DEVICE POLICY:**

The possession or storage of a deadly weapon, destructive device, or fireworks in any form is prohibited on any Morehead State University campus property or in any facility, including that which is owned, leased, or operated/controlled by the University. This includes University housing, University vehicles, University parking areas, and private vehicles parked or operated either on campus or at any off-campus facility owned, leased or operated by the University. Signs stating that weapons are not permitted on property owned, leased, or controlled by Morehead State University will be posted at campus entrances.

DEFINITIONS:

Deadly Weapon as defined by Kentucky Statute and applied in this policy is:

- Any weapon from which a shot, readily capable of producing death or serious injury, may be discharged;
- Any knife other than a normal pocket or hunting knife.
- A billy, nightstick, or club.
- A blackjack or slapjack.
- A nunchaku karate stick.
- A suriken or death star.
- Artificial knuckles made from metal, plastic, or similar hard material.

[Reference: KRS 500.080 (4)]

Destructive Device means any explosive, incendiary or poison gas bomb, mine, rocket, missile or similar device, including unassembled components from which such a device can be made.

[Reference: KRS 237.030 (1)]

**SANCTIONS/
PENALTIES:**

Any University faculty, staff, or student determined to have violated this policy is subject to disciplinary action up to and including termination of employment or dismissal from the University. Disciplinary action shall be in accordance with the Personnel Policy Manual or The Student Code of Conduct, as appropriate. Visitors will be directed to remove the weapon from University property immediately.

NO. 16.5

**ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1996-97 ACADEMIC YEAR**

I. MOTION: Planning Committee

Attachments: 1

Date Passed By the Senate 12/5/96

12/10/96
Date

Oben [Signature]
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

I recommend acceptance.
[Signature]
12-12-96

President

- A. ☒ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

[Signature]
Signature of President

12-13-96
Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

PLANNING COMMITTEE

12-5-96
PASS
Unanimous

Termination Date: Standing Committee, re-reestablished April 1994.

Purpose: To serve as the central review and recommendatory group for the organizational planning process.

Membership: Four Faculty Senators, one from each college, elected by the body of the Senate; four faculty, one from each college, elected by the faculty from that college; one professional librarian, elected by the professional librarians; four Congresspersons and four staff, selected by the Staff Congress; one student selected by the Student Government Association; one Department chair, selected by the Department Chairs; the Graduate Dean, the Undergraduate Dean, the Associate Vice President for Academic Affairs. The Director of Institutional Planning, Research and Effectiveness, and the Director of Budgets and Management Information, *and the Vice-President for University Advancement or his/her designee*, shall be ex officio nonvoting members. Terms of service shall be ~~two~~ four-year staggered terms for all *non-Senate* faculty, *and non-Congress* staff, *and the professional librarian*. Terms of service shall be two-year staggered terms for Faculty Senators and Staff Congresspersons. Term of service for the student will be one year with possible reappointment.

and the
Vice-President
of Student Life
or his/her
designee.

Duties and Responsibilities:

1. To annually review and update the University's Strategic Plan.
2. To annually review recommendations from all task forces for budgetary review appointed by the President.
3. To provide fundamental assessment of and make recommendations concerning academic delivery systems.
4. To recommend and prioritize capital construction projects.
5. To examine resource allocations with analysis of productivity and costs and to make resource allocations recommendations consistent with the university mission.
6. To examine potential partnerships between the university and industry or other sources that support the mission of the university.

Officers: Chair, a Vice Chair, and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: As needed each year.

Reporting Channels: Recommendatory to the President through the Executive Vice President for Academic Affairs and Dean of Faculty.

Minutes and Proposals Copied to: Faculty Senate, Staff Congress, Student Government Association, and the Library.

Support Services: Office of Institutional Planning, Research and Effectiveness.

9-19-96

**Notes from Deans Council Meeting
September 11, 1996**

- ▶ Discussion of MSU Distance Learning (DL)
 - German 101 offered by ECU in Spring semester by DL.
T, Th 2:30 - 3:45 p.m. Ginger 405
 - Potentially 2 new DL classrooms either on or off campus within next several years.
Funding external with matching MSU funds.
 - Enrolled over 600 students in DL classes for fall (100 on campus).
- ▶ MSU enrollment expected to top 8,300 - budget based on 8,300.
1st time freshman - 12% increase, 1,275 + 50 summer (this fall) vs. 1,140 (last fall)
18% of new freshman are out of state, 10% last year
- ▶ Library budget - Enrollment growth (beyond 8,300) needed to pull \$80K from fund balance.
8,300 is expected, but not growth. \$40K had been paid from last year's budget. V.P. Philley is going to try to find the extra \$40K.

**Notes from Deans Council Meeting
September 18, 1996**

- ▶ Academic Honors resolution passed by Dean's Council.
- ▶ Council on Higher Education meeting - Oct. 9
 - Luncheon meeting with Dean's Council and others.
 - Tour Lappin, Combs, Library, Breckinridge, Alumni Center - primarily showcasing technological progress at MSU as well as capital request needs for renovation of Breckinridge.
 - 4:00 p.m. - Senate Executive Council invited at Alumni Center for wrap-up meeting.
- ▶ Deans Harty and Rogers reported on House Bill 305.
 - Section 1 stipulates a new requirement for continued education to maintain Kentucky Teaching Certificates, beginning date Jan. 1998.
 - Section 2 addresses requirements for advancement in salary rank.
- ▶ Written reminder to faculty who must complete Doctoral Degree in 1996-97.
- ▶ Proposal to investigate changing 476 courses (Special Problems, Directed Study) to correspondence courses, in addition to existing offering of 476 courses.

FACULTY SENATE ATTENDANCE SHEET

MEETING 3 DATE 9/19/96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>Mike Adams</i>	KNOLL, JAMES	<i>James A Knoll</i>
APPLEGATE, DON	<i>Don Applegate</i>	LEMASTER, JOYCE	<i>Joyce LeMaster</i>
AUGSBACH, LYNN		LORENTZ, ROBERT	<i>Robert Lorentz</i>
BAILEY, BONNIE	<i>Bonnie Bailey</i>	MATTINGLY, BRUCE	<i>Bruce Mattingly</i>
BIEL, MICHAEL	<i>Michael Biel</i>	MILLER, TIM	<i>Tim Miller</i>
BOARDMAN, JOHN	<i>John P. Boardman</i>	MOTE-YALE, MARILYN	
BOOTH, BILL	<i>Bill R. Booth</i>	NUTTER, CAROL	<i>Carol Nutter</i>
BRESCHER, EDWARD	<i>E. J. Brescher</i>	OLSON, DAVID	<i>David Olson</i>
BROWN, DAYNA	<i>Dayna Brown</i>	PATRICK, CHARLES	<i>Charles Patrick</i>
BROWN, LARADEAN		REEDER, BRIAN	<i>Brian Reeder</i>
BUCK, ROLAND	<i>Roland Buck</i>	REVELAS, DAMON	<i>Damon Revelas</i>
CAMPBELL, GLENNA	<i>G. Campbell</i>	ROGERS, BRENT	<i>Brent Rogers</i>
CARLSON, RODGER	<i>Rodger Carlson</i>	SETH, DAN	<i>Dan SETH</i>
CARNEY, MARY		SHEPARD, RICHARD	<i>Richard Shepard</i>
COOPER, MARCIA	<i>Marcia Cooper</i>	SHIRES, SHELBY	<i>Shelby Shires</i>
DANIEL, REGINALD	<i>Reginald Daniel</i>		
EARL, NOEL			
FLATT, DON		TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
GOLDING, DEENO		TESCH, DEBORAH	<i>Deborah Tesch</i>
GRISE, WILLIAM	<i>William R. Grise</i>	TOWELL, GORDON	<i>Gordon Towell</i>
HEDGECOCK, HERB	<i>Herb Hedgecock</i>	TUERK, CRAIG	<i>Craig Tuerk</i>
HULLER, ISHAPPA	<i>Ishappa Huller</i>	WILSON, BETTY	<i>Betty Wilson</i>
KEENAN, LARRY	<i>Larry Keenan</i>	ZARGARI, AHMAD	<i>Ahmad Zargari</i>

9/5/96

NO. 4.5

ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1996-97 ACADEMIC YEAR

I. MOTION: Committee Nominations (See Attached)

Attachments: 2

Date Passed By the Senate 9/19/96

9-23-96
Date

Charles Patrick
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

Faculty Senate Governance Committee
Thursday, Sept. 19, 1996

Committee Nominations

Faculty Rights and Responsibilities EBS Term ends 97

Layla Sabie
Judy Stafford
-- to be elected by the faculty in EBS

*Election
to be
held*

Research and Creative Productions

Brenda Malinauskas S&T Term ends 97

Student Life

Dreama Price EBS Term ends 98

Technology Resources (Academic)

Ed Breschel EBS Term ends 98

Tenure

William Green HUM Term ends 97

Undergraduate Curriculum (Academic Programs)

Frank Osborne EBS Term ends 97

Founders Day

Carolyn Flatt
Joyce LeMaster
Joan Whitworth

EVPAAs SEARCH COMMITTEE NOMINATIONS

BUS

BUS

Sharon Walters
Hilary Iwu

HUM

Larry Keenan
Larry Albert

EBS

Bob Bylund
Jim Gotsick

S&T

David Magrane
Judy Willard



MOREHEAD, KENTUCKY 40351-1689

MEMORANDUM

TO: Charles Patrick, Chair
Faculty Senate

FROM: John C. Philley
Executive Vice President for Academic Affairs

DATE: September 23, 1996

RE: 30 Worst Classrooms

Attached is the list as constructed by the Faculty Senate.

Baird 117 and Claypool-Young 104 have yet to be approved. Both were estimated to be rather costly.

Breck 113 and 109 and Rader 103 apparently were dealt with by Physical Plant without cost.

Combs 413 apparently was not given an estimate by Physical Plant.

Of the 30 room listed, only three have not been addressed at this time. The others have been approved and have been addressed or are being scheduled to be addressed.

dm

Attachment

c: President Eaglin

Rating of Classrooms

Survey of MSU Faculty

30 Worst Classrooms							
Sorted by Mean Score (maximum of 5.00)				Sorted by Building			
Building	Room	Mean Score	Rating	Building	Room	Mean Score	Rating
Ginger	305	2.27	1	Baird	117	2.62	8
Reed	325	2.33	2	Breck	108	2.40	3
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Claypool	214	2.47	4	Breck	113	2.67	11
Combs	206	2.53	5	Breck	110	2.86	18
Ginger	601	2.53	6	Breck	114	2.87	19
Combs	413	2.60	7	Breck	109	2.99	25
Baird	117	2.62	8	Breck	116	3.00	26
Claypool	104	2.64	9	Claypool	214	2.47	4
Breck	111	2.67	10	Claypool	104	2.64	9
Breck	113	2.67	11	Claypool	218	2.67	12
Claypool	218	2.67	12	Claypool	302	2.93	23
Combs	412	2.67	13	Combs	206	2.53	5
Reed	236	2.67	14	Combs	413	2.60	7
Lloyd-Cas	206	2.73	15	Combs	412	2.67	13
Radar	215	2.73	16	Combs	301	2.87	20
Reed	339	2.80	17	Combs	307	2.98	24
Breck	110	2.86	18	Combs	211	3.00	27
Breck	114	2.87	19	Ginger	305	2.27	1
Combs	301	2.87	20	Ginger	601	2.53	6
Ginger	112	2.87	21	Ginger	112	2.87	21
Radar	103	2.87	22	Lloyd-Cas	206	2.73	15
Claypool	302	2.93	23	Lloyd-Cas	102	3.00	28
Combs	307	2.98	24	Lloyd-Cas	304	3.00	29
Breck	109	2.99	25	Radar	215	2.73	16
Breck	116	3.00	26	Radar	103	2.87	22
Combs	211	3.00	27	Reed	325	2.33	2
Lloyd-Cas	102	3.00	28	Reed	236	2.67	14
Lloyd-Cas	304	3.00	29	Reed	339	2.80	17
Reed	335	3.00	30	Reed	335	3.00	30

MEMORANDUM

OFFICE OF PHYSICAL PLANT
UPO 831 MOREHEAD, KENTUCKY 40351

RECEIVED
EXECUTIVE T.P.

JUL 24 2 33 PM '96

ACADEMIC AFFAIRS
MSURE

Joe Planck
Director of Physical Plant

Harold Haggard
Construction Manager

Date: July 23, 1996

Faculty Survey of 30 Worst Classrooms



I have made inspections of the classrooms from faculty survey and in some rooms it was not apparent for reason the room made the list of being one of thirty worst classrooms on campus. I met with Deans, Department Chairs and Building Supervisors to obtain their input. A report covering the three rooms in Ginger Hall was submitted last month and this covers the balance.

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Room 117 (Includes Stage Area) I worked with Dr. Richard Miles and found he was already in process of working with the Wenger Corporation for their recommendation for acoustical panels for this area. Attached is a copy of a letter from their representative recommending how this area should be renovated.

Remove acoustical wall tiles, paint walls and paint exposed structure in locations where ceiling is not installed.

\$3,653.00

Remove ceilings and replace with Armstrong 1" Painted Nubby Ceiling Tiles as recommended by Wenger.

\$17,092.00

Wenger Wall and Ceiling Acoustical Panel System.

\$38,000.00

Subtotal- \$58,745.00

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Thermostats not connected in this building and understand have been disconnected for years.

Room 108 - Relocate lighting.

\$120.00

Room 109 - Carpet needs cleaned.

Room 110 - Relocate lighting.

\$120.00

Room 111 - Replace carpet.

\$1,320.00

Room 113 - No changes.

Room 114 - Mold in room. Clean and paint.

\$311.00

cc/ J. Phillips
P. Dailey
for your review,
Comments and
direction
Joe P.
7-23-96
cc/ H. Haggard
good work!
JH

Breckinridge Hall (Cont')

Room 116 - Patch plaster and replace carpet. \$2,048.00

Breckinridge Hall Total - \$3,919.00

Claypool Young Hall

Room 104 - Install two areaway drains and tie into storm sewer. \$2,465.00

Room 214 - Paint one wall. \$132.00

Room 218 - Install new vertical darkening blind. \$308.00

Room 302 -

Upgrade plumbing including installing vacuum breakers. \$1,100.00

Upgrade electrical - \$400.00

Install exhaust fan and ductwork- \$1,500.00

Room 302 Subtotal - \$3,000.00

Claypool Young Building Total- \$5,905.00

Combs Building

Room 206 - The temperature seemed to be problem but we changed filters and room is comfortable.

Room 211 - Being renovated for Distance Learning Classroom.

Room 301 - This room is very hot in winter according to several sources, but maintenance personnel in charge of building states no reason for high temperatures. They will monitor in heating system. Five floor caps to cover electrical floor receptacles are missing and will be replaced by maintenance as soon as obtained.

Install two darkening blinds. \$436.00

Room 307 - There was a work order issued to replace 5 ceiling tiles and missing covebase.

Install projection screen. \$325.00

Room 412 - Work order issued to install missing 6 covebases and repair window.

Install three window blinds. \$583.00

Combs Building (Cont')

Room 443 - Work order issued to install missing covebases and replace 5 ceiling tiles.

Combs Building Total- \$1,344.00

Lloyd Cassity Building

Room 102 - Room recently renovated.

Room 206 - Projection Screen and chalkboard.

\$1,161.00

Room 304 - Projection Screen and paint walls

\$740.00

Lloyd Cassity Building Total- \$1,901.00

Rader Hall

Room 103 - Room appears to be compatible with condition of other rooms; however carpet should be cleaned.

Room 215 - Needs chalkboard.

\$916.00

Rader Hall Total- \$916.00

Reed Hall

Room 236 - Being renovated.

Room 325 ✓ Remove electrical ceiling buss and fume hood. Change receptacles from 220V to 120V. Paint portion of room.

\$914.00

Room 335 - Complain about heating/cooling, but now comfortable.

Room 339 - Work order to replace ceiling tile.

Reed Hall Total- \$914.00

Ginger Hall Total - \$10,984.00

(See attached Memo dated June 11, 1996)

30 Worst Classrooms Total - \$84,628.00

1995-96 SENATE TERMS OF OFFICE

1 YEAR TERM

Craig Tuerk
Michael Biel
Jennifer Schuler
Mike Adams
Rodger Carlson
Charles Hicks
Colleta Grindstaff
Sue Tallichet
Stephen Tirone
Donna Owen
Yvonne Baldwin
James Smallwood
Thomas Klein
Betty Jean Wilson
Geoffrey Gearner

DEPARTMENT

Biological & Environmental Science
Communications
Music
Physical Sciences
Management & Marketing
Information Sciences
Elementary/Reading/Special Educ
Sociology/Social Work/Criminology
Art
Nursing/Allied Health
Geography/Government/History
Industrial Education
Mathematical Sciences
Librarian
Biological & Environmental Science

COLLEGE

Science & Technology
Humanities
Humanities
Science & Technology
Business
Business
Educ Behavioral Science
Educ Behavioral Science
Humanities
Science & Technology
Humanities
Science & Technology
Science & Technology
Librarian
S&T (in for B. Reeder)

2 YEAR TERM

Roland Buck
Bonnie Bailey
Sheryl Brown
Wanda Staley
Dayna Brown
David Olson
Noel Earl
Glenna Campbell
Larry Keenan
Brent Rogers
Brian Reeder (nv)
Herb Hedgecock
J. Ellington
Phyllis Oakes

Accounting & Economics
Information Sciences
Management & Marketing
Leadership & Secondary
Health/PE/Recreation
Psychology
Communications
English/Foreign Language/Phil
Music
Agriculture & Natural Resources
Biological & Environmental Science
Physical Sciences
Human Sciences
Elementary/Reading/Special Educ

Business
Business
Business
Educ Behavioral Science
Educ Behavioral Science
Educ Behavioral Science
Humanities
Humanities
Humanities
Science & Technology
Science & Technology
Science & Technology
Science & Technology
Educ Behavioral Science

3 YEAR TERM

Joyce LeMaster
Lee Tyner
Carolyn Taylor
Laradean Brown
Eddie Smith
Ishappa Huller
Mary Carney
Dan Seth
Charles Patrick
Shelby Shires
Marilyn Yale
Richard Shepard
Bill Booth
Lynn Augsbach
Carol Nutter

English/Foreign Language/Phil
Agricultural Sciences
Human Sciences
Health/PE/Recreation
Military Science
Accounting & Economics
Sociology/Social Work/Criminology
Mathematical Science
Industrial Education
Nursing/Allied Health
Geography/Government/History
Leadership/Secondary Education
Art
Psychology
Librarian

Humanities
Science & Technology
Science & Technology
Educ Behavioral Science
Educ Behavioral Science
Business
Educ Behavioral Science
Science & Technology
Science & Technology
Science & Technology
Humanities
Educ Behavioral Science
Humanities
Educ Behavioral Science
Librarians

Bruce Mattingly

Faculty Regent

Faculty Regent

SENATE AGENDA
OCTOBER 3, 1996
4:10 - PM - RIGGLE ROOM

22
44

111 111 111
111 111 111

Philly

4:15+

- I. CALL TO ORDER
- II. CONSIDERATION OF MINUTES
- III. CHAIR'S REPORT
 - A. RIGGLE ROOM USAGE
 - B. DEANS COUNCIL NOTES
 - C. SENATE RESOLUTION UPDATES
- IV. VICE-PRESIDENT'S REPORT
- V. REGENT'S REPORT
- VI. COMMITTEE REPORTS
 - A. ACADEMIC POLICIES
 - 1. COSFL REPORT
 - 2. DISTANCE LEARNING - 1ST READING
 - B. COMMUNICATIONS
 - 1. REPORT DUE DATES
 - C. EVALUATION
 - 1. PBSI REPORT
 - D. FISCAL AFFAIRS
 - 1. EMPLOYEE BENEFITS COMMITTEE REPORTS
 - E. GOVERNANCE *X see motion*
 - F. PROFESSIONAL POLICIES
 - 1. TENURE
- VII. ADJOURNMENT 5:10+

Make
Breschell
TAG

Noel Earl
Breschell
missing
in row

Sabie
Layla
to it + no
EBS

FACULTY SENATE ATTENDANCE SHEET

MEETING 4 DATE 10-2-96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>Mike Adams</i>	KNOLL, JAMES	<i>Jim Knoll</i>
APPLEGATE, DON	<i>Don Applegate</i>	LEMASTER, JOYCE	<i>Joyce Lemaister</i>
AUGSBACH, LYNN	<i>Lynn Augsburg</i>	LORENTZ, ROBERT	<i>Robert Lorentz</i>
BAILEY, BONNIE	<i>Bonnie Bailey</i>	MATTINGLY, BRUCE	<i>Bruce Mattingly</i>
BIEL, MICHAEL	<i>Michael Biel</i>	MILLER, TIM	<i>Tim Miller</i>
BOARDMAN, JOHN	<i>John P. Boardman</i>	MOTE-YALE, MARILYN	<i>M. P. Mofde</i>
BOOTH, BILL	<i>Bill R. Booth</i>	NUTTER, CAROL	
BRESCHER, EDWARD	<i>E. H. M.</i>	OLSON, DAVID	<i>D. Olson</i>
BROWN, DAYNA	<i>Dayna Brown</i>	PATRICK, CHARLES	<i>Ch. Patrick</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	REEDER, BRIAN	<i>Brian Reeder</i>
BUCK, ROLAND	<i>Rol. Buck</i>	REVELAS, DAMON	<i>Damon Revelas</i>
CAMPBELL, GLENNA	<i>G. Campbell</i>	ROGERS, BRENT	<i>Brent Rogers</i>
CARLSON, RODGER		SETH, DAN	<i>Dan SETH</i>
CARNEY, MARY	<i>Mary Carney</i>	SHEPARD, RICHARD	<i>Richard Shepard</i>
COOPER, MARCIA		SHIRES, SHELBY	
DANIEL, REGINALD	<i>Reginald Daniel</i>		
EARL, NOEL			
FLATT, DON		TAYLOR, CAROLYN	<i>C. Taylor</i>
GOLDING, DEENO		TESCH, DEBORAH	<i>Debbie Tesch</i>
GRISE, WILLIAM	<i>William R. Grise</i>	TOWELL, GORDON	<i>Gordon Towell</i>
HEDGECOCK, HERB		TUERK, CRAIG	<i>Craig Tuerk</i>
HULLER, ISHAPPA	<i>Ishappa Huller</i>	WILSON, BETTY	<i>Betty Wilson</i>
KEENAN, LARRY		ZARGARI, AHMAD	<i>Ahmad Zargari</i>

Rating of Classrooms
Survey of MSU Faculty

30 Worst Classrooms							
Sorted by Mean Score (maximum of 5.00)				Sorted by Building			
Building	Room	Mean Score	Rating	Building	Room	Mean Score	Rating
Ginger	305	2.27	1	Baird	117	2.62	8
Reed	325	2.33	2	Breck	108	2.40	3
Breck	108	2.40	3	Breck	111	2.67	10
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Lloyd-Cas	304	3.00	29	Reed	339	2.80	17
Reed	335	3.00	30	Reed	335	3.00	30

Print Date: 4/29/96

Faculty Senate
Academic Policies Committee

Survey Conducted:
1996 Spring Semester

IVED
IVE TO: P.

33 PM 1996

Date:
10 AFFAIRS
MSURE:

Joe Planck
Director of Physical Plant

Harold Haggard
Construction Manager

July 23, 1996

Faculty Survey of 30 Worst Classrooms

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Breckinridge Hall Total -	\$3,919.00

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	\$436.00
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Room 325 - Remove electrical ceiling buss and fume hood. Change receptacles from 220V to 120V. Paint portion of room.	\$914.00
Room 335 - Complain about heating/cooling, but now comfortable.	
Room 339 - Work order to replace ceiling tile.	
Reed Hall Total-	\$914.00

Ginger Hall Total - \$10,984.00
(See attached Memo dated June 11, 1996)

30 Worst Classrooms Total - \$84,628.00

18-3-96
H. Audon

Notes from Dean's Council Meeting

September 25, 1996

• **Advance registration 1997 Spring Semester** - Spring schedules on campus November 1st and also available on Web page October 15th. Pointers on Web Page to assist students with registration and admission.

- **Associate of Arts Degree by KET proposed by Dr. Judy Roger** - Discussion on types of telecourses available within various disciplines. Discussion on quality of delivery and effect on quality of academic offerings. Put on hold for thought.
- **Discussion of faculty exchange with North Carolina A&T** - Dr. Philley asked Deans to explore faculty interested in exchange.
- **Recruiting minority faculty** - Dr. Philley suggested incentives for academic departments who recruit minority faculty. Incentives may be in the form of a one time increase in supply/equipment budget. Deans asked for input and ideas.

October 2, 1996

- **PBSI** - Dayna Brown joined Dean's Council Meeting. Evaluation Committee wanting to clarify the process and requested from Deans the criteria and procedure for the 4th merit share.
- **MTEP Proposal** - Allows MTEP students with a minimum GPA of 2.30 to be conditionally admitted to the Teacher Education Program (2.50 GPA required). Passed by college Teacher Education Committee. Failed at University Undergraduate Curriculum committee. Presented to Deans for discussion. Will be decided by EVPAA and President.
- **Scholastic Standing Policy Revision** - proposed by University Academic Standards and Appeals Committee. Submitted to Senate Academic Policies Committee for review and submittal to full senate.

Faculty Senate Governance Committee
October 3, 1996

The description of the University Planning Committee requires that there be four representatives on the committee from the Faculty Senate, one per college. It is vitally important that the Faculty be fully represented on this committee. For a variety of reasons we have been unable to fill the position of EBS Senate representative. Therefore, we would like to ask the permission of the Senate to proceed to fill this vacancy with an at-large Senate representative.

A RESOLUTION

WHEREAS, the Faculty Senate of Morehead State University is the duly elected representative body of the nearly 400 persons who teach at the University; and

WHEREAS, the Faculty Senate is committed to maintaining the campus of Morehead State University as a safe environment for teaching and learning; and

WHEREAS, thousands of students, faculty and staff members cross Third Street several times daily in the normal conduct of their business; and

WHEREAS, the portion of Third Street between University Boulevard and Tippet Avenue has been under University control and closed to through vehicular traffic for a period of several years; and

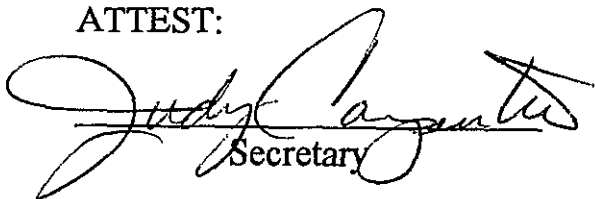
WHEREAS, existing parallel streets on the south and north sides of Third Street provide ample access to through vehicular traffic; and

WHEREAS, the reopening of Third Street to through vehicular traffic would create a serious and constant hazard to pedestrians because of the narrowness of the street and the volume of pedestrian traffic;

THEREFORE, BE IT RESOLVED BY THE FACULTY SENATE OF MOREHEAD STATE UNIVERSITY, that Mayor Bradley Collins and the Board of City Council of the City of Morehead, Kentucky, hereby are respectfully requested to place Third Street under the permanent control of Morehead State University under terms of a binding agreement between the City and the University.

Adopted this 3rd day of October, 1996.

ATTEST:


Secretary


Faculty Senate Chair

AGENDA

10-17-96

4:10 PM - RIGGLE ROOM

- I. Call to order
- II. Consideration of minutes
- III. Chair's Report
 - A. PG-51: Severe Weather Conditions or Disaster - 2nd reading
- IV. Vice-President's Report
- V. Faculty Regent's Report
- VI. Committee Reports
 - A. Academic Policies
 - 1. Course Substitutions Via Formula Classes - 2nd reading
 - 2. Distance Technology Credit - 2nd reading
 - 3. Academic Probation - 1st reading
 - B. Communications
 - C. Evaluation
 - D. Fiscal Affairs
 - 1. Health Insurance - 1st reading
 - E. Governance
 - 1. Committee nominations
 - F. Professional Policies
- VII. New Business
- VIII. Announcements
- IX. Adjournment

Philly
Eastlin
Table

AGENDA
11/7/96

III III III
III III III
III

Ernst
John Ernst
History

CALL TO ORDER

4:17+

Loreity moved
Keeney 2nd
PASS as
written

CONSIDERATION OF MINUTES

CHAIR'S REPORT

REPORT ON ADMINISTRATIVE ACTIONS ON SENATE RESOLUTIONS

NOTES FROM DEANS COUNCIL MEETING

REPORT FROM PRESIDENT EAGLIN

VICE-PRESIDENT'S REPORT

- No Report

FACULTY REGENT'S REPORT

MSU AUDIT REPORT

COMMITTEE REPORTS

ACADEMIC POLICIES

ACADEMIC PROBATION RESOLUTION - 2ND READING -

COURSE SUBSTITUTION RESOLUTION (TABLED) - 2ND READING -

PASS unanimously

TABLED

COMMUNICATION

WEB PAGE UPDATE

- look at design, Com. deadline by
Wed before Thanksgiving

EVALUATION

PBSI UPDATE

AAUP STUDENT EVALUATION MEETING

used for self improvement / Dept must

list before next - 8'
other ideas

FISCAL AFFAIRS

Pass Unanimous

HEALTH CARE RESOLUTION - 2ND READING

LIBRARY MATERIALS BUDGET REPORT

2nd last in Budget 949 on stu action

written asking
how to do this and
used for term
Expected to do
research

GOVERNANCE

RECOMMENDATIONS ON CHANGES TO PLANNING COMMITTEE

MEMBERSHIP

Mar Daulton - mem

in it R
Lib Hall
Bu - Walter

PROFESSIONAL POLICIES

PAC-27: TENURE - 1ST READING

document draft

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

6:03+

FACULTY SENATE PROFESSIONAL POLICIES COMMITTEE

D - R - A - F - T

Policy: PAC 27

Tenure Review

Approval Date: 08/06/88

Revision Date: 03/07/94

PURPOSE:

To define the criteria, procedures, and conditions of the review of University academic personnel for the awarding of tenure.

I. GENERAL PRINCIPLES

ACADEMIC PRINCIPLES:

Faculty members have an important responsibility in providing evaluations of peers in the tenure process. This responsibility involves the application of academic and professional judgments in a framework of shared authority among various levels of review and between faculty and academic administrators.

The tenure procedures consist of peer and administrative levels of judgment and review at the department and the University levels. These judgments and reviews regarding tenure must evaluate, certify and document that the performance level of a tenure-track faculty member is at or above the performance level commensurate with that of a tenurable faculty member in that department, as based on the criteria established by the department Faculty Evaluation Plan.

The department level reviews by the Department Tenure Committee, the Department Chair, and the College Dean, will focus on the professional and scholarly judgments regarding the quality and quantity of the individual's academic work in the department. The standards and criteria for evaluating the individual's academic work shall be consistent with and derived from the academic department's Faculty Evaluation Plan; and the documentation of the individual's academic work shall be derived from the annual department Performance Based Salary Increase portfolios which have been submitted and evaluated for the years being considered for tenure.

The university level reviews by the University Tenure Committee, the Executive Vice-President for Academic Affairs and Dean of Faculty, the President and the Board of Regents may bring broader faculty and administrative judgment to bear and will also monitor general standards of quality, equity, and adequacy of the procedures used.

The Assistant Professor who successfully gains tenure will be automatically promoted to the rank of Associate Professor without further review. Therefore, tenure decisions must reflect satisfactory performance for promotion to this rank.

Q

Cable Philley

THH THH THH
THH THH THH
1111

FACULTY SENATE AGENDA
NOVEMBER 21, 1996

CALL TO ORDER 4:16t
MINUTES → welcome Scott Erdo - MS

CHAIR'S REPORT

Dean's Council Notes ✓
Academic Positions ✓

VICE-PRESIDENT'S REPORT

Academic Positions 4:22

FACULTY REGENT'S REPORT

Board of Regent's Meeting Report

COMMITTEE REPORTS

ACADEMIC POLICIES 4:57

~~ACT Comp Report by Judy Rogers~~
Course Substitution Resolutions

~~COURSE SUBSTITUTION RESOLUTION (TABLED) - 2ND READING~~

COMMUNICATIONS 5:30

Senate Connection Report - Deadline by 1st final Day

EVALUATION 5:39

Report on Methods to Evaluate Teaching Excellence

FISCAL AFFAIRS 5:45

GOVERNANCE 5:55

Planning Committee Changes - 1st reading

PROFESSIONAL POLICIES 5:56

PAC-27: TENURE - 1ST READING - PLB

Promotion Criteria Task Force - info gathering process

ANNOUNCEMENTS

ADJOURNMENT - 6:04

Reeder to extend 5 m
die back

Don Ferrell (?)
THH THH
THH THH
1111

Teaching
Resolution
substitution
Base Plan
349
127-20
Premise
240
63-20
HMO
142
82-20

San dout
1228 if want
1228 if want
Add tier
5
meet 6 PD Hithre
Library Article TB

FACULTY SENATE ATTENDANCE SHEET

MEETING 7 DATE 11-21-96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>Mike Adams</i>	KEENAN, LARRY	<i>Larry Keenan</i>
APPLEGATE, DON		KNOLL, JAMES	<i>Jim Knoll</i>
AUGSBACH, LYNN	<i>Lynn Augsburg</i>	LEMASTER, JOYCE	<i>Joyce LeMaster</i>
BAILEY, BONNIE	<i>Bonnie Bailey</i>	LORENTZ, ROBERT	<i>Robert Lorentz</i>
BIEL, MICHAEL	<i>Michael Biel</i>	MATTINGLY, BRUCE	
BOARDMAN, JOHN	<i>John P. Boardman</i>	MILLER, TIM	
BOOTH, BILL	<i>Bill R. Booth</i>	MOTE-YALE, MARILYN	<i>Mary Mote</i>
BRESCHER, EDWARD	<i>Ed Brescher</i>	NUTTER, CAROL	<i>Carol Nutter</i>
BROWN, DAYNA	<i>Dayna Brown</i>	OLSON, DAVID	<i>David Olson</i>
BROWN, LARADEAN	<i>Laradean Brown</i>	PATRICK, CHARLES	<i>Charles Patrick</i>
BUCK, ROLAND	<i>Roland Buck</i>	REEDER, BRIAN	<i>Brian Reeder</i>
CAMPBELL, GLENNA	<i>Glenn Campbell</i>	REVELAS, DAMON	<i>Damon Revelas</i>
CARLSON, RODGER	<i>Rodger Carlson</i>	ROGERS, BRENT	<i>Brent Rogers</i>
CARNEY, MARY	<i>Mary Carney</i>	SETH, DAN	<i>Dan SETH</i>
COOPER, MARCIA	<i>Marcia Cooper</i>	SHEPARD, RICHARD	
DAULTON, MARIETTA	<i>Marietta Daulton</i>	SHIRES, SHELBY	<i>Shelby Shires</i>
EARL, NOEL			
ERDO, SCOTT	<i>Scott Erdos</i>	TAYLOR, CAROLYN	<i>Carolyn Taylor</i>
ERNST, JOHN		TESCH, DEBORAH	<i>Deborah Tesch</i>
GOLDING, DEENO	<i>Deeno A. Golding</i>	TOWELL, GORDON	<i>Gordon Towell</i>
GRISE, WILLIAM	<i>William R. Grise</i>	TUERK, CRAIG	
HEDGECK, HERB	<i>Herb Hedgeck</i>	WILSON, BETTY	<i>Betty Wilson</i>
HULLER, ISHAPPA	<i>Ishappa Huller</i>	ZARGARI, AHMAD	<i>Ahmad Zargari</i>

11/18/96

25 yes
8 N

11 yes

NO. 14.5

**ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1996-97 ACADEMIC YEAR**

I. MOTION: Course Substitution Resolution - A

Attachments: 1

Date Passed By the Senate 11/21/96

12/3/96
Date


Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

*A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021

COURSE SUBSTITUTION RESOLUTION - A

WHEREAS core courses are subject to cancellation because of underenrollment;

WHEREAS a policy of not teaching core courses undermines the educational standards and integrity of an academic program;

THEREFORE BE IT RESOLVED that under conditions of extraordinary hardship core courses will be taught underenrolled.

NO.15.5


**ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1996-97 ACADEMIC YEAR**

I. MOTION: Course Substitution Resolution - b

Attachments: 1

Date Passed By the Senate 11/21/96

12-3-96
Date


Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

***A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.**

**Date of Senate's Acceptance
of Stipulations**

Signature of Faculty Senate Chair

**PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021**

COURSE SUBSTITUTION RESOLUTION - B

WHEREAS formula classes (e.g. Special Problems, Co-op, Directed Study) are undesirable substitutions for core departmental curricula;

WHEREAS core courses are subject to cancellation because of underenrollment;

WHEREAS underenrollment could result from habitual and excessive substitutions;

THEREFORE BE IT RESOLVED formula classes may not be substituted for core courses in a student's major, minor or area of concentration unless individual departments develop rigorous guidelines for formula class substitutions including:

- a. clear standards as to what constitutes the acceptable extraordinary circumstances
- b. prior application by the student of a course proposal for substitution that adheres to guidelines that ensure that the proposed course provides a work and learning experience compatible with the intent of the core course
- c. prior agreement by an individual faculty member competent in the discipline of the core course to guide and evaluate the student's work
- d. pre-registration deadlines for the submission of the student proposal except in the case in which a student is properly enrolled in a core course which is subsequently cancelled
- e. approval procedures for the application
- f. procedures that document student work in hard copy to be filed in the department office subject to review

SENATE MOTION

DATE: 11-21-96

I, Mike Adams, move

amendment to Academic Policies resolution

- d. add "except in the case in which a student is properly enrolled in a core course which is subsequently cancelled"

Seconded by: Friendly amendment accepted by comm.tee.

1st reading: _____ 2nd reading: _____

PASS: ✓ FAIL: _____

FACULTY SENATE AGENDA
DECEMBER 5, 1996

CALL TO ORDER

MINUTES

CHAIR'S REPORT

Fall Break

VICE-PRESIDENT'S REPORT

FACULTY REGENT'S REPORT

Report on Benchmark Salary Data

Board of Regents Meeting Report

COMMITTEE REPORTS

ACADEMIC POLICIES

ACT scores

COMMUNICATIONS

Senate Connection

EVALUATION

Funding Increase For Teaching Effectiveness Resolution - 1st reading

FISCAL AFFAIRS

Employee Benefits Committee Meeting Report

Fiscal Affairs Survey

GOVERNANCE

Planning Committee Changes - 2nd reading

PROFESSIONAL POLICIES

PAC-27: TENURE - 1st reading

PRESIDENTIAL ADVISORY COMMITTEE

ANNOUNCEMENTS

ADJOURNMENT

FACULTY SENATE ATTENDANCE SHEET

MEETING 8 DATE 12-5-96

NAME	SIGNATURE	NAME	SIGNATURE
ADAMS, MIKE	<i>[Signature]</i>	KEENAN, LARRY	<i>[Signature]</i>
APPLEGATE, DON	<i>[Signature]</i>	KNOLL, JAMES	<i>[Signature]</i>
AUGSBACH, LYNN	<i>[Signature]</i>	LEMASTER, JOYCE	<i>[Signature]</i>
BAILEY, BONNIE	<i>[Signature]</i>	LORENTZ, ROBERT	
BIEL, MICHAEL	<i>[Signature]</i>	MATTINGLY, BRUCE	<i>[Signature]</i>
BOARDMAN, JOHN	<i>[Signature]</i>	MILLER, TIM	<i>[Signature]</i>
BOOTH, BILL	<i>[Signature]</i>	MOTE-YALE, MARILYN	
BRESCHER, EDWARD	<i>[Signature]</i>	NUTTER, CAROL	<i>[Signature]</i>
BROWN, DAYNA	<i>[Signature]</i>	OLSON, DAVID	<i>[Signature]</i>
BROWN, LARADEAN	<i>[Signature]</i>	PATRICK, CHARLES	<i>[Signature]</i>
BUCK, ROLAND	<i>[Signature]</i>	REEDER, BRIAN	<i>[Signature]</i>
CAMPBELL, GLENNA	<i>[Signature]</i>	REVELAS, DAMON	<i>[Signature]</i>
CARLSON, RODGER	<i>[Signature]</i>	ROGERS, BRENT	<i>[Signature]</i>
CARNEY, MARY	<i>[Signature]</i>	SETH, DAN	<i>[Signature]</i>
COOPER, MARCIA		SHEPARD, RICHARD	
DAULTON, MARIETTA	<i>[Signature]</i>	SHIRES, SHELBY	<i>[Signature]</i>
EARL, NOEL			
ERDO, SCOTT	<i>[Signature]</i>	TAYLOR, CAROLYN	<i>[Signature]</i>
ERNST, JOHN		TESCH, DEBORAH	<i>[Signature]</i>
GOLDING, DEENO	<i>[Signature]</i>	TOWELL, GORDON	<i>[Signature]</i>
GRISE, WILLIAM	<i>[Signature]</i>	TUERK, CRAIG	<i>[Signature]</i>
HEDGECOCK, HERB	<i>[Signature]</i>	WILSON, BETTY	<i>[Signature]</i>
HULLER, ISHAPPA	<i>[Signature]</i>	ZARGARI, AHMAD	

NO. 16.5

**ADMINISTRATIVE ACTION
ON MOTIONS OF THE MSU FACULTY SENATE
1996-97 ACADEMIC YEAR**

I. MOTION: Planning Committee

Attachments: 1

Date Passed By the Senate 12/5/96

12/10/96
Date

Oben F. H. H.
Signature of Faculty Senate Chair

II. ACTION:

VP COMMENTS:

President

- A. ☐ I concur with the motion of the Senate and hereby direct the Faculty Senate or administrative personnel concerned to implement this motion.
- B. ☐ I concur with the motion of the Senate. This motion, however, requires further approval through University channels. I will seek this approval.
- C. ☐ I concur with the motion of the Senate, with the attached stipulations.*
- D. ☐ I do not concur with the motion of the Senate, for the reasons attached.

III. SIGNATURES:

Signature of President

Date

***A motion accepted with stipulations is considered approved for implementation upon the Senate's acceptance of the stipulations.**

Date of Senate's Acceptance
of Stipulations

Signature of Faculty Senate Chair

**PLEASE RETURN ORIGINAL WITH SIGNATURE AND ATTACHMENTS TO THE FACULTY SENATE:
UPO 1021**

PLANNING COMMITTEE

12-5-96

PASS

Unanimous

Termination Date: Standing Committee, re-reestablished April 1994.

Purpose: To serve as the central review and recommendatory group for the organizational planning process.

Membership: Four Faculty Senators, one from each college, elected by the body of the Senate; four faculty, one from each college, elected by the faculty from that college; one professional librarian, elected by the professional librarians; four Congresspersons and four staff, selected by the Staff Congress; one student selected by the Student Government Association; one Department chair, selected by the Department Chairs; the Graduate Dean, the Undergraduate Dean, the Associate Vice President for Academic Affairs. The Director of Institutional Planning, Research and Effectiveness, and the Director of Budgets and Management Information, *and the Vice-President for University Advancement or his/her designee*, shall be ex officio nonvoting members. Terms of service shall be *two* four-year staggered terms for all *non-Senate* faculty, *and non-Congress* staff, *and the professional librarian*. Terms of service shall be two-year staggered terms for Faculty Senators and Staff Congresspersons. Term of service for the student will be one year with possible reappointment.

Duties and Responsibilities:

1. To annually review and update the University's Strategic Plan.
2. To annually review recommendations from all task forces for budgetary review appointed by the President.
3. To provide fundamental assessment of and make recommendations concerning academic delivery systems.
4. To recommend and prioritize capital construction projects.
5. To examine resource allocations with analysis of productivity and costs and to make resource allocations recommendations consistent with the university mission.
6. To examine potential partnerships between the university and industry or other sources that support the mission of the university.

Officers: Chair, a Vice Chair, and a Secretary to be selected by the committee from the membership.

Frequency of Meetings: As needed each year.

Reporting Channels: Recommendatory to the President through the Executive Vice President for Academic Affairs and Dean of Faculty.

Minutes and Proposals Copied to: Faculty Senate, Staff Congress, Student Government Association, and the Library.

Support Services: Office of Institutional Planning, Research and Effectiveness.

1st Reading
12-5-96

Policy: PAc-27
Tenure Review

Approval Date: 08/06/88
Revision Date: 03/07/94

PURPOSE:

To define the criteria, procedures, and conditions of the review of University academic personnel for the awarding of tenure.

**ACADEMIC
PRINCIPLES:**

I. GENERAL PRINCIPLES

Faculty members have an important responsibility in providing evaluations of peers in the tenure process. This responsibility involves the application of academic and professional judgments in a framework of shared authority among various levels of review and between faculty and academic administrators.

The tenure procedures consist of peer and administrative levels of judgement and review at the department and the University levels. These judgments and reviews regarding tenure must evaluate, certify and document that the performance level of a tenure-track faculty member is at or above the performance level commensurate with that of a tenurable faculty member in that department, as based on the criteria established by the department Faculty Evaluation Plan. ~~several levels of judgment and review: the department, the college, and the University. The initial reviews will take place at the level of the department and college and will focus on professional and scholarly judgments of the quality of the individual's academic work. Subsequent levels of University review will bring broader faculty and administrative judgment to bear and will also monitor general standards of quality, equity, and adequacy of the procedures used. At each level, the review process will reflect the competence and perspective of the reviewing body.~~ (P)

The department level reviews by the Department Tenure Committee, the Department Chair, and the College Dean, will focus on the professional and scholarly judgments regarding the quality and quantity of the individual's academic work in the department. The standards and criteria for evaluating the individual's

academic work shall be consistent with and derived from the academic department's Faculty Evaluation Plan; and the documentation of the individual's academic work shall be derived from the annual department Performance Based Salary Increase portfolios which have been submitted and evaluated for the years being considered for tenure.

The University level reviews by the University Tenure Committee, the Executive Vice President for Academic Affairs and Dean of Faculty, the President and the Board of regents may bring broader faculty and administrative judgment to bear and will also monitor general standards of quality, equity, and adequacy of the procedures used.

The assistant professor who successfully gains tenure will be automatically promoted to the rank of Associate Professor ~~next higher rank~~ without further review. Therefore, tenure decisions must reflect satisfactory performance for promotion.

EXPECTATIONS AND STANDARDS OF EACH UNIT:

An important part of the whole tenure process for faculty members is that all parties to the process share common expectations and understandings. Since general statements of principles will be broad and inclusive, each academic unit may develop its own specific expectations and standards in addition to the broad, University-wide standards as the operational basis for tenure recommendations. Statements concerning these additional expectations and standards will be available and on file in the Office of the Executive Vice President for Academic Affairs and Dean of Faculty, and will be given to each faculty member.

The review process for tenure is concerned with the academic and professional merits of particular candidates, judged in reference to all alternative candidates, including prospective faculty members. Tenure standards, therefore, cannot be fixed and absolute but will reflect to some extent the varying competitive positions of the University in attracting faculty.

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**TENURE FOR ACADEMIC
ADMINISTRATORS:**

The appointment of certain academic administrators, namely the Executive Vice President for Academic Affairs and Dean of Faculty, college and academic deans, and academic department chairs may be made with a recommendation to the Board of Regents for tenure if the following procedures are followed:

1. The position's search committee must recommend the potential appointee for tenure and forward its recommendation with the potential appointee's credentials through the Executive Vice President for Academic Affairs' office to the University Tenure Committee for its review and recommendation.
2. The University Tenure Committee, in a timely manner, will forward its recommendation and the potential appointee's credentials to the Executive Vice President for Academic Affairs and Dean of Faculty.
3. When considering an appointment with tenure for a college dean, the Executive Vice President for Academic Affairs and Dean of Faculty will solicit a recommendation from the appropriate department.
4. When considering an appointment with tenure for an academic department chair, the Executive Vice President for Academic Affairs and Dean of Faculty will solicit a recommendation from the appropriate college dean.
5. The Executive Vice President for Academic Affairs and Dean of Faculty will forward recommendations for these appointments with tenure to the President.
6. The President will present them to the Board of Regents for approval.

These types of appointments are not applicable for the chairperson of the Department of Military Science. Furthermore, successful attainment of tenure in these

~~appointments will not result in automatic promotion to the next higher rank.~~

**CHANGING NEEDS
AND PRIORITIES:**

Although the tenure process is geared, narrowly and properly, to evaluating individual performance, the changing needs and priorities of the institution may also affect the decision to grant tenure. Both equity and the long-range interests of the institution, however, require directing primary attention to University needs and priorities at the time of initial appointment to a tenure-track position.

TENURE DEFINED:

Tenure is a system by which competent, productive faculty members who meet certain stated criteria are informed that they have successfully completed their probationary period and are recognized as continuing members of the faculty free to pursue their academic interests and responsibilities with the confident knowledge that termination of their appointment can be only for cause as outlined in the appropriate Personnel Policies. (see Section III).

**GENERAL
CRITERIA:**

II. GENERAL CRITERIA FOR TENURE

Tenure shall be based on the potential for future advancement in each of the three areas listed below as documented by evaluated performance using the criteria established by the department Faculty Evaluation Plan during the probationary period as indicated by performance during the probationary period.

The minimal requirements listed below must be met but are not necessarily the sole determinants in the process. Accomplishments in each of the three areas must be recognized and evaluated by the Department Tenure Committee, the Department Chair, the College Dean, the University Tenure Committee, the Executive Vice President for Academic Affairs and Dean of Faculty, the President and the Board of Regents using the criteria established by the department Faculty Evaluation Plan.

1. Teaching: Teaching at a level which meets or exceeds criteria and standards established by the department's Faculty Evaluation Plan.

excellence—as recognized by colleagues, department chairs, and deans and as assessed by students. Other evidence may include, but not be limited to, the following: student contact activities (advisement, supervision of internships and theses); development of new courses, programs, or innovative instructional techniques; teaching awards and honors.

2. Professional achievement: Professional achievement related to the professional area of expertise which meets or exceeds the criteria and standards established by the department Faculty Evaluation Plan. Documentation of professional achievement—as related to the teaching area may include, but not be limited to, the following: research, scholarly or creative achievements; attendance at professional meetings; and leadership roles in professional organizations; participation in professional seminars and workshops; additional graduate study in the teaching field beyond the minimum required for meeting tenure standards or contract stipulations; work experience; and/or consulting.
3. Service: Service in a professional capacity which meets or exceeds the criteria and standards established by the department Faculty Evaluation Plan. Service to the institution and the community is recognized, evaluated and expected of the faculty member when such service is rendered in a professional capacity as a faculty member of the University. Service may include, but not be limited to, the following: active participation on University, college, department, and/or Faculty Senate ad hoc and standing committees; service as an official representative of the University; sponsorship of approved co-curricular activities; coordination of and participation in University workshops, conferences, clinics, inservice presentations, and special events; development of proposals; development of functioning relationships with professional groups in business, industry, trade, education, and government; non-University

~~service rendered as a citizen, not as a representative of Morehead State University.~~

III. GENERAL STATEMENTS REGARDING TENURE

TO WHOM TENURE PROVISIONS APPLY:

Provisions for holding academic tenure apply to all faculty members of Morehead State University holding full-time, regular Standing I Appointments to the rank of Professor, Associate Professor, and Assistant Professor. Academic tenure is granted only in an academic program area.

PROBATIONARY PERIOD FOR TENURE-TRACK FACULTY OR PRE-TENURE:

The probationary appointment period in the University is seven years of continuous employment, beginning with the first full-time regular standing appointment. Time while on leave without pay shall be determined according to PG-9.

However, up to three years of equivalent professional service at other accredited institutions of higher education or an earlier appointment at Morehead State University may be applied toward this seven-year probationary period upon appointment or return to active service at Morehead State University. Credit for equivalent professional service will be recommended to the Executive Vice President for Academic Affairs and Dean of Faculty by the University Tenure Committee in accordance with the criteria established for tenure. A statement documenting the number of years granted for equivalent professional academic service shall be given to the tenure-track candidate as a Contract for Previous Academic Service from the Office of the Executive Vice President for Academic Affairs and Dean of Faculty when it is approved and this statement shall be included in the University Tenure Portfolio which is submitted to the University Tenure Committee.

A faculty member will not be retained beyond a total of seven years of full-time continuous employment in regular standing appointments without attaining tenure. To be tenured, a faculty member must make application

for tenure through the appropriate tenure review structure, be recommended for tenure by the President of the University, and be approved by the Board of Regents for tenure.

A faculty member who holds tenure-eligible rank must be reviewed for the awarding of tenure no later than the sixth year of probationary status.

NON-TENURABLE ACADEMIC APPOINTMENTS:

The tenure provisions defined herein do not apply to the following academic appointments:

1. Appointments designated as Standing II, Fixed-Term I, Fixed-Term II, or Visiting.
2. Appointments without remuneration.
3. Academic appointments to ranks other than Professor, Associate Professor, or Assistant Professor.

NOTIFICATION ABOUT PROBATIONARY PERIOD FOR NEW FACULTY:

Each new newly hired faculty member shall be is given a Contract for Academic Service on which the starting amount of probationary credit is stipulated. Candidates for tenure applying previous credit toward tenure should include a copy of this the contract documenting the number of faculty years of previous in service credit in their University tenure portfolio.

A faculty member granted credit for probationary years upon appointment or promotion to a tenure eligible rank may request part or all of that time to be rescinded if he/she needs more time to develop credentials for tenure. However, such requests may not be made after the tenure review process has started in the sixth probationary year.

A document signed by the Dean, Executive Vice President for Academic Affairs and Dean of Faculty, and the faculty member confirming the change in years of probationary status shall be executed and shall be included in the University tenure portfolio.

**COMPUTING A YEAR OF CREDIT
TOWARD TENURE:**

In order to facilitate the administration of tenure review procedures, there shall be a common tenure anniversary date of July 1. This tenure anniversary date does not necessarily coincide with the faculty member's date of initial appointment. A year of credit toward tenure is earned in any year in which the tenure-eligible faculty member has full-time active employment status of no less than half of the July 1 through June 30 year (one semester if he/she normally is appointed for two semesters).

Since the purpose of the probationary period is to provide opportunity for observing the faculty member, time spent on a leave of absence will not be counted as active employment, except as specified in PG-9 or Pac-28.

**NOTICE OF
NON-REAPPOINTMENT
AND TERMINATION:**

Standards for notice of non-reappointment for tenure-eligible positions are as follows:

1. Dates
 - a. Not later than March 1 of the first academic year of service.
 - b. Not later than December 15 of the second academic year of service.
 - c. After two or more years of service in the University, twelve months.
2. The President notifies the faculty member to be non-reappointed after consultation with the appropriate Academic Administrators.

All full-time and part-time faculty members of Morehead State University whose appointments are not being renewed have the right to a written statement regarding the notice of non-reappointment of reasons for non-renewal upon request to the President. A faculty member must request the written statement of reason(s) within thirty (30) calendar days of notice of non-reappointment. A written response Such reasons for non-reappointment will be given by the President within thirty (30) calendar days following the request. All faculty members have the right to appeal to the Faculty

Rights and Responsibilities Committee who which will share their it's recommendation with the President.

PERIODIC PERFORMANCE

Periodic performance reviews are made of all faculty members according to established University procedures. Candidates for tenure may include these periodic performance review summaries in their tenure portfolios.

TENURE PORTFOLIO:

The tenure portfolio must contain a curriculum vita, supporting documents, and a letter of intent. The format for the presentation of tenure material will be determined by the University Tenure Committee. The letter of intent, addressed to the College Dean, will state the desire to be considered for tenure and should contain a summary of major responsibilities and activities during the probationary appointment period. Documentation of the candidate's periodic Performance Review may also be included in the portfolio. If a faculty member applies previous service at another institution to the probationary period the previous service must be documented with respect to teaching excellence, professional achievement and service to that institution and community. The candidate's portfolio must document all qualifications, and it must be complete at the time of submission.

CURRICULUM VITAE:

The following are guidelines for constructing the curriculum vita. All categories will not apply to each candidate. Whenever appropriate specific titles, dates, pages, and publishers should be included. A reasonable sample of items under numbers 3 and 4 should be presented.

1. Personal Data
 - a. Name
 - b. Present rank, administrative title (if applicable), and department
 - c. Dates of initial rank assignment and promotions at Morehead State University
 - d. Field or fields of specialization
 - e. Education completed: degrees, certifications, and/or licenses with institutions and dates awarded or granted

- f. ~~Teaching prior to Morehead State University or related work experience prior to Morehead State University~~
 - (1) ~~Institutions~~
 - (2) ~~Dates~~
 - (3) ~~Responsibilities~~
 - (4) ~~Rank changes and dates~~
 - g. ~~Memberships in academic honor organizations~~
 - 2. ~~Teaching Note whenever reassigned time was given.~~
 - a. ~~Teaching load each semester~~
 - (1) ~~Numbers and titles of courses taught~~
 - (2) ~~Credit hours/workload~~
 - b. ~~Student contact activities~~
 - (1) ~~Number of advisees: graduate, undergraduate~~
 - (2) ~~Supervisor of internships~~
 - (3) ~~Direction of theses and service on theses committees~~
 - (4) ~~Direction of independent studies~~
 - (5) ~~Service on oral examination committees~~
 - (6) ~~Other~~
 - e. ~~New courses and programs developed~~
 - d. ~~Innovative instructional techniques developed~~
 - e. ~~Teaching awards and honors~~
 - f. ~~Other evidence of effective teaching~~
 - 3. ~~Professional Achievement~~
 - a. ~~Scholarship~~
 - (1) ~~List of published articles~~
 - (2) ~~List of published books~~
 - (3) ~~List of published reviews~~
 - (4) ~~List of papers read at conferences~~
 - (5) ~~Editorship or service on editorial boards of professional journals~~
 - (6) ~~Scholarly grants~~
 - (7) ~~Sabbaticals~~
 - (8) ~~Pure research completed~~
 - (9) ~~Applied research completed~~
 - (10) ~~Fellowships awarded~~
 - (11) ~~Awards for scholarship~~
 - b. ~~Creative Productions List of:~~
 - (1) ~~Exhibits~~
 - (2) ~~Musical compositions published~~
 - (3) ~~Poems, plays, stories, novels published~~

- (4) ~~Artistic performances~~
 - (5) ~~Speaking engagements~~
 - (6) ~~Inventions~~
 - (7) ~~Awards for creative productions~~
 - e. ~~Academic organizations~~
 - (1) ~~Memberships~~
 - (2) ~~Leadership roles~~
 - (3) ~~Attendance at conferences~~
 - (4) ~~Awards for service~~
 - d. ~~Continuing education~~
 - (1) ~~Seminars attended and form of participation~~
 - (2) ~~Workshops attended and form of participation~~
 - (3) ~~Graduate study~~
 - (a) ~~Institution~~
 - (b) ~~Degree being pursued and anticipated date of completion~~
 - (c) ~~Credit hours completed~~
 - e. ~~Relevant work experience and consulting~~
 - (1) ~~Institution/agency~~
 - (2) ~~Responsibilities~~
 - (3) ~~Dates~~
 - f. ~~Other evidence of professional growth~~
4. ~~Service~~
- a. ~~List of University, college, department, and Faculty Senate ad hoc and standing committees with level indicated in each case~~
 - b. ~~Sponsorship or advisor of University approved extracurricular activities~~
 - e. ~~Service as official representative of the University~~
 - (1) ~~Place~~
 - (2) ~~Responsibility~~
 - (3) ~~Date~~
 - d. ~~Coordination of and participation in Morehead State University workshops, conferences, clinics, inservice, and special events~~
 - (1) ~~Title~~
 - (2) ~~Form of participation~~
 - (3) ~~Date~~
 - e. ~~Development of proposals to benefit the University~~
 - (1) ~~Title of proposal~~

- ~~(2) — Date submitted~~
- ~~(3) — Accepted or rejected~~
- ~~f. Development of relations with professional groups (business, industry, trade, education, and government)~~
- ~~g. Honors and awards for service~~
- ~~h. Other University service~~
- ~~i. Non University service~~

SUPPORTING DOCUMENTS: ~~The supporting documents should be arranged in the following categories:~~

- ~~1. Documents which support personal data (for example);~~
 - ~~a. Copies of official transcripts~~
 - ~~b. Copies of official letters of promotion at other institutions~~
- ~~2. Documents which support effectiveness of teaching (for example)~~
 - ~~a. Copies of results of teacher ratings~~
 - ~~b. Copies of descriptions of innovative instructional techniques~~
 - ~~c. Copies of teaching awards and honors~~
 - ~~d. Letters reflecting teaching competence~~
- ~~3. Documents which support evidence of professional growth (for example)~~
 - ~~a. Copies of published articles, books, reviews~~
 - ~~b. Copies of papers read at conferences~~
 - ~~c. Copies, slides, tapes of, or patents for creative productions~~
 - ~~d. Evidence of roles in academic organizations~~
 - ~~e. Evidence of continuing education including transcripts of graduate work~~
 - ~~f. Programs identifying speaking engagements~~
- ~~4. Documents which support service (for example)~~
 - ~~a. Copies of proposals to benefit the University~~
 - ~~b. Copies of honors or awards for service~~

TENURE COMMITTEES:

~~Department, College, and University Tenure Committees will be formed exclusively with tenured faculty (see~~

~~exception in #8) and operate within the following structure and procedures:~~

IV. GENERAL PROCEDURES FOR TENURE REVIEW

1. No candidate for tenure, candidate's spouse, immediate family, department chairs, or deans will serve on tenure committees.
2. No faculty member will serve on more than one tenure committee
3. The chairperson of each tenure committee will be elected by the committee from the membership.
- ~~4. In academic areas where schools are the administrative unit above the department level, the peer review will be by the department, college, and University tenure committees.~~
- ~~5. The University Tenure Committee shall consist of faculty members selected by the Faculty Senate from the tenured, full time faculty and must include two representatives from each college and one at large faculty member, and shall include both males and females. No two representatives shall be from the same department. The Senate should select members to the Committee by May 1 of the prior academic year. Committee members shall be notified in writing as to their own and others' selection to the Committee prior to the Committee's first meeting. Term of service shall be three years, with one third being replaced each year. A member may not hold successive terms.~~
- 6.4. No member shall serve on the University Promotion, Tenure, or Faculty Rights and Responsibilities Committees at the same time.
- 10.5. All voting on candidates will be by secret ballot. Recommendation for tenure requires an affirmative vote by the a majority of the committee membership voting. There shall be no abstentions in the voting process. In all committee recommendations the

number of "yes" votes and the number of "no" votes must be recorded.

- 12.6. Tenure committees' deliberations must be treated confidentially and must not be discussed outside of tenure committees' meetings.

7. All prospective candidates for tenure review may elect to attend an orientation workshop sponsored and presented by the Executive Vice President for Academic Affairs and Dean of Faculty and the previous year's chair of the University Tenure Committee at a time and place set by the Office of the Executive Vice President for Academic Affairs.

8. The Department Tenure Committee will meet annually in the Spring Semester to review and evaluate the tenure-track candidate's Department Tenure Portfolio for the previous calendar year. This portfolio will normally consist of the Performance Based Salary Increase document for the previous calendar year, plus any additional information and/or documentation that the candidate might wish to include.

~~7. The College Tenure Committee shall consist of one representative from each department of the college. These members should be tenured, full-time faculty members. Each department will elect, by secret ballot, a representative to serve a two-year term on the college committee by September 1. Committee members shall be notified in writing as to their own and others' selection prior to the Committee's first meeting.~~

8.9. **THE DEPARTMENT TENURE COMMITTEE -**
The Department Tenure Committee will ~~will~~ **should** consist of all eligible tenured faculty members in the department. However, the minimum number to serve on the Department Tenure Committee is five faculty members. In the event that there are ~~If the departmental committee consists of fewer than five members available to serve on the Department Tenure Committee, the Department Chair will notify the University Tenure Committee of the~~

department's inability to meet the minimum requirement, and the University Tenure Committee will appoint enough tenured faculty members from the same college to meet the minimum number required to serve on the department committee for that year and candidate. ~~, the committee may add enough full-time tenure-track faculty members to form a five-member committee.~~

10. The Department Tenure Committee will annually review the portfolio and submit a written evaluation of the strengths and evaluated weaknesses of the portfolio to the candidate using the Department's Faculty Evaluation Plan as the criteria for evaluation. The written evaluation, which shall be voted on and signed by all committee members, shall document the validity of the information contained in the candidate's department tenure portfolio as it relates to the Department's Faculty Evaluation Plan.

The primary purpose of this evaluation is to evaluate and certify the items and statements contained in the candidate's annual Department Tenure Portfolio, and to ensure that the performance level of a tenure-track faculty member is at or above the performance level commensurate with that of a tenurable faculty member in that department, as based on the criteria established by the Department's Faculty Evaluation Plan.

It is the responsibility of the Department Tenure Committee to furnish written constructive criticism and helpful comments, along with a vote which affirms or denies their support of the Department Tenure Portfolio. Voting shall be by secret ballot, and a sealed ballot by an absent faculty member may be included in the tally if all of the ballots are opened and counted at the same time at the Department Tenure Committee meeting. Abstentions are not allowed at either the Department Tenure Committee and University Tenure Committee levels of review.

The Department Tenure Committee may also request additional documentation of items and statements made in the candidate's Department Tenure Portfolio from the tenure-track candidate. It is the intent of this policy that documentation and supporting evidence will remain in the Department and will not be sent further up the chain of review.

11. The Department Tenure Committee will then forward the annual Department Tenure Portfolio to the Department Chair, who will add his/her written evaluation of the Department Tenure portfolio to the portfolio, with a copy of this evaluation delivered to the tenure-track candidate.

③ It is also the responsibility of the Department Chair to evaluate and certify that the supporting documentation is at the performance level commensurate with that of a tenurable faculty member in that academic department. This evaluation and certification must be part of the Chair's letter of evaluation. It is also the responsibility of the Department Chair to certify that academic requirements, such as terminal degrees, years of teaching/previous service, etc. have been met for the department.

12. In the second, fourth and sixth year (as applicable), the College Dean will review the annual Department tenure portfolios since the last Dean's evaluation and offer a written evaluation of the portfolio, with a copy of this evaluation delivered to the candidate. The College Dean will also include a final recommendation after receiving the University Tenure Portfolio from the Department Chair for submission to the University Tenure Committee through the Office of the Executive Vice-President of Academic Affairs and Dean of Faculty.
13. The candidate may then add a letter of response to these evaluation to the portfolio, thereby concluding the process for that year.

~~9. The quorum necessary for voting will be two thirds of the total membership of a committee.~~

11. ~~Justification for the recommendation of each candidate must be in detailed narrative format on the appropriate form. The narrative must reflect the candidate's teaching excellence, professional achievement, and service activities and include statements of strengths and weaknesses. Minority views shall also be included.~~

V. THE UNIVERSITY TENURE PORTFOLIO

The University Tenure Portfolio which is submitted to the University Tenure Committee through the Office of the Executive Vice President for Academic Affairs and Dean of Faculty will normally consist of the following documents:

- ⑦ 1. A letter of intent to seek tenure addressed to the Department Chair;
2. A curriculum vita stating:
 - a. Name;
 - b. Present rank and department;
 - c. Dates of initial rank assignment and promotions at Morehead State University;
 - d. Academic area and department in which tenure is requested;
 - e. Education completed: degrees, certifications, and/or licenses with institutions and dates awarded or granted;
 - f. Teaching and/or related work experiences prior to Morehead State University; and
 - g. The Contract for Previous Academic Service when the candidate is using previous years of academic service for the probationary period.
3. The Contract for Previous Academic Service as applicable;
4. The department's Faculty Evaluation Plan(s) for the years being evaluated; and
5. The annual Department Tenure Portfolios for each of the years being evaluated for the probationary period. The annual Department Tenure Portfolios will consist of:

- (a) the written evaluation and vote of the Department Tenure Committee;
- (b) the written evaluation and vote of the Department Tenure Committee;
- (c) the written evaluation and vote of the College Dean when applicable; and
- (d) the response, if any, from the candidate to these evaluations contained in the candidate's annual Department Tenure Portfolio.

It is the sole responsibility of the candidate to keep and maintain these annual Department Tenure Portfolios, although departments may, at their option, keep a copy in a secure location.

The completed University Tenure Portfolio will be submitted on or before the required date to the Office of the Executive Vice President for Academic Affairs and Dean of Faculty by the candidate.

- 6. Submission dates for the processing of these portfolios will be established and distributed to the academic community by the Office of the Executive Vice President for Academic Affairs and Dean of Faculty.

VI. GENERAL DATES FOR THE TENURE REVIEW PROCESS

- 1. Specific dates and deadlines for the tenure review process in each year shall be set and distributed to the faculty in a timely manner by the Office of the Executive Vice President for Academic Affairs and Dean of Faculty.

IV. TENURE PROCESS

GUIDELINES:

~~All prospective candidates for tenure review may elect to attend an orientation workshop sponsored and presented by the Executive Vice President for Academic Affairs and Dean of Faculty and the previous year's chair of the University Tenure Committee that shall be held no later than April 15 of each year. Each candidate for tenure will receive peer review at the department, college, and University levels. In addition to peer review, each~~

~~candidate will be reviewed by his/her Department Chair, Associate Dean (if applicable), College Dean, and the Executive Vice President for Academic Affairs and Dean of Faculty. The President makes the final recommendation to the Board of Regents.~~

**INITIATION OF THE
REVIEW PROCESS:**

~~BY SEPTEMBER 15:~~ The candidate applying for tenure review has the responsibility for submitting the required tenure portfolio, which includes a letter of intent (to the Dean), the curriculum vita and supporting documents. The dean will place the portfolio in a secure area for review by the appropriate Department Tenure Committee, College Tenure Committee, Department Chair, Associate Dean (if applicable), and College Dean.

**REVIEW OF
PORTFOLIOS:**

~~The review process will proceed as described below:~~

- ~~1. BY OCTOBER 8:~~ Department Tenure Committee, Department Chair, College Tenure Committee, Associate Dean (if applicable), and College Dean independently will have reviewed the portfolios and made a determination regarding a positive or negative recommendation. The recommendation and supporting rationale for tenure are documented on the appropriate form and submitted to the Executive Vice President for Academic Affairs and Dean of Faculty.
- ~~2. BY OCTOBER 12:~~ As soon as these reviews have been completed, the College Dean will send the portfolios to the Executive Vice President for Academic Affairs and Dean of Faculty, who will place the portfolios in a secure area for review by the University Tenure Committee. At that time the Executive Vice President for Academic Affairs and Dean of Faculty will convene the University Tenure Committee and convey, to the committee, two copies of recommendations from all prior committees and administrators described in Section IV.1. above to that committee.
- ~~3. BY OCTOBER 12:~~ College representatives of the

~~University Tenure Committee will have informed the candidates of the appropriate Department and College Tenure Committees', Department Chair's, Associate Dean's (if applicable), and College Dean's recommendations through presentation of a photocopy of those recommendations and a summary of the candidate's options at that juncture.~~

-
- ~~4. **BY OCTOBER 17:** All portfolios will be automatically reviewed unless a written request to withdraw the portfolio is submitted to a college representative of the University Tenure Committee, who will then return the portfolio to the candidate. If the candidate receives any negative recommendation, he/she may request that it be sent on with a letter of response. If the candidate chooses to submit a letter of response, it must be submitted to the Chair of the University Tenure Committee.~~
-
- ~~5. **BY NOVEMBER 8:** The University Tenure Committee will have reviewed the candidate's portfolio; the recommendations by the Department and College Tenure Committees, the Department Chair, Associate Dean (if applicable), and College Dean; and any letter of response; and will have made a determination regarding a positive or negative recommendation. The recommendation and supporting rationale for tenure is documented on the appropriate form.~~
-
- ~~6. **BY NOVEMBER 20:** College representatives on the University Tenure Committee will have informed their college's candidates for tenure of the University Tenure Committee's recommendation. If the recommendation was for tenure, the portfolio will automatically be made available for review by the Executive Vice President for Academic Affairs and Dean of Faculty, the President, and the Board of Regents. If the University Tenure Committee's recommendation was against tenure, a college representative will have informed the candidate; and the candidate may withdraw the portfolio, request that it be sent on without responding, or request that it be sent on with a letter of response. If the~~

~~candidate chooses to submit a letter of response, it must be submitted to the Executive Vice President for Academic Affairs and Dean of Faculty. To withdraw the portfolio, a candidate must submit a written request to the college representative of the University Tenure Committee, who will then return the portfolio to the candidate.~~

- ~~7. **BY DECEMBER 8:** The Executive Vice President for Academic Affairs and Dean of Faculty will have reviewed the portfolio, the recommendations, and the letters of response. The Vice President will provide feedback to the University Tenure Committee prior to making a recommendation on each portfolio to the President. The President, in turn recommends to the Board of Regents which will make the final decision at the next Board of Regents' meeting.~~
- ~~8. **BY ONE WEEK AFTER BOARD'S DECISION:** Within one week of the Board of Regents' decision, the President will have informed each candidate in writing of the decision. The tenure portfolio will be available for return.~~
- ~~9. **BY TWO WEEKS AFTER BOARD'S DECISION:** Each candidate who does not receive tenure will be invited to meet with the Executive Vice President for Academic Affairs and Dean of Faculty for further explanation. The candidate has the option to decline this invitation.~~



FACULTY SENATE

UPO BOX 1021
MOREHEAD, KENTUCKY 40351-1689
TELEPHONE: 606-783-2226
FAX: 606-783-2678

December 9, 1996

Dr. Noel Earl
Breckinridge 204
Morehead State University
Morehead, KY 40351

Dear Dr. Earl:

According to the Faculty Senate Constitution (Article Two, Section 5) "senators missing three consecutive, or a total of five regular Faculty Senate meetings during the academic year shall automatically be dropped from Faculty Senate membership." Our records indicate that you were absent on September 19, October 3, November 7, November 21, and December 5, 1996, which means that you are no longer a member of the senate. You have ten (10) days in which to appeal, in writing, to the Executive Council to determine whether your absences should be waived and membership in the Senate be reinstated. If at the end of ten days we do not hear from you, an election will be conducted to find a replacement to serve the remainder of your term.

Your contribution to the Faculty Senate during the time that you have served is greatly appreciated.

Sincerely,

Charles Patrick, Chair
Faculty Senate

CP/jc

PC: Dr. John Philley, Executive Vice-President for Academic Affairs
Dr. Lemuel Berry, Dean, Caudill College of Humanities
Dr. Janet Kenney, Chair, Department of Communications